

City of Cle Elum  
Regular City Council Meeting  
March 8, 2016

Call to Order - Roll Call of Membership

The meeting was called to order by Mayor Jay McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were Arthur Scott, Lindsey Ozbolt, Ron Spears, Steven Harper, Mickey Holz, Jodi Larsen and Ken Ratliff. Other members present included City Administrator Rob Omans, Public Works Director Jim Leonhard, Police Chief Scott Ferguson, Veolia Representative Tom Hastings, City Attorney Alexandra Kenyon, and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

*A motion **was** made by Steven Harper and seconded by Lindsey Ozbolt to approve **the** agenda as presented. Motion carried.*

Announcements - Appointments, Awards and Recognition

one

Consent Agenda

*A motion **was** made by Lindsey Ozbolt and seconded by Ron Spears to approve **the** Consent Agenda as presented **which** includes **the** minutes of **the** February 23, 2016 City Council Meeting, vouchers and checks numbered 37104 **through** 37145 in **the** amount of \$120,009.22, including voided check #37068 for payment to Al lanitorial for goods not ordered; payroll vouchers for February 16, 2016 in **the** amount of \$59,624.61; payroll vouchers for February 29, 2016 in **the** amount of \$102,768.39. Motion carried.*

Officer Reports

City Administrator Rob Omans:

- Reported attending a stake holders meeting with Hospital District #2. (*Art Scott asked **what the** significance is of **the** Hospital discussions. Administrator Omans explained that **the** goal is to have 2 full-time ambulances housed at **the** Fire Department.*)
- Reported a TV production crew from HGTV Log Cabin Living will be in Cle Elum on Tuesday, March 15<sup>th</sup>
- Reported he is continuing to work on the Airport documents to get the project going

Building Official

- Reported he will be attending a week long training on the new Building Code March 21<sup>st</sup> through March 25<sup>th</sup> and will miss the next council meeting

Network Administrator:

- Reported the Library has a grant through the Friends of the Library for 3 new computers and he will be installing them by the week of March 14<sup>th</sup> (*Steven Harper asked about **the** progress for **the** offsite backup. Administrator Omans replied that **he** knows how he is going to handle it; however, it is still in **the** Planning stage.*)

Public Works Director Jim Leonhard:

- Reported he met with HLA, Department of Ecology, Fish and Wildlife on March 1<sup>st</sup>, to look at the intake work needed at the Yakima River. Once the application is complete, it will be sent to the Corp of Engineers.

- RepOJled that POlelco is installing new LED street lights
- Reported that Veolia ordered 14 pallets of anthracite in the amount of \$16,100.00.

The product is needed for the two older filter beds. Jim Leonhard asked the Council to approve the payment from the Veolia maintenance budget. Lindsey Ozbolt stated that, in the future, the council would like to see a staff report in their packets as a tracking mechanism. *A motion was made by Steven **Harper** ami seconded by Ron Spears to authorize Veolia to spend \$16,100.00 on the needed anthracite. Motion carried.* Jim Leonhard will prepare a staff report for the next meeting.

Police Chief Scott Ferguson:

- Regarding the Officer involved shooting in January; Chief Ferguson reported the Kittitas County Prosecutor Greg Zempel determined the shooting to be justifiable. A panel consisting of members of the Kittitas County Sheriff's Office and Ellensburg Police conducted an internal review and also found the shooting to be justified. Officer Helgeson returned to duty on March 2, 2016.

Fire Chief Dave Campbell:

- No Report

Veolia - Tom Hastings

- Reported the Wastewater Treatment Plant treated 55,776,000 gallons in February with a maximum flow of 3,500,000 gallons. Eight days were above the design flow.
- Reported 3.7" of snow and 2.1 ' of total precipitation
- Reported the Water treatment Plant treated 15,988,000 gallons of water in February.
- Construction is nearing an end for the third filter bed. The manufacturer will be on site March 7<sup>th</sup> through March 11<sup>th</sup> for testing and training. He expects to have the filter on line in auto by April. *(Art Scott asked if it is required to have **the** third filter bed in place. Tom Hastings replied **that the** filter beds are utilized more in the summer, **where** only one is required in **the** winter.)*
- Reported he will provide a paper report for future council meetings.

