

City of Cle Elum
Regular City Council Meeting
April 11, 2017

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Other members present were Tom Hastings, John Glondo, Ron Spears, Steven Harper, Mickey Holz and Christine Simpson. Ken Ratliff was absent and excused. Staff present was City Administrator Robert Omans, City Planner Lucy Temple, City Attorney Alexandra Kenyon and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

A motion was made by Steven Harper and seconded by Mickey Holz to approve the agenda as presented. Motion carried unanimously.

Announcements – Appointments, Awards and Recognition

Mayor McGowan introduced James Leier of the Washington State Department of Ecology who presented the City of Cle Elum with the 2015 Outstanding Performance Award for the Upper Kittitas County Regional Wastewater Treatment Facility, and acknowledging the facility has remained in 100% compliance. Mr. Leier acknowledged Tom Hastings and Bill Newman as the operators during 2015.

Consent Agenda

A motion was made by Steven Harper and seconded by Mickey Holz to accept the consent agenda as written; which included the minutes of the 03/28/17 Regular Council Meeting; voucher and check #38389 in the amount of \$3,108.23 to Flags A' Flying for the Flag Pole Park Project; voucher #38390 in the amount of \$12,062.37 to Granite Construction Company for the Release of Retainage for the Cle Elum Airport Apron Project; vouchers and checks #38396 through #38443 in the amount of \$67,552.19. Motion carried unanimously.

Officer Reports

City Administration – Robert Omans:

- Reported The Utilities Department will issue a total of \$1,401.16 to 9 residents who did not submit their requests for credit in time for approval at the 03/28/17 Council meeting. There are 3 customers who have not yet submitted requests for credit. Five residents who donated water to customers with frozen water lines will receive a total of \$174.23 for overcharges.
- Reported the old water plant roof collapsed during the winter. WCIA has been contacted and a claims adjuster will look at the site to determine if it is covered on the City's insurance.
- Reported Gary Berndt has advertised the Arbor Day celebration for 04/29/17 from 9:00 am to 11 am. The blue spruce tree on the corner of South Cle Elum Way will be replanted at the Wye Park and 80 small trees will be given away at the event.
- Reported the City's annual Spring Cleanup will begin on 05/02/17 and continue through 05/06/17.
- Reminded council members to file their Public Disclosure forms no later than Monday 04/17/17.

Building Official – Robert Omans:

- Reported receiving 1 to 2 building permit applications per week and conducting 1 inspection per day.

Network Administrator: Robert Omans:

- Reported the fiber connection is now complete to the Fire Department.
- Reported the City is considering placing a customer kiosk at the City Hall front counter for customers to use to pay bills with credit/debit cards.
- Reported continually updating the web-site with new pictures, a Facebook link and some additional pages for the Comp Plan update.

Council member Simpson asked for more information regarding the City Park structure. Jay McGowan stated he has already contacted Al Montgomery and the Rotary Club to replace 2 posts on the structure which have settled. Work will be completed by May.

Council member Simpson asked when repairs will be made to the sidewalks around City Hall which were damaged during the winter. Robert Omans stated the claim has been submitted to WCIA and it is up to the claims adjuster to determine if it is covered by the City's insurance.

Public Works Director – Jim Leonhard:

- Reported installing 1 new water service line.
- Reported replacing a sidewalk where water service had been repaired this spring.
- Reported cold patching in some areas of the streets.
- Reported sewer main issues within 2 blocks on East Fourth Street. Leonhard is awaiting pricing from Jelco and Michaels, for cleaning, camera-ing and repairs.
- Reported the water plant production numbers questioned at a previous council meeting are correct. Leonhard stated the City may have some large leaks, which the city crew is working on repairing. Leonhard has received a quote for leak detection on the 25 miles of pipe within the City.
- Reported one crewmember is out this week for training.
- Reported TIB has announced \$5 million in emergency pavement restoration grant funds is available for communities whose population is fewer than 5,000, with a \$50,000 maximum. Leonhard will submit an application by the May 31st deadline. If awarded any grant money, the City will have to provide a 5% match.

Lucy Temple – City Planner:

- Reported the Downtown Cleanup will be held between Oakes and Wright Avenues on 04/29/17 and a dumpster will be located at the Catalyst Building on Pennsylvania for the cleanup.
- Reported the City Planning Department has been receiving frequent zoning and development inquiries for residential, commercial and industrial uses, development permit applications and sign permit applications for new businesses.
- Reported the City IT Department has been helping to update the Planning webpage on the City website, which now includes a Public Notices tab. This page will include legal notices, links to important information and other city web-pages, opportunities for public participation and other information impacting City residents, businesses and services, Comp Plan updates and ways to become or continue to be involved will also be included on the web-page.
- Reported an open house was held at City Hall on 04/10/17 to discuss the draft plans for the Howard Carlin Memorial Trailhead Park, anticipated to be built this year. The park is a partnership between the Coal Mines Trail, K.C.P.R.D. #1 and the City of Cle Elum. More information is available at City Hall and on the website.
- Reported the Comprehensive Planning visioning process is underway with the CWU advanced land use planning course. Funding has also been received that will allow the City to hire spring and summer interns through CWU to assist with necessary land use and zoning mapping, and the identification of current comp plan deficiencies.
- Reported the Code Enforcement Ordinance is still in review with City Staff, Police and City Attorney.

