

City of Cle Elum
Regular City Council Meeting
June 27, 2017

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Other members present were Tom Hastings, John Glondo, Ron Spears, Mickey Holz, Christine Simpson and Ken Ratliff. Staff present was City Administrator Robert Omans, City Attorney Alexandra Kenyon, City Planner Lucy Temple and City Clerk Kathi Swanson. Steven Harper was absent. *A motion was made by John Glondo and seconded by Ken Ratliff to excuse Steven Harper. Motion carried unanimously.*

Approval of the Meeting Agenda

A motion was made by Ken Ratliff and seconded by John Glondo to accept the agenda as presented. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

None

Consent Agenda

A motion was made by Mickey Holz and seconded by John Glondo to accept the consent agenda as written; which included the minutes of the 06/13/17 Regular Council Meeting; the minutes of the 06/16/17 Special Council Meeting; vouchers and checks #38637 through #38670 in the amount of \$345,269.52; and June 15, 2017 payroll vouchers in the amount of \$63,944.87. The motion carried unanimously.

Officer Reports

City Administration – Robert Omans:

- Reported WCIA conducted their annual audit on 06/15/17, which focused on the Police Department this year. The audit went well.
- Reported City Hall will be closed 07/03 and 07/04/2017 for the Independence Day Holiday.
- Reported there were no applications for the temporary position in Public Works. The position will be advertised in the Tribune for one more week.
- Reported there are currently 4 applicants for the Treasurer's position.
- Reported the City is currently working on a schedule for public works to have a person on call every weekend and holiday.

Building Official – Robert Omans:

- Reported there has been a 10% increase in building permits from this time last year.

Network Administrator: Robert Omans:

- Reported the Police Department is now connected to the fiber line.
- Reported there will be a few more security details to work out before the Police Department will have a direct line to Kittcom.

Lucy Temple – City Planner:

- Reported submitting a SEPA DNS for the Environmental Checklist submitted by KCPRD #1 for the Howard Carlin Memorial Trailhead Park.
- Reported processing development approvals such as subdivisions, short plats and annexations.
- Reported receiving permit application, including sign permits, one Conditional Use Permit, Binding Site Plan, Alley Vacation and a variance.
- Reported Code Enforcement continues to be an issue in the city with only the most egregious cases getting attention due to staff workload and the need to prioritize those tasks with regulatory timelines.
- Reported a sign code update will be facilitated by the completion of a Way-finding Signage Plan currently underway by a consultant hired by the Cle Elum Downtown Association.

Public Works Director – Jim Leonhard:

- No Report

Police Report – Chief Scott Ferguson:

- No Report

Fire Department Report – Chief Ed Mills:

- Reported the Fire Department will conduct their extrications demo for the public at 2 p.m. on 07/01/17 at Harris Avenue and Railroad.

- Reported working with Amy McGuffin to have the Safety Trailer, featuring Sparky and Smokey the Bear, at the Pioneer Days Vendor Fair on 07/01/17 from 12 p.m. to 2 p.m.
- Reported the Fire Department is continuing to work on a new contract with full agreement with South Cle Elum.
- Reported the Fire Department is gearing up for the Pioneer Days Parade on 07/01/17 and the Pioneer Day Breakfast on 07/02/17. The Department will also have their annual water fight at the parade.
- Reported the Fire department will be on hand for the Fireworks Show on 07/04/17.
- Reported the Department is pricing rigs for use as extrication and rescue.
- Reported the Department is considering the purchase of one additional TIG gun for one of the engines.
- Reported the Department is working toward an agreement to use a machine owned by District #7 to test masks and log the information to the computer, which would be a savings of about \$6,000 to the Department.
- Reported he is working toward setting a date to send members of the Department to the North Bend academy for burn for certification to go into live fire. Two members of the department have received scholarships to take the Firefighter 1 program at the academy.
- Reported the Department will be conducting hose testing on 07/12.
- Reported the Department attended the Mass Casualty and Incident (MCI) drill at the school on 06/24/17.

Citizen Comments on Non-agenda Items

Rick Spence – 800 Watson Cutoff Road:

- Asked what the status of his request for Windy Chevrolet to display cars in the WYE for Pioneer Days. *Mayor McGowan informed Mr. Spence he was asked to put in an event application and referred the issue to the Events Committee under Committee Reports on this agenda.*

Randy Bailey – 113 West Third:

- Stated he is disputing the bill he received for a damaged water meter as a result of frozen pipes during the winter, stating the City code does not allow for any more than a \$500.00 meter tampering fee. *Mayor McGowan moved the issue to Committee Reports on this agenda.*

Patricia Preston – 906 West Second:

- Spoke with regard to the proposed cannabis moratorium, and asked the council members to remember they are representing all people in the city and to listen to what those individuals in the community have to say before eventually banning the sale of cannabis by the existing stores.

Keith Moon – 803 East First:

- Complained about the truck traffic in town, which puts people at risk and damages city streets, and asked the Mayor and Council to take action to direct truck traffic out of the downtown.

Public Appearances

Amy McGuffin – Director of Tourism – Kittitas County Chamber of Commerce Report: Reported the “How We Do Cle Elum” ad won the National 2017 Bronze Telly Award.

- Provided a detail of the May 2017 website, Facebook, YouTube, TV and Instagram followers.
- Reported the creation of a bike map which includes a section on Cle Elum
- Reported the Chamber has partnered with the Cle Elum Downtown Association for the revitalization of the Downtown Cle Elum.
- Urged members of the community to get involved with the Cle Elum Downtown Association and the Chamber of Commerce.

