

City of Cle Elum  
Regular City Council Meeting  
October 11, 2016

**Call to Order – Roll Call of Membership**

The meeting was called to order by Mayor Jay McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were Tom Hastings, Ron Spears, Steven Harper, Mickey Holz, Christine Simpson and Ken Ratliff. Other members present were City Attorney Alexandra Kenyon and City Clerk Kathi Swanson.

**Approval of the Meeting Agenda**

Mayor McGowan announced that changes had been made to the agenda follows: The WesTech Resolution will be explained by Public Works Director under Ordinances and Resolutions; Resolution #2016-007 will be presented only, as changes are being made to the Comprehensive Plan requiring a Public Hearing with a 10-day notice. *A motion was made by Steven Harper and seconded by Mickey Holz to approve the amended agenda with the date correction on page 2. Motion carried unanimously.*

**Announcements – Appointments, Awards and Recognition**

- a. Pangrazi Award: Mayor McGowan presented Certificates of Nomination to the nominees of the 2016 Paul P. Pangrazi Service Award. Receiving recognition were the Cle Elum Police Department and Craig Mabie. Mayor McGowan presented the 2016 Paul Pangrazi Award to Helga Johnson and read the nomination letter written by Kerri Farnum. Helga Johnson announced the \$1,000.00 award would go back into a project for the City of Cle Elum.
- b. Mayor McGowan announced the Lodging tax applications for the Hotel/Motel Committee are ready for review and urged the Committee to schedule a meeting as soon as possible to make their determinations.
- c. Mayor McGowan announced the Fall Cleanup will be held from October 18<sup>th</sup> through October 22<sup>nd</sup>, with vouchers available for pickup on Monday, October 17<sup>th</sup>.
- d. Council members interviewed three applicants: Burt Okitsu, Todd Tressler and Mike Temple for position 1, vacated by Lindsey Ozbolt. Steven Harper asked each applicant if they are a registered voter in the County. Each responded they are. Mayor McGowan announced an executive session, lasting from 7:20 to 7:35 to deliberate on the nominees. Upon completion of the executive session, the regular meeting was resumed at 7:38. *A motion was made by Steven Harper and seconded by Mickey Holz to nominate Mike Temple. A motion was made by Christine Simpson and seconded by Tom Hastings to nominate Burt Okitsu. A motion was made by Ken Ratliff and seconded by Christine Simpson to nominate Todd Tressler. A poll vote was taken: Steven Harper voted for Mike Temple; Christine Simpson voted for Burt Okitsu; Mickey Holz voted for Mike Temple; Tom Hastings voted for Burt Okitsu; Ken Ratliff voted for Todd Tressler; Ron Spears voted for Burt Okitsu. Burt Okitsu was nominated, by majority, to Position 1 of the Cle Elum City Council. Okitsu was sworn in by the City Clerk and took his place at the dais for the remainder of the Council meeting.*

**Consent Agenda**

*A motion was made by Steven Harper and seconded by Mickey Holz to approve the Consent Agenda as presented, which included the meeting minutes of the September 27, 2016 Regular City Council Meeting; vouchers and checks numbered*

37754 through 37806 in the amount of \$67,458.58 for the October 11, 2016 voucher run; voided check #037656's 37707, 37708 and 37709 (printed in error – no payment); payroll voucher in the amount of \$107,055.95 for the September 16 - 30, 2016 pay period. Motion carried unanimously.

### Officer Reports

#### City Administration – Robert Omans:

- Reported the Airport construction is complete. *Mayor McGowan thanked Robert Omans for the hard work he did on the Airport Project.*
- Reported the “Complete Street” nomination process has begun; Cle Elum has been nominated for the grant by several state agencies and non-profit organization. The grant process closes 10/15/16; TIB will evaluate the nominations in December and make awards on 01/27/17.
- Reported Lucy Temple has been hired for the Planner position and will start on 10/18/16.
- Reported the downtown bathroom will be closing for renovations. A sign will be put up directing users to the Visitor’s Center bathroom. Two port-a-potties will be placed at the Wye Park, as the Visitor Center is not open on Sundays.

#### Building Official – Robert Omans:

- Reported the City has taken in \$49,000 in building permits to date. The 2016 budget was \$38,000.
- Reported he continues to be very busy with inspections.

#### Network Administrator: Robert Omans:

- No Report

#### Public Works Director – Jim Leonhard:

- Reported the burn dump will be open during the Fall Cleanup week.
- Reported the bridge over Crystal Creek has been repaired.
- Reported fixing several water leaks and connected two new water service hookups.
- Reported receiving the required permits to clean the channel and screens in the Yakima River.
- Reported cleaning drains for the expected winter runoff.
- Reported Veolia has hired William Larue as their fourth employee. Larue has a level 4 water operator’s license, level 3 water distribution, level 2 cross-connection control specialist, as well as being a Waste Water Treatment operator. *William LaRue introduced himself to the council as having 33 years operational experience in municipal aspects and is happy to be in Cle Elum.*

#### Police Report – Chief Scott Ferguson:

- No Report

#### Fire Department Report – Dave Campbell:

- No Report

### Citizen Comments on Non-agenda Items

**Gene Morgan – Cannabis Superstore:** Provided a handout to the council members indicating the 2016 Distributions to Local Governments for Marijuana Enforcement. Morgan reported having over 3,000 customers in his store, to date, with no issues. Sales are comparable with that of Ellensburg prior to the opening of multiple stores.