Police Report – Chief Scott Ferguson:

- Reported executing a seizure warrant on 03/29/17 in the 300 block of Cleveland. Animal Control, City Police, equipped with Haz-Mat suits, Pasada Animal rescue and AARF were involved with the removal of 10 dogs. Pasada will find homes for the dogs. The homeowner will be charged with 10 counts of animal cruelty.

Fire Department Report – Chief Ed Mills:

- Reported three new members and one past member who will be installed on the roll call, bringing the probationary number to 12. More volunteers are welcome.
- Reported meeting with a Sea Western representative to fit the last 8 members of the department with their new turnouts as a part of the FEMA grant. The result is a savings of \$20,000.
- Reported there are approximately 13 more sets of turnouts needed within the next two years at approximately \$2500 each.
- Reported there will be a Fire Conference in Wenatchee from May 19th through the 21st; 6 members are signed up to attend. WSFFA membership results in a discounted cost of \$275 per member. One officer will attend the Wild Land seminar and another will be attending an extrication class.
- Reported the Association will have its annual Easter egg hunt at Fireman's Park on 04/15 at 11:00 am.
- Reported he will meet with the Budget Oversight Committee, Fred Benjamin, Gary Berndt and Council member Ken Ratliff, on 04/13/17 to discuss the planned capital budget expenses with the Levy fund.

- Reported 26 calls for the month of March, including 2 fires, 23 emergency medical calls and 1 false alarm; bringing the yearly total to approximately 123 calls.

Veolia – William LaRue:

- Congratulated Council member Tom Hasting for the 2014 and 2015 Wastewater Treatment Plant Outstanding Award.
- Provided a hand out with Water versus Wastewater Plant Flow, Water Plant Flows and Run times and Wastewater Flows and Precipitation.
- Reported Veolia is looking into why the numbers are so high for the water versus wastewater flow; however the spring thaw will have an impact on the sewer plant.

Council member Simpson asked Mr. LeRue what the cost of the leak would be for wasted water. Mr. LeRue deferred to Finance and Administration. Jim Leonhard responded the City must determine how much water is lost at the end of the next billing cycle. Mayor McGowan suggested Council member Simpson meet with the Utility Committee and Jim Leonhard to discuss the issue.

Citizen Comments on Non-agenda Items

Helga Johnson – South Cle Elum: Held up a sign saying “Still Waiting” asking when the City will be lighting the “fish” mural at the South Cle Elum underpass. *Jim Leonhard responded that he will try to find answers and options within the next 2 weeks.*

Mike Englehart: Stated he had submitted an event application for “Harry Stock” and is checking on the status of the application. The event is a fund raiser for Harry Nelson and proposes to shut down a portion of Pennsylvania Avenue between First and Second Streets, set up a beer garden and hold an outside music festival from 3:00 pm to 10:00 pm on 06/03/17. Security will be provided on site. *Robert Omans responded he is presenting the application to the appropriate City departments for review. Omans recommended notifying the residents within a 300 foot radius, either by flyer or by knocking on doors. Chief Ferguson recommended shutting down the entirety of Pennsylvania Avenue between First and Second Streets. The applicant was asked to coordinate with the Public Works Director, Chief of Police and City Administrator prior to the event to finalize the details.* The applications will be brought before the council for official approval at a later meeting prior to the event.

Rick Spence – Cle Elum Roundup and Pioneer Days for the Eagles Club: Asked the Council for permission to allow Windy Chevrolet to display cars in the Wye Park during Pioneer Days and to have a band play. Mr. Spence also asked the Council for permission to place their wagon at Flag Pole Park, with their banner sign, during the Cle Elum Roundup during the last weekend in July. *Robert Omans asked Mr. Spence to provide a sketch of the placement of the cars and the dates they will be displayed, as well as a sketch of the placement of the wagon in Flagpole Park.*

Public Appearances

Brian White, WSDOT: Provided a written description of the I-90 North Bend to Vantage Vicinity 2017 Construction Project. Mr. White described the emphasis that will be placed on driver safety, which will include extra State Patrol units to slow traffic down, as well as extra signage. During the concrete overlay near the Indian John rest area, the facilities will be open on weekends only. *Concerns stated by Council member Simpson included WSDOT providing port-a-potties and dumpsters, a better exit sign that does not fall over, wear and tear on city streets caused by the higher density of traffic through town due to freeway closures, compensation for Fire Department calls and providing better public education.* Planner Lucy Temple stated additional information can be made available at City Hall and potentially can be posted to the website.

