

City of Cle Elum
Regular City Council Meeting
March 13, 2018

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were John Glondo, Ron Spears, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Tom Hastings was absent. *A motion was made by John Glondo and seconded by Beth Williams to excuse Tom Hastings. The motion carried unanimously.* Staff present was City Administrator Robert Omans, City Planner Lucy Temple and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

A motion was made by Ken Ratliff and seconded by Ron Spears to approve the agenda as presented. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

Mayor McGowan announced Jim Leonhard, Public Works Director, submitted his letter of retirement on 03/09/18 after 35 years of service to the City. Leonhard's possible retirement is about 05/15/18.

Consent Agenda

A motion was made by Steven Harper and seconded by Mickey Holz to accept the consent agenda as presented; which included the minutes of the 02/27/18 Regular Council Meeting; Vouchers and Checks numbered 39615 through 39676 in the amount of \$126,151.99; and Manual Checks and Adjustments for February 2018 in the amount of \$2,806,719.82. The motion carried unanimously.

Officer Reports

City Administration – Robert Omans:

- Reported the Public Works Director Job opening and description is on the city website; has been published in the Tribune and Daily Record, and will be posted with AWC and other agencies. All council members with email were notified on 03/09/18.
- Reported Clear Risk Solutions, CIAW, provided free training to council members, as well as Commission members and the public, on the Open Public Meetings Act and the Public Records Act on Tuesday, 03/06/18. The mayor of Ephrata gave the presentation and approximately 18 people attended.

Building Official – Robert Omans:

- Reported he will be attending WABO Training for continuing education credits during the week of 03/19 through 03/23/18 and will not be at the next City Council meeting.

Network Administrator: Robert Omans:

- No Report

Planner – Lucy Temple

- Reported the Planning Commission meeting scheduled for 03/06/18 was given over to the Public Officials training that covered the OPMA and the PRA.
- Reported the Downtown Revitalization Project, Phase I, Peoh Avenue / First Street Improvements are moving forward; however, the schedule has been delayed due to PSE and Utilities scheduling. Construction is due to begin in July, after the Pioneer Days Celebrations, with a targeted 08/10/18 completion date. Coordination with adjacent landowners is ongoing, and consists primarily with undergrounding of utilities.
- Reported she attended a free SEPA training in Ellensburg on 03/09/19.
- **Public Works Director – Jim Leonhard:**
- Reported the 212 grader has been down for several weeks; parts were received on 03/13/18 and will be fixed this week.
- Reported Vac-Truck is out of commission; parts will be in on 3/14/18.
- Reported the crew has repaired or replaced water meters and/or batteries.
- Reported the crew has done several days of street sweeping and will continue to do so.
- Reported 6 solar lights have been obtained with the help of the Downtown Association and will be installed at the "Fish Mural" on South Cle Elum Way. The lights will be installed within the next two weeks.

- Reported the crew has repaired a hydrant leak and several water leaks.
- Reported the “No Parking” signs for the recently approved parking ordinance have been received and will be installed during the next week.

Police Chief - Scott Ferguson):

- Reported oral boards for the 3 applicants for the lateral police position will be held at City Hall on 03/14/18.
- Reported 4 Mobile Data Computers (MDC) will be replaced as a result of a small grant awarded in 2017.
- Praised Jim Leonhard and his involvement over the years with the City of Cle Elum, including event and parade coordination, adding Jim Leonhard will be missed after his retirement.

Fire Chief – Ed Mills:

- Reported the Department logged 42 calls in February, including 4 fires, 33 EMS calls, 1 hazardous conditions and 3 false alarms.
- Reported the EMT class is going well and the Fire Department personnel attending it are learning a lot.
- Reported the Department will try to send as many personnel as possible to attend classes at training seminars in May.
- Congratulated Second Assistant Chief Casey Orndorff on the arrival of his new baby girl, Octavia Orndorff.

Veolia – William LaRue:

- Provided graphs of the Water Plant Flow, Water Plant Run Time, Precipitation, Wastewater Flows and Water versus Wastewater Plant Flows for February 2018 and reported a mild February with little impact to the system. LaRue reported both plants are running extremely well.