**Bill Henson:** Introduced himself as the new director of economic development for the Kittitas County Chamber.

**Public Appearances**

None

**Business Requiring Public Hearings**

None

**Unfinished Business**

a. **Jackie Van Dongen and Kerry Farnum – Dog Park:** Asked for direction from council to move forward with the creation of the Dog Park, stating the majority of the citizens would like the Park at the WYE on the south side of the road. Mayor McGowan indicated there may be a conflict with winter snow storage on that site, as well as flooding issues that must be addressed before any project can be put at that location. Councilmember Simpson asked if the fencing can be temporary; Farnum replied it can be temporary. Councilmember Holz suggested the strip of land next to the highway on the east end of town. Mayor McGowan asked the Parks and Recreation Committee, consisting of Council members Spears, Harper and Simpson to meet to determine if there may be other areas in the City that are more suitable. Mayor McGowan will assist in selecting the location. Steven Harper thanked Van Dongen for the work she is putting forth on the project and assured her the committee would work to make progress on this project as soon as possible.

b. **WesTech Third Filter Bed acceptance of project as complete and release retainage in the amount of \$16,692.28 - Jim Leonhard:** Tabled McClure & Sons Third Filter Bed acceptance of project as complete and release retainage in the amount of \$43,734.17 – Jim Leonhard: To be discussed under New Business ( c ).

**New Business**

None

**Ordinances and Resolutions**

a. **Resolution #2016-007 – Comprehensive Plan in Compliance with RCW 36.70A.130: Robert Omans:** Omans stated that, in order to be eligible for the Complete Streets Program, Resolution #2016-007 must be passed by Council. A Public Hearing is required and must be duly published. The City Clerk will make the publication for the next available meeting.

b. **Resolution #2016-008 – Placing the Kinney-Skinner Building on the Local Historic Register: Robert Omans:** Omans presented the Resolution to Council, noting the council had approved the application at the 9/27/16 meeting, and asked for Resolution approval by the Council to complete the application. *A motion was made by Ken Ratliff and seconded by Steven Harper to adopt Resolution #2016-008 as written to place the Kinney-Skinner Building on the Cle Elum Historic Register. Motion carried.*

c. **Resolution #2016-009 – Completion of the Third Filter Bed Project by WesTech: Jim Leonhard:** Leonard reminded the Council they had approved the Final payment for the Third Filter Bed, but did not word the motion in the manner that accepted the project as completed. Resolution #2016-009, signed by the Mayor, will complete the action taken by council to accept the project as completed. *A motion was made by Christine Simpson and seconded by Ron Spears to adopt Resolution #2016-009 to accept the Third Filter Bed Project as completed. Motion carried unanimously.*

Committee Reports

- a. Steven Harper asked the Parks and Recreation Committee to set a committee meeting time and date. Mayor McGowan will contact the committee members to work with them and set a time and date for a meeting.

Council Members Comments & Concerns

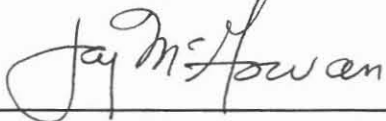
- a. Ken Ratliff announced he would be out of town and unavailable for the 10/25/16 regular meeting.
- b. Christine Simpson reported people have contacted her regarding the Splash Pad. Funding was promised as a donation by an individual through Kerri Farnum. The City does not have the money as of yet. Simpson acknowledged the Wye Park is contingent on the Flood Plan Evaluation. Simpson asked if the Coal Mines Master Trail Plan is a new plan that has been done since the Splash Pad; Mayor McGowan explained the Coal Mines Master Trail Plan is an existing plan which is being revised.
- c. Ron Spears asked for clarification on the status of the Parks and Recreation Commission with regard to the Wye Park. Mayor McGowan stated they have received new funding and are working to re-establish the commission. Mayor McGowan encouraged the Parks and Recreation Commission to attend the Parks and Recreation meetings.
- d. Christine Simpson stated that the posting of minutes and committee meetings are of local interest and no information is being provided to the public. *(Mayor McGowan and Robert Omans explained the minutes and agenda are available at City Hall and posted on the City web site; public hearings are posted in the local newspaper of record. Committee meetings are as needed.)*

Executive Session

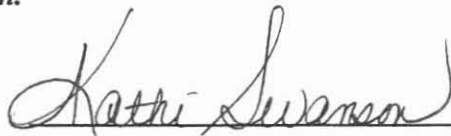
The Mayor announced the council would convene into executive session to evaluate complaints or charges brought against a public employee, pursuant to RCW 42.30.110 (1)(f). Mayor McGowan announced the executive session would begin at 8:30 and would last about 45 minutes, with business being conducted after the executive session is closed. Council members reconvened the regular meeting after closing the executive session at 10:02 p.m. Mayor McGowan announced the executive session was extended for 30 minutes at 9:15 and for an additional 20 minutes at 9:45. *A motion was made by Steven Harper and seconded by Mickey Holz for the city to solicit the services of the law firm of Joseph F. Quinn, P.S., for purposes of conducting an objective third-party investigation into the facts underlying a complaint brought against an employee of the city, and for the purpose of giving a final recommendation to the city council with respect to this complaint. Motion carried.*

MOTION TO ADJOURN

*A motion was made by Mickey Holz and seconded by Ken Ratliff to adjourn the meeting at 10:04 p.m. Motion carried unanimously. The next regular scheduled meeting is Tuesday November 8, 2016 at 7:00 p.m.*



Mayor



Attest