

City of Cle Elum
Regular City Council Meeting
April 10, 2018

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were John Glondo, Ron Spears, Steven Harper, Mickey Holz and Ken Ratliff. Tom Hastings and Beth Williams were absent. *A motion was made by John Glondo and seconded by Ken Ratliff to excuse Tom Hastings and Beth Williams. The motion carried unanimously.* Staff present was City Administrator Rob Omans, City Treasurer Robin Newcomb, City Planner Lucy Temple and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

A request was made by Ken Ratliff to add Tom Saffle to the agenda under Public Appearances to discuss the Coal Mines Trail Park. Mayor McGowan noted he will be reading a Proclamation for Arbor Day. A motion was made by Steven Harper and seconded by John Glondo to approve the agenda as amended to include the addition of Tom Saffle under Public Appearances, item b; and to add the Proclamation for Arbor Day under New Business, item c. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

Mayor McGowan presented Marc Kirkpatrick with a plaque and his name plate thanking him for the 11 years he has spent on the Planning Commission. Mayor McGowan noted that, while Kirkpatrick is resigning from that position, he remains very involved with the community through the Downtown Association and other projects.

Mayor McGowan read a letter received from the Friends of the Library thanking the Mayor and Council for extending the library hours to include 4 hours on Mondays.

Mayor McGowan read the Proclamation for Arbor Day into the record.

Consent Agenda

A motion was made by Steven Harper and seconded by Mickey Holz to accept the consent agenda as presented; which included the minutes of the 03/27/18 Regular Council Meeting; Vouchers and Checks numbered 39710 through 39760 in the amount of \$136,835.29; and Payroll Vouchers for 03/31/18 in the amount of \$119,762.60. The motion carried unanimously.

Officer Reports

City Treasurer – Robin Newcomb:

- Provided a 1st Quarter Report on the 2018 Budget Position.
- Reported the marijuana excise tax has increased by over 5 times the amount from \$600 per quarter to \$3300 per quarter. The Treasurer estimated the marijuana revenue will be \$24,000 to \$30,000 by year end.
- Reported building permits are at 57%.

City Planner – Lucy Temple:

- Reported the Comp Plan Housing and Transportation elements will be discussed at an open house on 04/16/18 from 4 – 6 pm at City Hall.
- Reported the annual amendment to add an RV Park code to the Zoning Title was submitted on time for the City's 03/31/18 docketing process. The next step is SEPA and public hearings.
- Reported the City is moving forward with the Coal Mines Trailhead Park.
- Reported that, as part of the Parks and Recreation Chapter of the Comprehensive Plan Update, the City is seeking RCO Funding in May for the Hanson Ponds project. A consultant is currently working on the application, which requires 30% matching funds.
- Reported proposed amendments to the Municipal Code, including Short-Term Rentals, motor vehicles and trails use, sign code, sidewalk sales and the 2018 Fee Schedule are in progress.
- Reported updates to the Municipal Code regarding camping in the city limits and nuisances will be addressed in the near future.
- Reported she is currently processing 2 sign permits, 1 site & design review and 1 variance.
- Reported she is awaiting complete applications for 1 site & design review and 1 grading permit.

- Reported attending Certified Local Government training in Kirkland, which discussed standards of rehabilitation for historic properties for the purpose of receiving or issuing historic preservation grants.

City Administrator – Robert Omans:

- Reported the City has received 12 applications to date for the Public Works job opening and noted applications will be accepted until the position has been filled.

Building Official: Robert Omans:

- Reported he attended a 4-day class in Seatac on Code Administration and Paperless Permitting.
- Reported 7 building permits have been received in April, and a total of 22 building permits have been received to date this year.

Network Administrator – Rob Omans

- Reported he has determined the Firewall needs replaced. His research has found a Firewall with more anti-virus and intrusion protection for about \$4,000 with a 3 year contract.
- Reported the City backup is currently at 90%; he is researching a larger backup with 4 times the capacity.

Public Works Director – Jim Leonhard:

- Reported the crew is being trained for programming traffic counters, including installation and downloading, as part of the Transportation element of the Comprehensive Plan.
- Reported the crew installed new water service at a new construction site.
- Reported street striping has been scheduled for mid-May.
- Reported he has talked with W.S.D.O.T regarding a crosswalk across West First Street from Reed to McDonald's; he was informed that a crosswalk is not recommended from a sidewalk, extending across a highway, to where there is no sidewalk. *Mayor McGowan suggested the possibility of putting the sidewalk across West First from Safeway to the Cashmere Valley Bank Building. Planner Temple commented there would have to be a plan. Jim Leonhard will talk to HLA regarding the possibility.*

Police Chief - Scott Ferguson:

- No Report – Absent - Excused

Fire Chief – Ed Mills:

- Reported the Department received 39 calls during the month of March, including 6 fires, burn complaints or improper burning in city limits and 30 EMS calls.
- Reported 11 members are signed up for training in Wenatchee in May.
- Reported he is coordinating with Brian Pearson of District 7 for the Firefighter 1 recruit class scheduled to start sometime after Labor Day.
- Reported the Department has obtained 2 AAD's (Automatic Defibrillators) from the Association, which are now in service. Chief Mills has ordered 2 more out of the City budget, which will bring the Department into Compliance for the aid-certified vehicles.
- Reported he will be working with the oversight committee to establish a good plan to obtain needed equipment for the rest of the year.
- Reported the EMT class is almost completed.
- Reported the Fireman's Ball will be held at the Eagles Club on 04/21/18 and will include Honor Service Awards.
- When asked by Mayor McGowan regarding the progress of obtaining a gurney, Chief Mills reported the gurney acquisition is temporarily on hold.

