

City of Cle Elum
Regular City Council Meeting
April 25, 2017

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Other members present were Tom Hastings, John Glondo, Ron Spears, Steven Harper, Christine Simpson and Ken Ratliff. Mickey Holz was absent. Staff present was City Administrator Robert Omans, City Planner Lucy Temple, City Treasurer Lindsey Vaughn and City Clerk Kathi Swanson. *A motion was made by Steven Harper and seconded by Ken Ratliff to excuse Mickey Holz. Motion carried unanimously.*

Approval of the Meeting Agenda

A motion was made by Ron Spears and seconded by Tom Hastings to add Council Comments and Concerns to the agenda, specifically for this meeting. A poll vote was taken: Tom Hastings – aye; John Glondo – nay; Ron Spears – aye; Steven Harper – aye; Christine Simpson – aye; Ken Ratliff – nay. Motion carried by a 4 – 2 vote. “Council Comments and Concerns” was added as Agenda item 11A. A motion was made by Steven Harper and seconded by John Glondo to accept the Meeting Agenda as amended. Motion carried unanimously.

Announcements – Appointments, Awards and Recognition

None

Consent Agenda

A motion was made by Steven Harper and seconded by John Glondo to accept the consent agenda as written; which included the minutes of the 04/11/17 Regular Council Meeting; voucher and check #38344 in the amount of \$186.09 to replace voided check #38417; voucher and check #38445 in the amount of \$2,840.84 to New York Life for Long Term Care Policy Premium for a retired LEOFF employee; vouchers and checks #38446 through #38490 in the amount of \$149,981.82 and April 15, 2017 payroll vouchers in the amount of \$59,559.51. Council member Hastings asked if the vouchers had been reviewed. Council members Harper and Ratliff both stated they had reviewed the vouchers and signed the Voucher Approval Document; Council member Holz was absent and did not review. The original motion carried unanimously.

Officer Reports

Mayor McGowan:

- Reported receiving a letter from Gail Pierce regarding the time during January and February when their water distribution line was frozen on the City side. No cross connection was available to them; therefore their tenant was without water during that time. Jim and Gail Pierce are asking for compensation for their tenant's rent. Mayor McGowan stated he received a recommendation from staff to submit a claim to the City's insurance company. Councilmember Harper recommended referral to the Utilities Committee for review with the directive to resolve the issue in an equitable manner. Members of the Utilities Committee agreed to review the request.

City Administration – Robert Omans:

- Reported signing 2 contracts for the Downtown Bathroom remodel; 1 with Rodeo City Roofing and 1 with Belsaas & Smith.
- Reported Rodeo City Roofing has replaced the skylights and repaired the roof to the Downtown Bathrooms.
- Reported Belsaas & Smith is in the process of ordering parts for the Downtown Bathroom, with the assurance the bathrooms will be open by Memorial Day weekend.
- Reported the 2nd Annual Cleanup Day, sponsored by the Cle Elum Downtown Association, is Saturday 04/29/17 from 8:30 to 12:30. Volunteers are requested to meet at the Catalyst building on Pennsylvania Avenue.
- Reported the City Spring cleanup is scheduled for May 2nd through May 6th; vouchers can be picked up at City hall beginning on Monday, May 1st.

- Reported an open Public Works position; the job description is posted on the website and will also be advertised in the Tribune and the Daily Record. *Tom Hasting suggested advertising on the Association of Washington Cities website, as well; Omans will submit the ad to AWC.*

- Reported Jim Leonhard researched solar lights for the “Fish Mural” on South Cle Elum Way and has ordered a few to see if they will work.

Building Official – Robert Omans:

- No Report

Network Administrator: Robert Omans:

- Reported the fiber connection is now complete to the City Park on West Second and hopes to get the cameras (provided by Rotary Club) installed within the coming weeks.

Lucy Temple – City Planner:

- Reported the City, K.R.P.D #1 and the Coal Mines Trail Commission are moving forward with the Howard Carlin memorial Trailhead Park; the SEPA process has been started with an onsite meeting with Yakama Nation Archaeologists who will be conducting a site survey and report, which will be paid for by the Park’s grant funding.

- Reported the Downtown Revitalization planning project kickoff meeting took place on 04/17/17, which included a downtown walk-through with City Engineer HLA and sub-consultant Landscape Architects Hough, Beck and Baird.

- Reported the Comprehensive Plan Visioning Focus Groups were held on 04/20/17. The event was a great success; the City should see the results in the form of draft conceptual downtown channelization plans and a draft comprehensive plan visioning statement.

