

City of Cle Elum
Regular City Council Meeting
May 22, 2018

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were Tom Hastings, John Glondo, Ron Spears, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Staff present was City Administrator Rob Omans, City Planner Lucy Temple and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

A motion was made by Steven Harper and seconded by Tom Hastings to amend the agenda to include Resolution Number 2018-017 to amend the Six-year Street Plan under New Business and to add a surplus request for 2 police vehicles and to adopt the agenda as amended. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

a. Mayor McGowan announced his appointment of Pam Hawk as the Planning Commission Citizen alternate.

b. Mayor McGowan introduced Mike Engelhart as the new City Superintendent. Engelhart expressed his appreciation to the Mayor and Council for hiring him for the position of Public Works Director.

Consent Agenda

A motion was made by John Glondo and seconded by Steven Harper to accept the consent agenda as presented; which included the minutes of the 05/08/18 Regular Council Meeting; Vouchers and Checks numbered 39836 through 39907 in the amount of \$185,933.43; April 2018 Manual Checks and Adjustments in the amount of \$13,054.65; and Payroll Vouchers for 05/16/18 in the amount of \$67,100.70. The motion carried unanimously.

Officer Reports

City Administrator – Robert Omans:

- Reported DNR Training began at the Airport on 05/21/18 and will finish on 05/23/18.
- Reported he is working with the US Forest Service on a 3-year emergency use agreement for firefighting activities at the airport.
- Reported attending a Community Coordination meeting with Kittitas County and FEMA to review the preliminary 2018 Flood Insurance Rate Maps.
- Reported the financial and utility billing computer software conversion is complete. This includes a new credit card processing company by the name of Xpress Bill Pay, which will replace Invoice Cloud.
- Reported receiving 13 applications for the Public Works Director position, 4 of which were interviewed.
- Reported City Hall will closed at 1:00 pm on 5/25/18 and will re-open Tuesday 5/29/18 in observance of Memorial Day.

Building Official – Robert Omans:

- No Report

Network Administrator: - Robert Omans:

- Reported the City Web-Site is being updated.

City Planner – Lucy Temple:

- Reported she and Mayor McGowan went to Olympia to present the Hanson Ponds project to the State Recreation and Conservation Office.
- Reported the Planning Commission continues to work on the zoning map to update the CEMC
- Reported the Planning Commission is working on the Housing Element of the Comp Plane with BERK.
- Reported there will be an open house soon for the transportation Plan.
- Reported Theo Leonard has submitted his resignation from the Planning Commission
- Reported there are several developments coming in to town, including Campbell Corners.

Police Chief - Scott Ferguson:

- Reported the Department has been busy with traffic and people, responding to many calls in the past 2 weeks.
- Reported there have been several car prowls in the past 2 weeks and reminded the public to keep valuables out of the car and to keep cars locked.

Fire Department – 2nd Assistant Chief Casey Orndorff:

- Reported Chief Mills and Assistant Chief Henderson are attending the Washington State Chief Convention in Kennewick.
- Reported 10 members of the Department attended the Washington State Firefighters Association in Wenatchee.
- Thanked Mayor McGowan for repairing the latch brake on the inner door of Engine 521.
- Reported the newer high pressure scba packs will be flow teste on 06/08/18.
- Reported an application has been submitted to DNR for surplus wildland engines.
- Reported the Chief is still trying to obtain a Stryker cot for the Aid vehicles.
- Reported Hannah Russell passed her National Final to become an EMT. Five other personnel have passed the EMT class and will take the national exam.

Citizen Comments on Non-agenda Items**Sam Cavanaugh – Inland Networks:**

- Asked the Council what the Hanson Ponds project is about. *Mayor McGowan explained the plan is to replace the bridge that was washed out and to add benches, bathroom and other amenities. Lucy Temple, /city Planner will provide Mr. Cavanaugh with a packet.*

Public Appearances**Amy McGuffin – Director of Tourism – Kittitas County Chamber of Commerce and Executive Director of the Downtown Association Report:**

- Provided update reports for the Website, Facebook, Instagram and Google Marketing for April.
- Reported the final draft of the Downtown Mast Plan is ready, which will allow them to partner with the City to help with Code changes. The Master Plan includes Way Finding signage.
- Reported the Visitor's Center has been very busy.
- Reported the Horse Park has an event over Memorial weekend.
- Reported the Downtown Association has approved the grant process for 2 opportunities, 1 is a façade improvement grant; the other is a beautification grant for the downtown core. The deadline to apply is 7/1/18.
- Reported the June social will be on 6/19/18 at the Cle Elum Eagles from 4 to 6 pm.
- Reported the new pharmacy in Cle Elum will be having their grand opening on 5/30/18 at 1:00 pm.