Veolia – William LaRue

- Provided graphs of the Water Plant Flow, Water Plant Run Time, Precipitation, Wastewater Flows and Water versus Wastewater Plant Flows for March 2018. The Water Treatment Plant treated 21.5 million gallon of water and the Wastewater Treatment Plant treated 32.6 million gallons of wastewater during the month of March.
- Reported one of the water intake pumps was removed in March to have it rebuilt; it will be reinstalled during the week of 4/16/18.

- Reported divers cleaned the intake wet well while the pump has been out. Approximately 2 feet of material was removed.
- Reported both plants are running very well.

Citizen Comments on Non-agenda Items

Craig Mabie – Kittitas County Parks and Recreation District: Reported to Council regarding the Towns to Teanaway Corridor Project public meeting held on 02/27/18. Mabie provided a handout summarizing the comments and recommendations received which resulted in 2 mapping alternatives, which will be used to create the draft master plan. Abutting property owners have been contacted, are supportive, and have offered easements.

Mick Mankus and Judy Tokarsyk – Kittitas County Lithuanian Organization: Requested council's permission to place a Lithuanian monument commemorating the 100 year anniversary of Lithuania's independence from Russia in 1918. The monument would be a 10' to 15' fir pole with stainless steel cross emblem mounted on a 4x4 concrete base, and would be maintained by the Kittitas County Lithuanians and the Seattle Alliance of Lithuanians. Mankus and Tokarsyk commented that many visitors come to the Cle Elum Roslyn Cemeteries. Tokarsyk noted that the Cle Elum area is a melting pot of many nationalities and generations should remember their heritage. The proposed monument is a gift to Cle Elum. *A motion was made by Steven Harper and seconded by Ken Ratliff to move the discussion of the proposed monument to "Unfinished Business", item b. The motion carried unanimously.*

Public Appearances

Carol Pidduck – CASA Program – Proclamation for April – Child Abuse Prevention Month: Brian Brenna, speaking for Carol Pidduck on behalf of CASA (Court Appointed Associates for Neglected and Abused kids), asked the Mayor and council to adopt the Proclamation presented by CASA. The Mayor read the "April is Child Abuse Prevention Month" Proclamation into the record. *A motion was made by Ken Ratliff and seconded by Mickey Holz to authorize the Mayor to sign the Proclamation proclaiming April as Child Abuse Prevention Month. The motion carried unanimously.*

Tom Saffle – Representing the Coal Mines Trail and the Howard Carlin Memorial Trailhead Park:

Provided a handout representing the concept of the Howard Carlin Memorial and the cairn he is designing to be placed at the Cle Elum Trailhead of the Coal Mines Trail Park, noting the memorial cairn represents Howard Carlin's contribution to the trail systems.

Business Requiring Public Hearings

None

Unfinished Business

- a. **Citizen's Alliance for Property Rights – Discussion:** Laura Osiadacz, Kittitas County Commissioner, delivered a statement in rebuttal of the letter from the Citizens Alliance for Property Rights, which was submitted by Jerry Martens at the 03/27/18 City Council's Regular Meeting. Osiadacz stated that all meetings with regard to this property and proposed building have been open to the public, and noted the County was a backup offer for the property. Maps of the proposed location of the Kittitas County Public Works shop were provided to the council. Commissioner Osiadacz commented the proposed site is a prime location to get the fleet out and serving the community when needed. Osiadacz also noted the surrounding area is already being used for industrial purposes, including power lines and the Transfer Station. Commissioner Osiadacz stated there will be a SEPA process which will include requests for comments from the City. She assured the council they will receive copies of the 30% plan. Commissioner Osiadacz provided a letter from the Department of Ecology to the Mayor regarding the contaminations in the lands in the areas around Ronald Roslyn and Cle Elum. .

Discussion:

Councilmember Ratliff:

1. Asked what the public involvement has been and commented on the impacts to the City if the County builds their shop in the area in question.
2. Stated the property is more suitable for a more public intensive projects, such as a swimming pool.
3. Stated it is appropriate that citizens of the community are concerned with the use of the property.
4. Thanked Commissioner Osiadacz for attending and answering council's questions.

Councilmember Holz:

1. Commented it is a very poor choice of land usage as it does not fit what the City is envisioning for the area.
2. Commented the noise barrier will not be quiet when the County Shop has crews working.
3. Asked if the County has completed a traffic study.