Mayor - Jay McGowan

- Would like the Street Committee to meet and discuss a street proposal on Madison Street, as well as the cottonwoods on city-owned property along 1-90. Jim Leonhard will contact Arthur Scott, Ron Spears and Ken Ratliff to set up the meeting.
- Reported that he and the City Administrator meet on Fridays to address Code Enforcement issues. Most recently they have resolved two issues with regard to code enforcement, including the Gary Wivag property and a residential garbage issue.

Citizen Comments on non-agenda items

Jessica Karraker, 5020 Manastash Road: Introduced herself as a candidate for appointment to the open County Commissioner position #2 recently vacated by Gary Berndt. She intends to run in November, as well, even if not appointed at this time. She described herself as a conservative and a catalyst among citizens to get more involved; believes it is vital to have another ambulance in Upper County to insure quicker response time; supports a County wide Port District but feels there should be locations in the upper County and will not support a County wide Port District if the lower County is the only location point; understands there are also issues with water. Ms. Karraker stated she is running on the principles of conservation and preservation with a motto of Principles

above Politics. *(Steven Harper asked for clarification on the stand regarding the Port District issue. Ms. Karraker responded that there can be a single Port District with multiple locations, using Clatsop County as an example, which is a single port County with dual ports. Ms. Karraker further stated she is against dividing the County into two separate Counties, although she realizes the county is fractured and the line of communication needs to be improved.)*

Crystal Church, 219 W 3rd, Ellensburg, WA: Introduced herself as a Youth Services of Kittitas County Mentor Program representative. The program matches Upper County youths from ages 5 through 17 with Upper County adults ranging from 18 through 80+ years in age. Mentors spend time with their assigned youth one time per week for one year. Ms. Church provided written information for the council and to the public for their review.

Kelli Connor - 8511 Teanaway Road: Updated her report from the 02/23/16 council meeting with regard to the petition she is sending to the Forest Service for better forest management. She has met with the Forest Supervisor for the Okanogan Wenatchee Forest, Mike Williams, and the new Cle Elum Ranger, Michelle Cappo. Both indicated they agree that issues such as firewood cutting need to be addressed. Mrs. Connor also commented to the Washington D.O.T. representative that the potholes on First Street be fixed and the lines repainted.

Sarah Thompson – 304 N. Peoh Avenue: Stated there have been incidents of recreational burning occurring close to her house. She reported there was a recreational burning incident at 510 East First Street on March 8<sup>th</sup>; she reported the incident to the City Administration offices and called 911. The Fire Department responded and the fire was put out. Ms. Thompson indicated she suffers from several respiratory ailments and lives in Cle Elum because of the cleaner air. Ms. Thompson asked the council to implement better enforcement of burn bans within the City limits. *(Mayor McGowan stated he would speak with the Fire Chief regarding this matter.)*

#### Public Hearings

None

#### Public Appearances

a. Jeff Minnick, Project Manager, Department of Transportation: Informed the council that the I-90 Oakes Avenue Interchange to Peoh Road Ridge would be starting back up in April with an estimated completion date before the 4<sup>th</sup> of July. The project proposes the replacement of deteriorating concrete. The westbound off-ramp at Oakes Avenue will be closed 24/7 the entire month of April. The westbound off-ramp at the Oakes Avenue Interchange will be closed Monday through Friday and open Saturday through Sunday in May and June. Westbound drivers can access the Cle Elum area via the Peoh Road Interchange during the closures. Representatives of the W.S.D.O.T. have contacted local businesses, including City Hall, the RV Park, Gunnar's Coffee Shop, the Homestead, motels, restaurants and coffee shops, hardware and retail stores, to inform them of the closures and gain input as to what will be the best way to serve the community. Information was provided in the utility statements mailed out on March 8, 2016. The westbound on-ramp at exit 85 and 970 will be closed for a good portion of the time, forcing drivers to come through Cle Elum; however the ramp should be open on weekends. Signage will be placed to inform travelers that Cle Elum businesses are open. The D.O.T will also monitor the traffic signals to handle the traffic in town. *(Lindsey*