Business Requiring Public Hearings

- a. **Resolution No. 2018-016 – CDBG Planning Only Grant – General Sewer Plan:** City Planner, Lucy Temple, explained the application is for a sub-report to the General Sewer Plan which will map the entire sewer system using cameras and GIS mapping, which is the first step towards forming the General Sewer Plan.

Mayor McGowan opened the meeting for public comment at 7:38. Hearing no comments from the public, the hearing was closed at 7:38.

A motion was made by Steven Harper and seconded by Tom Hastings to approve Resolution Number 2018-016 and authorize Mayor McGowan to sign the document. The motion passed unanimously.

Unfinished Business

None

New Business

- a. **Resolution No. 2018-017 – Six-Year Street Plan Amendment:** Lucy Temple, City Planner, reported to Council that in order to receive funding in the amount of \$92,020 from Kittitas County on 05/22/18 for Phase I of the Peoh Avenue and First Street Intersection Improvement Project must be obligated in 2018. Therefore, the 2018-2023 6-Year TIP must be amended before the 2019-2024 6-Year TIP is put in place. *A motion was made by John Glondo and seconded by Beth Williams to adopt Resolution No. 2018-017 as presented. The motion carried unanimously.*

b. Surplus 2 Police Vehicles. Police Chief Scott Ferguson reported the two vehicles have sat idle for years. Due to the age of the vehicles, parts are difficult to locate. Chief Ferguson requested pre-approval to surplus the vehicles; a Resolution will be presented at the 6/12/18 regular City Council meeting. Council member Harper indicated he remembered one of the vehicles was supposed to be repurposed for an Airport Courtesy car and moved into a different Department. Robert Omans, City Administrator will look into the minutes. *A motion was made by Steven Harper and seconded by John Glondo to grant the surplus the two vehicles on the condition that no previous designation for the vehicles had been made. The motion carried unanimously.* Tom Hastings suggested putting the call for bids on PublicSurplus.com.

Committee Reports

Utility Committee – Ken Ratliff:

- Reported the Cemetery Committee met to discuss a petition for credit for a water leak. The committee determined the business owner had done due diligence to repair the leak, which took longer as it was found to be beneath the industrial slab in the building. *A motion was made by Ken Ratliff and seconded by Ron Spears to grant credit in the amount of \$660.21 for the water leak. The motion carried.*

Event Committee - John Glondo:

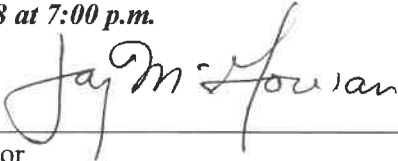
- Reported the committee reviewed the application for Blues, Brews and BBQ's to be held 7/13/18 through 7/15/18. The event will be patrolled by 2 levels of security, including volunteer staff and members of the police Department. The applicant estimates the event will bring over 840 people to the area.
- Reported 2 other events will be coming before the Events Committee, including the Grand Fondo Bike Ride and the Spirit Ride.

Cemetery Committee – Steven Harper:

- Reported and ordinance updating the current cemetery code and additions and changes to the fee schedule will be brought back to council at a future meeting.
- Asked the Mayor to direct the Planning Commission to explore the idea of “green” burials not requiring casket liners.

- **Motion to Adjourn**

A motion was made by Steven Harper and seconded by Beth Williams to adjourn. The motion carried unanimously and the meeting adjourned at 8:08 p.m. The next regular scheduled meeting is Tuesday June 12, 2018 at 7:00 p.m.



Mayor



Attest