Business Requiring Public Hearings

a. Resolution No. 2017-011 – Downtown Revitalization – Preferred Alternative: Lucy Temple, City Planner, provided a power point presentation outlining the Preferred Alternative to the project. Kerry Clark, Planning Commission Chairman, presented the official recommendation of the Planning Commission, asking the Council to approve Resolution #2017-011. The meeting was opened to the public at 8:04 p.m. **Amy McGuffin, Patsy Preston, Rick Spence, Leslie Thurston, Don Owens, Roberta Newland, Nancy Wagley, Al Lewis, Keith Watts, Craig Mabie, Christine Simpson and Doug Owens** all spoke in favor of the Preferred Alternative. *Mayor McGowan read a letter from Max Keaton, owner of Farm and Home, which stated Keaton is in favor beautifying downtown, but has concerns regarding the proposed angle parking on First Street and snow removal.* Hearing no further testimony, Mayor McGowan closed the public hearing at 8:37. Council discussion included traffic and speed, including the relocation of truck traffic, snowplowing, signage, and the proposed trees. Ben Annen, HLA, reported there will be a traffic study as part of the scope of work; which will include options for parking and rerouting truck traffic. Annen credited the citizens of the community, the Downtown Revitalization Association, Planning Commission, Council and staff for the efforts put forth to create the Revitalization

Plan. *A motion was made by Ken Ratliff and seconded by Mickey Holz to adopt Resolution No. 2017-011 as written. The motion carried unanimously.*

A five-minute break was taken at 8:50 p.m. The meeting reconvened at 8:55 p.m.

Resolution No. 2017-012 – Six Year Street Program (TIP) 2018 – 2023: Ben Annen, HLA, presented the TIP Plan, which requires approval by 07/01 each year. The meeting was opened for public comment at 9:06. Rick Spence commented the Surface Transportation Board is the best contact with regard to railroad crossings. Hearing no further comments from the public, the Mayor closed the public hearing at 9:10. Council discussion included ADA compliance. *A motion was made by Ken Ratliff and seconded by Mickey Holz to adopt Resolution No. 2017-012 as presented. The motion carried unanimously.*

c. Swiftwater Sub-Division – Closed Record Public Hearing: Lucy Temple, Planner, provided the details of the Sub-Division Application, submitted by Kerry Clark, to the Council. Discussion included ingress and egress, as well as the addition of more buildings. *A motion was made by Christine Simpson and seconded by Ken Ratliff to approve the Swiftwater Sub-Division with the condition that the City Administrator and Planner make additional considerations for ingress, egress and traffic control. The motion carried unanimously.*

Unfinished Business

a. Kittitas County Noxious Weed Board Letter of Support: *A motion was made by John Glondo and seconded by Christine Simpson to authorize Mayor McGowan to sign the letter in support of the Noxious Weed concerns within the City. The motion carried unanimously.*

New Business

a. Ordinance No. 1469 – Amending Ordinance No. 1455 (Complete Streets): Lucy Temple, City Planner, presented the ordinance to City Council, stating the purpose is to correct codification of the Cle Elum Municipal Code from Chapter 10.36 to Chapter 10.40. *A motion was made by Ken Ratliff and seconded by John Glondo to adopt Ordinance No. 1469. The motion carried unanimously.*

Ordinances and Resolutions

a. Resolution No. 2017-011 – Downtown Revitalization Planning Project – Preferred Alternative: Approved under “Business Requiring Public Hearings”.

b. Resolution No. 2017-012 – Six Year Street Program (TIP) 2018 – 2023: Approved under “Business Requiring Public Hearings”.

c. Ordinance No. 1469 – Amending Ordinance No. 1455 (Complete Streets): Approved under “New Business”.

Committee Reports

a. Event Committee: Council members John Glondo, Ron Spears and Mickey Holz agreed to meet with Rick Spence on 6/28/17 at 10:00 a.m. regarding the Windy City Chevrolet proposal to show cars in the WYE during the Pioneer Days weekend. Council approved the meeting with the consensus the application may be approved for Pioneer Days.

b. Utilities Committee: Council Members Ken Ratliff, Tom Hastings and Mickey Holz each commented they had reviewed the issue of the damages to the meter carefully and had made the recommendations to bill Randy Bailey \$500.00 for a meter tampering fee, per the Cle Elum Municipal Code, and to bill \$940.00 for time and materials to replace the damaged meter. Mayor McGowan will send the dispute to the City Attorney for review and will bring the issue back to the next meeting.

c. Council member Christine Simpson commented she would like to set goals to make sure the cemetery is maintained and prepared for holidays and asked to meet with the Steven Harper and Ron Spears, the other members of the cemetery committee.

d. Council member Christine Simpson asked the Mayor to consider selling the 200 poles donated by PSE to generate income for Parks and Recreation. *Mayor McGowan explained the poles will be used for the Park at the WYE, to replace the City Park gazebo and for the structure at the Howard Carlin Memorial Trailhead Park.*

Motion to Adjourn

A motion was made by John Glondo and seconded by Ron Spears to adjourn. The meeting adjourned at 9:46 p.m. The next regular scheduled meeting is Tuesday July 11, 2017 at 7:00 p.m.



Mayor



Attest