Councilmember Harper:

1. Commented the City is attempting to annex several properties into the area and asked the County to reconsider making permanent changes to what could be the core of the City.
2. Asked the County to consider re-drawing their ideas and plans, working with the City in doing so, to meet the needs of everybody in the community, and to get the planned shop away from the schools.
3. Commented the County represents the citizens of Cle Elum and thanked Laura Osiadacz for attending the council meeting to answer their questions regarding the placement of the shop.

Lucy Temple, City Planner:

1. Asked if the site plan will include a vegetative buffer.
2. Asked if the City could review the site plan.

Councilmember Spears:

1. Commented he would like to see the plans for the property so the council can make informed decisions.
2. Noted the City has not received in monetary compensation from the County for impacts to the City for previous developments that abutted City of Cle Elum properties.

Councilmember Glondo:

1. Asked that the best effort be made to get information out to the citizens of the community.

b. Kittitas County Lithuanian Organization: *Discussion regarding placement of a monument at the Laurel Hill Cemetery:*

Commissioner Ratliff:

1. Commented the volunteer effort appears to be a good idea.

Commissioner Harper:

1. Reported the Cemetery Committee is currently working with staff to implement an ordinance amendment to adjust rates to make the cemetery more solvent.
2. Reported the next step is to plan for future growth at the cemetery by plotting areas to include location, or locations, for placing monuments.
3. Commented the Cemetery has met to discuss the proposal which, while the idea is very likely a good one, the Cemetery Committee cannot accept it at present in its form as it would open Pandora's Box; when the City accepts a monument from one organization, then the City would not be able to, in good conscience, reject any other organization's request to place such a monument. While the Cemetery Committee does want to plot out spaces for monuments in the future, currently the committee cannot accept the proposal on a permanent basis.
4. Sought further comments from the council before denying the request outright.

Commissioner Glondo:

1. Asked if there is a potential area in the cemetery that can be set aside for monuments.

Commissioner Spears:

1. Suggested allowing the Lithuanian monument to be placed temporarily, by permit, so their 100-year celebration of their Independence from Russian rule during 2018 can take place this year. This would allow the City to select a temporary location while the Council can determine the regulations for a permanent location.

A motion was made by Ron Spears and seconded by Ken Ratliff to allow the Kittitas County Lithuanian Organization to put their monument, which must meet safety codes, and may have to be moved, in the Cle Elum Cemetery on a temporary basis for two years to allow time for the City to amend the cemetery ordinance, and to authorize the mayor to approve the location. Questions on the motion: Lucy Temple suggested the Cemetery Sexton be involved in the selection of the location. An amendment to the motion was made by Steven Harper and seconded by John Glondo that the matter be reconsidered within 2 years and the sexton be given the

designating authority to find a location for the monument. The amendment to the motion carried unanimously. The original motion carried unanimously.

New Business

a. Resolution No. 2018-011 WSDOT Grant Application for Airport Runway Maintenance: Robert Omans presented the Resolution to Council reporting the City would like to apply for a grant for crack seal, fog seal and repainting the pavement markings to help extend the life of the runway, as recommended by the Airport Engineer. The grant application is due by 04/20/18. *A motion was made by Ken Ratliff and seconded by Steven Harper to authorize the Mayor to sign Resolution No. 2018-011, authorizing the City to apply for a Grant from the Washington State Department of Transportation for a Runway Maintenance project. The motion carried unanimously.*

b. Resolution No. 2018-012 – Designating the Miller-Guzzie Park within the City Parks System. City Planner Lucy Temple presented the Resolution to the Council, stating the designation is a condition of conveyance to the Donation Agreement between Michael and Shirley Miller and the City of Cle Elum. *A motion was made by Ron Spears and seconded by John Glondo to approve Resolution No. 2018-012 designating the Miller-Guzzie Park within the City Parks System. The motion carried unanimously.*

c. Arbor Day Proclamation: *A motion was made by Steven Harper and seconded by John Glondo to adopt the Arbor Day Proclamation by Resolution 2018-013. The motion carried unanimously.*

Committee Reports

Lodging Tax Committee – Pioneer Days Queen Coronation: *A motion was made by Steven Harper and seconded by Mickey Holz to approve the Pioneer Days Queen Coronation application for Lodging Tax funds in the amount of \$2,560 with the stipulation that reimbursement of expenses will be made as laid out in the application process. The motion carried unanimously.*

John Glondo: Reported attending the Debrief of the 2017 county wide lodging tax process at the Cle Elum City Hall on 3/29/18. There was representation from the Cities and Counties to discuss the basic process, bugs in the on-line program and fixes in the scoring process and procedures for the future.

Council member Steven Harper, Cemetery Committee: Reported staff has revised the cemetery ordinances with changes to the code and rate schedule and the draft of the amendments have been submitted to the City Attorney. Upon review by the attorney, the amendments to the Cemetery Code and Fee Schedule will be brought back to the Cemetery Committee for their recommendation to council.

Motion to Adjourn

A motion was made by Ron Spears and seconded by Ken Ratliff to adjourn. The motion carried unanimously and the meeting adjourned at 9:13 p.m. The next regular scheduled meeting is Tuesday April 24, 2018 at 7:00 p.m.



Mayor



Attest