Citizen Comments on Non-agenda Items

None

Public Appearances

None

Business Requiring Public Hearings

Ordinance No. 1480-Amending CEMC Chapter 17.115.020: Lucy Temple, City Planner, presented the ordinance to the Council with the following comments: The 10-day expedited review from the WA Department of Commerce was complete on 02/26/18. This ordinance has been drafted at the recommendation of City Attorney, Alexandra Kenyon, and pertains only to properties still in the UGA, but which may apply to annex into the City within the next year. The proposed ordinance will allow annexed property to receive land use and zoning designations that most resemble Kittitas County designations until other zoning or land uses are designated through the Comprehensive Plan Amendment or other applicable process. Mayor McGowan opened the meeting for public comment at 7:19 pm. Hearing no comment, Mayor McGowan closed the meeting to the public at 7:19. *A motion was made by Steven Harper and seconded by Ron Spears to approve Ordinance No. 1480 as presented. The motion carried unanimously.*

Unfinished Business

None

New Business

- Main Street Credit:** Mayor McGowan informed the Council that the City Treasurer is still researching the subject and the City is not ready to present to Council at this time. *A motion was made by Ron Spears to table the agenda item.*
- Ordinance No. 1491 – Budget Amendment:** Robert Omans explained when the City recently refinanced 5 water and sewer loans the original loan payments were budgeted, however, the actual payoff and refinance was not budgeted. Omans recommended that council approve Ordinance No 1491. *A motion was made by Steven Harper and seconded by Mickey Holz to authorize the Mayor to sign Ordinance No. 1491 for the 2018 Budget Amendment as presented. The motion carried unanimously.*
- New Library Hours:** Robert Omans explained the Library would like to be open on Mondays from 1:00 p.m. to 5:00 pm. The Librarian Assistant is willing to work 4 hours on Mondays, increasing her hours to 16 per week, in addition to filling in for the Librarian as needed. The increase in cost will be offset, because the City

budgeted \$14,000 from Kittitas County, which actually pledged \$19,950. *A motion was made by Beth Williams and seconded by Ron Spears to approve 4 extra hours for the Library to be open on Mondays. The motion carried unanimously.*

Committee Reports

Mayor McGowan excused himself from the following Utility Committee reports at 7:30 pm:

Council member Ken Ratliff: Reported the Utilities Committee discussed a letter submitted by a customer located at 903 East Third Street, requesting relief from charges billed due to a leak in her crawl space. The customer was notified by the City on 03/06/18 that there appeared to be very high meter reading. On 03/07/18, the customer located a leak and made the necessary repairs. The Utilities Committee determined the customer had handled the repairs quickly and properly and is therefore entitled to relief of the excess charges per CEMC 13.12.115. The recommendation of the Utilities Committee is to grant credit for water usage due to the leak in the amount of \$214.52 plus 6% tax in the amount of \$12.87 for a total credit of \$227.39.

Council member Ken Ratliff: Reported the Utilities Committee discussed a letter submitted by a customer located at 607 Ronald Avenue, requesting relief from charges billed due to a leak on his property. The customer was notified by the City on 01/05/18 that there appeared to be very high usage from his meter. On 01/06/18, the customer located the leak under the snow and made the necessary repairs. The Utilities Committee determined the customer had handled the repairs quickly and properly and is therefore entitled to relief of the excess charges per CEMC 13.12.115. The recommendation of the Utilities Committee is to grant credit for water usage due to the leak in the amount of \$141.31 plus 6% tax in the amount of \$8.48, plus late fees in the amount of \$2.73 for a total credit of \$152.52. *A motion was made by Steven Harper and seconded by John Glondo to accept the recommendations of the Utilities Committee and grant relief in the amount of \$227.39 for the 1st instance and \$152.52 for the 2nd instance. The motion carried unanimously.*

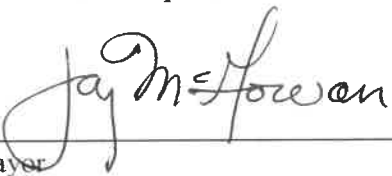
Mayor McGowan returned to the Council Chambers and continued the meeting at 7:35.

Council member Steven Harper: Requested the mayor appoint a member to the Cemetery to replace the vacancy left by a former council member Christine Simpson. Council member Beth Williams noted that she was not on any committees. Mayor McGowan appointed Council member Beth Williams to the Cemetery Committee; Council member Williams accepted the appointment. Council member Steven Harper asked the Cemetery Committee, consisting of Beth Williams, Ron Spears, and Steven Harper, to set a meeting time and date of 6:00 p.m. on Tuesday 03/27/18 to discuss several issues. The committee agreed to meet at that time.

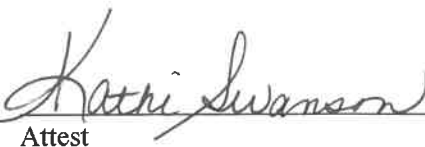
Mayor McGowan appointed Ron Spears to the Solid Waste Advisory Committee, which meets quarterly.

Motion to Adjourn

A motion was made by Ken Ratliff and seconded by Steven Harper to adjourn. The motion carried unanimously and the meeting adjourned at 7:40 p.m. The next regular scheduled meeting is Tuesday March 27, 2018 at 7:00 p.m.



Mayor



Attest