Business Requiring Public Hearings

None

Unfinished Business

Granite Construction – Release of Retainage – Airport Apron Project: Robert Omans reported the FAA reviewed the final project and deemed the project complete. *A motion was made by Steven Harper and seconded by Mickey Holz to release retainage to Granite Construction in the amount of \$12,062.37 as the work has been approved and inspected. Motion carried unanimously.*

New Business

- Task Order No. 2017-02: Downtown Revitalization Project (and);**

b. Task Order No. 2017-03: First Street Stormwater Design Project: Robert Omans presented both Task Orders to the Council, explaining how they relate to the Complete Streets Project. *A motion was made by Mickey Holz and seconded by Steven Harper to approve Task Order No. 2017-02 and Task Order No. 2017-03 as presented. Motion carried unanimously.*

c. Event Application: Butler Amusements, Inc. (Carnival): Amy McGuffin and Manny Garcia, representing the Chamber of Commerce as the applicant, presented the application for the Carnival, which will be held 04/17 through 04/24/17 at 903 East Second Street. Conditions being required of Butler Amusements include notifying property owners within a 300 foot radius, obtaining proper licenses, provisions for waste collection and sani-cans with hand sanitation, providing security, providing fencing along the ditch, dedicating adequate parking that does not block residences and clearing the grounds at the conclusion of the event. At the request of Council, Rob Omans and Jim Leonhard will walk through the site to conduct a fire safety inspection. *A motion was made by Ron Spears and seconded by Mickey Holz to approve the event application. Steven Harper motioned to amend the original motion to empower the City Administrator to stop the show if conditions are not being met. Council member Harper's motion to amend the original motion did not receive a second, therefore failed. The original motion, as stated by Council person Ron Spears and seconded by Mickey Holz carried unanimously.* Amy McGuffin asked the City to review the existing Event Application to add the stipulations, such as parking, discussed with regard to the conditions of approval. Council member Glondo suggested starting the application process sooner. Council recommended to Staff to revise the application to be more specific with requirements.

d. Resolution No. 2017-006: Surplus items: Rob Omans presented the Resolution to Council stating the scanner, keyboard and chair itemized are broken. *A motion was made by Steven Harper and seconded by Ron Spears to approve Resolution 2017-006 as presented for disposal of the surplus office equipment specified. Motion carried unanimously.*

Ordinances and Resolutions

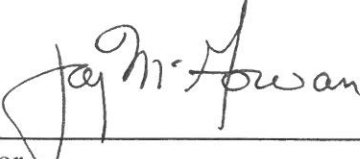
None

Committee Reports

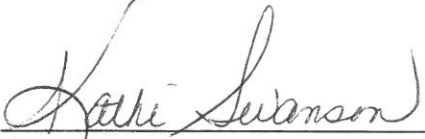
- Council member Steven Harper reported the Consolidated Lodging Tax Committee saw a demonstration of the new applications process, which will digitize the large volume of paperwork and make the system more efficient and accountable. The County plans to provide one more demonstration before submitting to Cities for approval.
- Council member Steven Harper reported the Lodging Tax Committee will meet at 6:30 prior to the next Council meeting to discuss applications in hand.

MOTION TO ADJOURN

A motion to adjourn was made by Mickey Holz. Council member Simpson asked why "Council Members Comments and Concerns" was not on the agenda. Mayor McGowan responded that he had suggested placing the item on the agenda on April 22, 2014 and has now removed it from the agenda because recent comments and concerns have been unproductive. A motion was made by Council member Simpson and seconded by Tom Hastings to put the item back on the agenda consistently. *The motion to adjourn made by Council member Holz died due to a lack of a second.* Council member Harper asked if the City Attorney if there is precedence for cities not to have this item on their agenda. The City Attorney replied it is a procedural call for council. Council member Steven Harper called for a poll vote: Tom Hastings – Aye; John Glondo – Nay; Ron Spears – Aye; Steven Harper – Nay; Mickey Holz – Nay; Christine Simpson – Aye. The poll vote resulted in 3 ayes and 3 nays. Mayor McGowan cast the tie breaking vote as nay. The motion did not carry. *A motion was made by Mickey Holz and seconded by John Glondo to adjourn. The meeting adjourned at 8:43 p.m. The next regular scheduled meeting is Tuesday April 25, 2017 at 7:00 p.m.*



Mayor



Attest