

City of Cle Elum
Regular City Council Meeting
April 24, 2018

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were John Glondo, Steven Harper, Tom Hastings and Beth Williams. Ron Spears, Mickey Holz and Ken Ratliff were absent. *A motion was made by Tom Hastings and seconded by Beth Williams to excuse Councilmembers Spears, Holz and Ratliff. Tom Hastings, John Glondo and Beth Williams voted aye. Steven Harper abstained.* Staff present was City Administrator Rob Omans, City Planner Lucy Temple and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

A motion was made by Steven Harper and seconded by John Glondo to approve the agenda as presented. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

- a. **Mayor McGowan** announced his appointment of Devin Smith to the Planning Commission full position.
- b. **Mayor McGowan** announced his appointment of Pam Hawk to the Historic Preservation Commission.
- c. **Mayor McGowan** announced the City has been awarded a \$725,000 CDBG Grant for design and construction of the downtown stormwater infrastructure on First Street. The City is seeking additional funding of \$125,000 to complete the stormwater construction before the 2020 WSDOT paving plan, possibly through County.09 and a Public Works Board low interest loan.

Consent Agenda

A motion was made by Steven Harper and seconded by John Glondo to accept the consent agenda as presented; which included the minutes of the 04/10/18 Regular Council Meeting; Vouchers and Checks numbered 39761 through 39813 in the amount of \$172,041.15; March 2018 Manual Checks and Adjustments in the amount of \$12,801.45; and Payroll Vouchers for 04/16/18 in the amount of \$61,009.22. The motion carried unanimously.

Officer Reports

City Administrator – Robert Omans:

- Reported the DNR will be conducting their annual Helitack Field Training at the Airport 05/21 through 05/23; there will be 3 to 5 helicopters, including Black Hawks from Ellensburg, emergency vehicles and firefighters on site. The Airport will remain open to hangar owners.
- Reported the Spring Clean-up Dump Voucher Program was held during the week of 04/16 through 04/21. Staff gave out 302 vouchers; 216 were used at the transfer station, compared to last year's Spring Cleanup, where staff gave out 534 vouchers, 251 of which were used. The burn dump was not open for the Spring Cleanup event.

Building Official – Robert Omans:

- **No Report**

Network Administrator: - Robert Omans:

- **No Report**

City Planner – Lucy Temple:

- Reported the \$725,000 CDBG Economic Opportunity grant the City received was a result of the City's attendance at the IACC Conference.
- Reported that, although the City was not awarded the \$850,000 Public Works Trust Fund loan, staff has started the process of applying again; the application is due in July.
- Reported the City has applied for a \$435,000 RCO grant for the Hanson Ponds Trailhead and bridge, with \$130,000 commitments so far for matching funds.
- Reported the City has applied for 4 grants, totaling \$2.7 million, including Safe Routes to School and connection of the Coal Mines Trail Trailhead with Flag Pole Park. The grant applications are being prepared at no cost to the City.

- Reported she will be attending the Eastern Washington Critical Areas Workshop in Moses Lake. *Tom Hastings noted Ordinance #1492 should be under Public Hearings on the agenda. Staff confirmed the agenda item has been advertised as a public hearing. A motion was made by Tom Hastings and seconded by Steven Harper to amend the agenda to move Ordinance #1492 Short Term Rentals from 10a, New Business, Business Requiring Public Hearings item 8a. The motion carried unanimously.*

Public Works Director – Jim Leonhard:

- No Report

Police Chief - Scott Ferguson:

- Introduced Ben Flick, the new Lateral Police Officer, to the Mayor, Council and members of the public.
- Reported the entire Department conducted Range qualifications on 04/23 and 04/24.

Fire Chief – Ed Mills:

- Reported the City Mechanic has completed the annual oil lube and inspection on all the Fire Department vehicles. The Command Vehicle needs new brakes and Aid 511 has a rear main leak.
- Reported 11 members will be attending training in Wenatchee from 05/18 through 05/20.
- Reported he and Nate Henderson will be attending the chief's conference in Kennewick 05/20 through 05/24.
- Reported pack tests will be done at the high school on 04/28 to certify for Red Card wild land firefighting.
- Reported pump testing to certify the engines for structural protection will be held on or about 05/08/18; the Department will host the Upper County, including Roslyn and South Cle Elum.
- Reported National Hose Testing will be here to perform their annual testing of all the ladders and hoses.
- Reported the Fireman Department celebrated 115 years at the Fireman's Ball on 04/21/18.

Citizen Comments on Non-agenda Items

Christine Heimbigner-Simpson – 509 East Third:

- Thanked the City for hiring another police officer and noted she would like to see 1 or 2 more added within the next year.
- Thanked the City for their prompt service, specifically Bubba Simplot, for repairing the pothole in front of her house.
- Reported Downtown Cle Elum will be adding art provided by local artists.

Susie Weis – 641 Wadsworth Loop:

- Read a letter from Doug Weis in response to comments made by Kittitas County Commissioner Laura Osiadacz regarding the County's intention of building their Public Works Building across the highway from the Cle Elum-Roslyn School District campus.