- Reported attending some sessions of the Revitalize Washington conference in Ellensburg, and will be attending the Eastern WA Regional Planning Conference in Moses Lake on 04/26/17, as well the Short Course on Local Planning in Yakima during the evening of 04/26/17, for free networking and educational/training events.

- Reported 1 GIS intern will begin working on 04/26/17 and continue through June. Additionally, 2 full-time interns will work June through August to assist with the comprehensive plan. Funding for the intern will consist of 50% donations, 25% grant funding and 25% from the planning department consultant budget.

- *(At the request of Council member Simpson):* Reported that, on 04/18/17, the Planning Commission met with Hope Source to discuss the existing Conditional Use Permit. The Planning Commission will continue to review and issue a letter to Hope Source based on their findings as a result of that meeting. Temple will continue to provide updates.

City Treasurer – City Treasurer:

- Presented the quarterly report, including revenue and expenditure reports, for the council’s review.
- Reported the City has an added debt obligation regarding a LEOFF retired employee.
- Reported there will be a budget amendment for council review on the 05/09/17 City Council Agenda.

Assistant Public Works Director – Ken Selzler:

- Reported repairing 3 large water leaks.
- Reported removing a downed tree from the Coal Mines Trail on 04/21/17.
- Reported starting the process of pothole patching, which will continue as weather permits.
- Reported installing a new water service to a home being built on Columbia Avenue.
- Reported the Vac-Truck has a damaged suction fan which will require \$13,000 to \$14,000 to repair.
- Reported a hazard tree on Roslyn Place and Miller Avenue will be removed on 04/26/17.
- Reported the base for the new flag pole at Flag Pole Park will be poured on 04/28/17, with the goal of installing the new flag pole the following week.
- Reported mowing approximately 15 acres of grass in the parks each week.
- *(At the request of Council member Simpson):* Reported there are currently 497 meters that are not reporting, however all of the repeaters are now working. The next billing cycle will provide a “true-up” for those customers whose meters were not read throughout the winter, due to snow. *Robert Omans added that the report from Veolia next month will help determine how much water is being lost.*

Police Report – Chief Scott Ferguson:

- No Report

Fire Department Report – Chief Ed Mills:

- Reported three new members and one past member who will be installed on the roll call, bringing the total number of members to 41. Prospective volunteers are encouraged to apply.
- Reported the installation of 3 more probationary members.
- Reported developing a flyer to go into the new household packets that are handed out at City Hall.
- Reported meeting with a Sea Western representative to fit the last 8 members of the department with their new turnouts as a part of the FEMA grant. The result is a savings of \$20,000.
- Reported he has been chosen for a full scholarship to attend the National Chiefs' meeting and conference in Spokane from May 22nd through the 25th. Mills gave thanks to Chief DJ Evans of Thorp Fire for making the scholarship possible.
- Reported attending the mass shooting drill in Easton on 04/22/17, which was a pre-drill for the main drill coming to the Cle Elum schools on 06/24. This drill was organized by the Kittitas County Sheriff's Office to coordinate efforts in an event that a shooting or multiple shootings, with injuries, should happen at the school.
 - Reported he is working on the paperwork to burn 3 old shed structures for practice.
 - Reported the Fire Conference will be May 19 through 21 in Wenatchee. Seven members are signed up.
 - Reported receiving bids to update the computers at the Fire Station to Windows 10, and to update 2 computers in their offices.
 - Reminded the Council the Fireman's Ball and Awards Benefit will be on 04/29/17.
 - Reported the Fire Department has received 8 sets of bunker gear as a result of the grant. Savings to the City is about \$20,000.
 - Reported additional gear at \$2500 per set will be required for the new members as the old gear is outdated.
 - *At the request of Council member Harper:* Reported the Hospital District is still interested in an Interlocal Agreement related to the occupation of the Cle Elum Fire Station; however, will continue to maintain their current status at this time.

Citizen Comments on Non-agenda Items

None

Public Appearances

- Amy McGuffin – Chamber of Commerce Report:** Ms. McGuffin was not present; however, she provided the monthly report showing page views for the Website, Facebook, Twitter and Instagram to Council.
- Craig Mabie – Towns to Teanaway Corridor Project:** Mr. Mabie presented the details of the project to the council, noting the project was a partnership of the Economic Development Group of Kittitas County, KCPRD #1, and multiple stakeholders to establish a recreational corridor connecting Ronald, Roslyn, Cle Elum and South Cle Elum to the Teanaway Community Forest. Funding has been received in the form of grants from the Suncadia Fund for Community Enhancement and Western Conservation Project; as well as budgeted donations from TNC, City of Roslyn and Kittitas County; and .09 Rural Economic Development Fund. There is an on-going fund raising campaign. *Council member Harper recommended submitting an application for City Lodging Tax.*