*Ozbolt stated her concerns **with** closures over the Memorial Day weekend. Mr. Minnick responded that the D.O. T. is also concerned and **will** do their best to have all lanes and ramps open for that weekend. Councilman Harper suggested the D.O.T. contact the Horse Park regarding lilly events they may be having during the four month closure. Mayor **McGowan** commented that Councilman Ratliff **will** continue contacting the D. O. T. **with his** proposal for a full interchange at Oakes Avenue.) Mr. Minnick stated the goal is to keep two westbound lanes and on /off-ramps open during those times. Mayor McGowan stated concerns about the traffic in the Safeway area. Mr. Minnick indicated they had run volumes and there are plans in place to accommodate the extra traffic, specifically with the timing of the traffic lights. City Administrator Robert Omans asked if the D.O.T. can be contacted if there are bottlenecks, all asked for reader board sigllage to help the drivers. Mayor McGowan also commented that the police chief be able to contact the D.O. T. if any problems arise.*

Mr. Minnick informed the council of a future planned 2-year project, between Elk Heights and Lower Peoh Point Road, which involves repaving the west bound lanes of I-90. Indian John Rest area will be closed for a period of time during that project, also for repaving. Steven Harper asked that the D.O. T. take mitigatioll steps, including signage, to help alleviate the confusion created **when** the Indian 10/111 Rest Area is closed. Mr. Minnick acknowledged the request allll will assure that signage is in place indicating that businesses are open in Cle Elum.

b. Paul Jewell, Kittitas County Commissioner: Presented the proposed Amendment to the Interlocal agreement between Kittitas County, Ellensburg, Roslyn and Cle Elum for a consolidated lodging tax grant process. The amended version includes changes to: LTAC Work Group Review process, Legislative Decision process, Contracts for Grant Recipients, Reimbursement Process and Dispute Management. Amendments are intended to make the entire process less time consuming and as transparent and open as possible. Mayor McGowan questioned the addition of the words "except for final funding recommendations" added to LTAC Work Group review. Mr. Jewell defined the purpose of the phrase to allow the Committee to discuss and change the funding recommendation based on the presentation of the applicant, but cannot change the ranking. Ken Ratliff asked how much grant money had been disbursed in the past year. Mr. Jewell responded his best guess is Ellensburg collected \$500k, Cle Elum collected \$1 00k, and Kittitas County collected about \$770k in Lodging Tax money. Each participating entity notifies the County how much of the money collected goes into the pool. Cle Elum contributed \$8,000.00 and \$7,113.00 was awarded. Cle Elum received \$42,300.00 in awards from qualifying applicants as part of the Interlocal Agreement. The County government collected \$770,000.00 in the rural area. For the Consolidated process, the County put in \$176,743.00. Snoqualmie Pass received a \$25,000.00 grant for a music festival. Ken Ratliff asked where the \$593,257.00 difference in the amount collected within the County has been distributed. Mr. Jewell responded, to the best of his recollection, \$70,000.00 went to creating an infrastructure plan for municipality owned tourism related projects, which the City of Cle Elum has participated in. A small capital grants process provided bleachers at the Horse Park, for about \$30,000.00. The City of Roslyn received \$20,000.00 for improvements to Slim Runje Park; about \$15,000.00 went to Administrative fees; \$100,000 is spent annually in operational funding at the Event Center and Rodeo Grounds; \$100,000.00 in debt (bond) service at the Event Center;

\$50,000.00 additional debt service at the Event Center. There is a fund balance. Ken Ratliff asked where the money comes from. Mr. Jewell stated it comes from any transient lodging transactions that take place throughout the County but not in the Cities. Those include Snoqualmie Pass, Easton State Park, Suncadia, RV Parks outside of Cle Elum and Ellensburg, Canyon Road and Vantage. Mr. Jewell stated there is always the concern regarding where the money is spent versus where it is generated. The County has worked hard to be more inclusive in the process, to bring all cities together with the county. The process is application driven. The goal is to create more opportunities through the new grant process. Lindsey Ozbolt stated that big improvements have been made to the process; Amy McGuffin's workshops have been helpful and have helped help bring transparency to the communities. Mayor McGowan remarked that the post activity reports for JLARK are extremely complicated and time-consuming and asked if the administrative costs can be recouped by the committee. *A motion **was** made by Stevell Harper and seconded by Ron Spears to authorize the Mayor to sign the Inter/ocal Agreement between Kittitas County and the Cities of Ellensburg, Roslyn and Cle Elum for a consolidated Lodging Tax Grant Process. Mickey Holz suggested not approving the document until the City Attorney has a chance to **review** it. Steven Harper commented he is confident **with** the document as written. A vote **was** taken; all in favor. Motion carried.*