Public Appearances

None

Business Requiring Public Hearings

a. Ordinance #1492 – Amending Ordinance #1486 – General Commercial CUP for Short-Term Rental:

Lucy Temple provided an overview of Ordinance No. 1492, which is to amend the code to replace the term "Boardinghouse" with the term "Short-Term Rental" as recommended by the City Attorney. The 10-day expedited review from the Department of Commerce was completed on 04/14/18. Mayor McGowan opened the meeting for public comment at 7:37.

- Linda Culley – 1110 White Road: Stated she is in favor of the ordinance and would like to see this opportunity in the community so the benefits can be realized by the City of Cle Elum, including increased tourism, recreation and business. Ms. Culley stated she is concerned it is limited to the commercial zoning district and encouraged allowing Short-Term rentals in residential areas, noting there are ways to mitigate any issues that may arise.

- Christine Heimbigner-Simpson – 509 East Third Street: Stated she agrees with the change in the Short-Term rental language in the ordinance and supports the Commercial Zoning District as a start. Heimbigner-Simpson added there is not enough affordable housing for people to move to Cle Elum to live and work.

Hearing no further comments, Mayor McGowan closed the hearing to public comment.

Councilmember Hastings commented it is a good idea to change the language; however, he is concerned about allowing Short-Term Rentals in residential areas and cautioned about allowing too many Short-Term Rentals in condensed areas.

A motion was made by Steven Harper and seconded by Tom Hastings to adopt Ordinance #1492 amending previous ordinances. The motion carried unanimously.

Unfinished Business

None

New Business

b. Resolution No. 2018-014 – RCO Grant – Hanson Ponds Project: Lucy Temple reported the City’s newly approved RCO-compliant Parks & Recreation Plan enables the City to apply for a \$435,000 grant to be used for the reinstallation of the Hanson Ponds Bridge that connects the park area to approximately 1 mile of downstream river front trail. Resolution No. 2018-014 must be passed by council in order to submit for the RCO grant. *A motion was made by Steven Harper and seconded by John Glondo to adopt Resolution No. 2018-014 as presented. The motion carried unanimously.*

c. WSDOT 2018 Pavement Project Nighttime Noise Variance. City Planner Lucy Temple presented the Variance to the Council. Jeff Minnick, Design Engineering Manager of the WSDOT South Central Region in Yakima, reported WSDOT will be conducting a “hot seal” to repair issues with last year’s chip seal project from approximately mid-May to late July or early August. Due to congestion and delay issues during the 2017 project, WSDOT is proposing conducting much of the work at night to alleviate these issues and expedite the repair project. WSDOT workers will be off the road at 6:00 am on Fridays until late Sunday nights. Mr. Minnick stated the WSDOT will work with the City to communicate with the residents regarding the project, including door to door contacts, Social Media, billing stuffers and weekly updates to schedules with regard to the project. City Planner Lucy Temple suggested using portable message signs 5 days ahead of the project schedule, newspaper articles and posting information on the City’s Public Notices web page with frequent updates. Councilmember Williams suggested putting informational flyers in billing statements. *A motion was made by Steven Harper and seconded by John Glondo to grant the nighttime noise variance conditional that paper notice is provided to each resident on the route. The motion carried unanimously.*

Committee Reports

Cemetery Committee – Steven Harper:

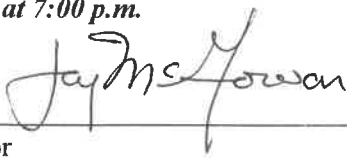
- Reported the Cemetery Committee did not meet as scheduled, as staff is waiting for the City Attorney to finish her review of the proposed Ordinance and amended fee schedule.

Event Committee - John Glondo:

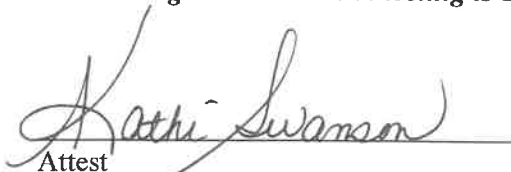
- Reported the committee believes the traditional event applications, such as the 4th of July celebration and Cruise Cle Elum, will not come to council unless drastic changes are made from previous years. New event applications will come to council. Events with street closures require a permit from the WSDOT if the closure is on a state highway, such as the Pioneer Days Parade. WSDOT requires street closure permit applications 90 day in advance of the event. Steven Harper recommended that all events with street closures come to council for the public process. Mayor McGowan noted that the WCIA annual audit for 2018 will cover the City’s process in conducting public events. Police Chief Ferguson commented that he and Public Works Director Jim Leonhard take great efforts to address street closures for events. Chief Ferguson also noted that any event where there will be loud music should come to the City Council. Tom Hastings recommended events come to City council for further review if the Event Committee denies the application.

Motion to Adjourn

A motion was made by Beth Williams and seconded by Steven Harper to adjourn. The motion carried unanimously and the meeting adjourned at 8:18 p.m. The next regular scheduled meeting is Tuesday May 8, 2018 at 7:00 p.m.



Mayor



Attest