Business Requiring Public Hearings

None

Unfinished Business

None

New Business

- Event Application – “Harry Stock” 06/03/17:** Robert Omans presented the application to the Council, noting a “Hold Harmless Agreement” would be submitted within 10 days prior to the event. The applicant has met with City department heads, who recommended notifying every property owner within a 300 foot radius, which has been done. The application proposes closing down Pennsylvania Avenue between First and Second Streets and setting up a beer garden. Security will be provided. Omans recommended approval of the

application. *A motion was made by Ron Spears and seconded by Steven Harper to approve the application submitted. Ken Ratliff commented he was concerned about the proposed baron Pennsylvania Avenue at the event. Tom Hastings asked Police Chief Ferguson if there have been problems with beer gardens on City Streets in the past; Chief Ferguson responded there have not. Council member Harper asked for verification if this event is being held on private property. Upon hearing it will be held in the street, Council member Harper withdrew his second. Council member Simpson seconded the original motion made by Ron Spears. Tom Hastings, John Glondo, Ron Spears and Christine Simpson voted aye; Steven Harper and Ken Ratliff voted nay. The motion carried 4 ayes to 2 nays.*

b. Event Application: Manastash Metric Bike Ride 10/07/17: Robert Omans presented the application to the Council, noting bicycle riders would be riding through Cle Elum; however, no actual event will take place. Omans recommended approval; all application materials have been completed and submitted to the City. *A motion was made by John Glondo and seconded by Ken Ratliff to approve the application for the Manastash Metric Bike Ride as submitted. Motion carried unanimously.*

Ordinances and Resolutions

None

Council Members Comments and Concerns

- Council member Ron Spears had asked to add Comments and Concerns to the agenda to discuss the potholes in the streets; however, the issue was discussed in the Public Works Officer's report. Council member Spears stated he was satisfied with the Public Works report and had no further comment or concerns at this time. *Mayor McGowan reported the City has applied for a \$50,000 TIB grant, with 5% matching funds, to help with street repairs.*

Committee Reports

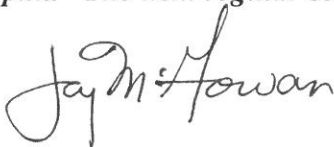
- Council member Steven Harper reported the City Lodging Tax Committee had met to discuss an application for the Pioneer Days Queen Coronation. As a result, the committee agreed to award a total of \$1,920 to be used for printing and supplies, postage, tablecloths, napkins, plastic ware and plates, advertising and the proposed rent for the Senior Center. *A motion was made by Ken Ratliff and seconded by Ron Spears to approve the Lodging Tax Committee's decision to award the Pioneer Days Queen Coronation grant funds in the amount of \$1,920. Motion carried unanimously. Council member Simpson stated her appreciation to Toni Fields, Sherry Osmonovich and all the other individuals responsible for keeping the Pioneer Days Queen Coronation event active.*

- Council member Ken Ratliff reported the Utilities Committee had met to discuss a petition by Randy Lanphere to credit his account for charges related to a water leak. Lanphere had asked the City to turn the water off at the meter in November 2016; however, the meter was not turned off. Severely cold weather caused the pipes under the house to freeze and break, resulting in high water usage over a two month period. The Utilities Committee recommended approval to issue credit in the amount of \$939.58. *A motion was made by Steven Harper and seconded by Christine Simpson to approve Utilities Committee's recommendation to issue water credit to Randy Lanphere in the amount of \$939.58. Motion carried unanimously.*

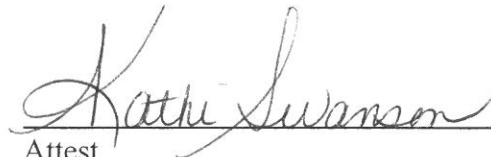
- *Council member Simpson asked Mayor McGowan for an update to the Park at the Trailhead of the Coal Mines Trail. Mayor McGowan reported the project is in the public process and displayed the model of the Trailhead covered area, which will include a water fountain, an information kiosk, and a bicycle repair stand and will provide shelter. A Capital Improvement Project grant was applied for to the County and was approved for funding for this project. For the record, Mayor McGowan stated snowmobiles have always been allowed on the Coal Mines Trail and will continue to be allowed.*

MOTION TO ADJOURN

A motion was made by Ron Spears and seconded by John Glondo to adjourn. The meeting adjourned at 8:10 p.m. The next regular scheduled meeting is Tuesday May 9, 2017 at 7:00 p.m.



Mayor



Attest