#### Unfinished Business

None

#### New Business

- **3<sup>rd</sup>** Filter Bed Pay Estimate #5 - McClure and Sons - \$103,405.29: Jim Leonhard presented the pay estimate to council stating the project is about 90% complete. *A motion **was** made by Ron Spears and seconded by Jodi Larsen to accept the request for Pay Estimate #5 for McClure and Sons in the amount of \$103,405.29. Motion carried.*
- Discussion regarding re-naming Centennial Park to Charles Glondo Park- Ron Spears: Councilman Spears asked for a proclamation to change Centennial Park to past Mayor Charles Glondo Park, based on Charlie Glondo's dedication to the Grid Kids and his efforts to add the goal posts, grade and plant grass and trees. *A motion **was** made by Ron Spears to rename Centennial Park to Charles Glondo Park. No second. Ron Spears **withdrew** his motion. A motion **was** made by Steven Harper and seconded by Mickey Holz to direct staff to draft a resolution renaming Centennial Park to Charles Glondo Park. Jodi Larsen suggested the history of the current name "Centennial Park" be researched in an effort to ensure that no other group who originally asked for the name Centennial Park would be offended. Arthur Scott stated that renaming streets and parks should be a long-range decision and this council should not make the decision; it should wait until the current council has gone through an election cycle and a fresh council is sworn in. Lindsey Ozbolt suggested the matter should be reviewed by the Parks and Recreation Committee before it is directed to staff. A poll vote **was** taken on Stevell Harper's motion: Steven Harper - aye; Jodi Larsen - nay; Mickey Holtz - nay; Arthur Scott - nay; Lindsey Ozbolt - nay; Ken Ratliff - aye; Ron Spears - aye. The motion did not carry by 4 /ays to 3 ayes. Mayor McGowan stated he would like the issue to be publicized in the paper so public comment can be obtained. He further stated the issue will be researched and given to the Parks Committee. Lindsey Ozbolt stated it should be*

open for public dialogue and citizen comments. The Parks Committee will meet, research, discuss and bring their recommendations back to council. The Public process will be followed.

Ordinances and Resolutions

a. Admission Tax Ordinance 1448 - Amendment to 1447: Alexandra Kenyon: Presented the amendments the council requested to Ordinance 1447 at the March 8, 2016 Regular Council meeting. References to non-profits and public and private schools were more defined to mirror the County Ordinance as requested by council. Lindsey Ozbolt and Ken Ratliff stated they are satisfied with the amendments. *A motion was made by Lindsey Ozbolt and seconded by Ken Ratliff to authorize the Mayor to sign Ordinance No. 1448 amending the code relating to admissions and entertainment tax as presented to staff, dated March. Motion carried.*

B. 2016 Cemetery Rates Fee Schedule: Administrator Omans presented Resolution #2016-003 adopting the 2016 cemetery Rates, which include a 5% increase to the endowment rate, and an increase to the rates for cremains for non-city residents to make the rates consistent with the incremental rate increases for full burials already in place. Steven Harper commented that the Cemetery Committee had met on several occasions to review the rates. The committee recommended the increase. *A motion was made by Steven Harper and seconded by Jodi Larson to authorize the Mayor to sign Resolution #2016-003 adopting the 2016 Cemetery Rates. Motion carried.*

Committee Reports

- None

Council Members Comments & Concerns

- Jodi Larsen suggested continuing the Study Sessions before the first regular council meeting each month at 6:00 pm. Arthur Scott agreed. The next Study Session will be on April 12, 2016 at 6:00 pm. The City Clerk will publish the meeting in the Northern Kittitas County Tribune and post the notice at City Hall.

- Steven Harper brought up the letter received from the Upper County Senior Center regarding the City's request for the Center to obtain a business license. Council members discussed the issue and determined the Senior Center is a charitable organization and should not be charged for an annual business license. Administrator Omans suggested an amendment to the existing ordinance should be drawn up. Lindsey Ozbolt suggested the City Attorney review the request for an exemption to the ordinance. If an exemption is allowed, due process should be followed. Mayor McGowan informed the council that staff will follow through with a resolution to the issue.

MOTION TO ADJOURN

*A motion was made by Jodi Larson and seconded by Lindsey Ozbolt to adjourn the meeting at 9:00 pm. Motion Carried. The next regular scheduled meeting is Tuesday March 23, 2016 at 7:00 n.m.*

*Kathi Swanson*

5/16

*ay McGowan*

Mayor

March 22, 2016