

City of Cle Elum
Regular City Council Meeting
June 26, 2018

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were Tom Hastings, John Glondo, Ron Spears, Mickey Holz and Ken Ratliff. Steven Harper attended via telephone. Beth Williams was absent. Staff present was City Administrator Rob Omans, City Attorney Alexandra Kenyon, City Planner Lucy Temple and City Clerk Kathi Swanson. *A motion was made by John Glondo and seconded by Ken Ratliff to excuse Beth Williams. The motion was carried unanimously.* Ron Spears protested the physical absence of Steven Harper and asked Attorney Alexandra Kenyon if attending via telephone is legal. Ms. Kenyon responded the City currently has no policy addressing the issue.

Approval of the Meeting Agenda

A request was made by Steven Harper to add council member comments after Committee Reports to the agenda. A motion was made by John Glondo and seconded by Ken Ratliff to approve the agenda as amended by Council member Harper's request. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

Mayor McGowan appointed Matthew Lundh to the Planning Commission.

Consent Agenda

A motion was made by Ken Ratliff and seconded by Steven Harper to accept the consent agenda as presented; which included the minutes of the 06/12/18 Regular Council Meeting and Voucher Checks #39970-40020 in the amount of \$188,135.40. The motion carried unanimously.

Officer Reports

City Administrator – Robert Omans:

- Reported he attended another Lodging Tax Technical Review Team Meeting regarding the Horse Park's Covered Arena grant funding, which has been approved by Kittitas County to move on to Step 3 of the process. Step 3 includes permitting, design and engineering.
- Reported WCIA audited the City's Event Application procedures. The representative approved of the process in place, but will make a few changes to make it better.

Building Official – Robert Omans:

- Reported the City received a check in the amount of \$11,126.11 from the Return on Industrial Insurance Program (R.O.I.I), through the Central Washington Home Builders Association. This is the largest check Central Washington Home Builders Association has ever given to a municipality.

Network Administrator: - Robert Omans:

- No Report.

City Planner – Lucy Temple:

- No Report

Public Works – Mike Engelhart

- Reported alley pothole repair is almost complete and the crew will continue to repair potholes.
- Reported the Dura Patch machine arrived on 06/25/18. Patching on several blocks of Third Street is complete. Pothole repairs are estimated to last up to 7 years.
- Reported he has set up a JE account with Washington State Sign Shop to save up to 33% on street sign replacements.
- Reported employee's shirts arrived and have been dispersed to the crew.

- Reported the Southside Water Fill Station water line is installed and the City is waiting for the electricians to wire the electronic board.
- Reported parking stalls and handicap symbols around the City have been repainted.
- Reported Job Descriptions and expectations are completed and reviewed with the employees.
- Reported the sewer line at the school has been repaired and scoped; the repair has passed all inspections.
- Reported L&I safety tags have been installed on all man holes around water tanks, bringing the City into compliance.
- Reported the On-Call/Call-Out Program is in place.
- Reported the City will be hiring a temporary employee to assist with replacing water meter batteries as well as parks maintenance.
- Reported the crew will be moving jersey rail in on 06/27/18 in preparation for Pioneer Days.
- Reported the city crew and office staff are going to pick up litter on Safeway Hill on Thursday 06/28/18 from 8 to 10 a.m.

Police Chief - Scott Ferguson:

- Absent - No Report

Fire Department – Chief Ed Mills:

- Reported pump testing has been completed. There are some problems with Engine 521 and it may be time to consider newer options as the repair could cost up to \$15,000.
- Reported Engine 521 was called out to a wildfire in Vantage for mutual aid of structure protection.
- Reported a burn ban will go into effect for the City on Friday 06/29/18 at midnight. No briquette barbecues or recreational fires will be allowed.
- Reported he had a meeting with the Upper County Fire Departments to review response plans for all departments; he is working on a structure fire response plan with Roslyn and is working with South Cle Elum and Ronald more actively.
- Reported there will be an extrication demo on 06/30/18 at 2:00 on South Harris.
- Reported the Department and Medic One will be covering several Horse Park Events this summer.
- Apologized for the misunderstanding with the Association's event on 06/24/18 which did not follow City procedures. He will address the issue with the Association and report back at the next council meeting. The Association used 3,000 gallons of water during the event, which they will pay for.

Citizen Comments on Non-agenda Items

Patricia Preston – 906 West Second: Told the council she would like to see a crosswalk put in on the West First Street hill between Safeway and the Park, or a close proximity to that location.

Public Appearances

a. Amy McGuffin – Director of Tourism – Kittitas County Chamber of Commerce and Executive Director of the Downtown Association Report:

- Provided update reports for the Website, Facebook, Instagram, Snap Chat and Google Marketing for May and noted the Website and Facebook page views are down. McGuffin noted a fix has been implemented, which should increase views.
- Reported the Visitor Center is doing well.
- Reported the new Cle Elum Town Guide will be delivered before Pioneer Days.
- Reported the Pioneer Days Parade has 80 entrants.
- Reported a 60's and 70's Vintage Motorcycle display, called the Coal Dusters, has been added to the Pioneer Days Celebration Festivities.

- Reported Pioneer Days celebration will include a 3 on 3 tournament, 3 bouncy houses, a military car show, corn hole and other traditional activities.
- Reported the Downtown Grant funding process has been initiated and applications are due on 07/01/18.
- Reported the fireworks show will be at 9:45 p.m. on Saturday June 30th.

b. John Littel, Mark Perkins, Lowell Krueger and Susan Wilson – Kittitas County Housing Authority: Mr. Krueger explained the Kittitas County Housing Authority owns and operates about 165 affordable housing units located in Ellensburg and Kittitas. Assistance is provided by Rural Development and Department of Housing and Urban Development. KCHA has applied for and received initial approval to convert public housing to low income housing. The organization has an opportunity to purchase the Pine Terrace Apartments, which the owner is selling. The seller is required to offer the sale to a low income housing entity. The Kittitas County Housing Authority has made an offer that has been accepted; the sale is pending review and acceptance by Rural Development.

Business Requiring Public Hearing

a. Resolution No 2018-019 – Six Year Street Plan: City Planner Lucy Temple presented Resolution 2018-019 to Council, explaining the TIP has to be updated each year by July 1st, per RCWs, and recommended approval of the Six Year Street Plan. Acceptance of the TIP will help the City to obtain Federal Funding for future projects. Mayor McGowan opened the Public Hearing portion of the meeting at 7:40. Hearing no comments from the public, Mayor McGowan closed the Public Hearing at 7:40. *A motion was made by Ken Ratliff and seconded by Mickey Holz to adopt Resolution 2018-019 as presented. The motion carried unanimously.* Council member Ratliff commended HLA and Lucy Temple for their hard work.

b. Ordinance No. 1494 – Marijuana Regulations: Mayor McGowan presented the ordinance to the Council, noting it is the Council's intent that at no time shall there be collectively more than two marijuana retailers, producers, or processors within City limits. Mayor McGowan opened the Public Hearing portion of the meeting at 7:42:

Patricia Preston – 906 West Second: Commented she has been reviewing the ramifications and good things that have happened with the medical use of marijuana. Ms. Preston reported 64% of all Americans are in favor of legalizing marijuana. Ms. Preston also noted the benefits include an increase of taxes collected, relief to sufferers of seizure disorders, Alzheimer's disease, Lou Gehrig's disease, cancer, chronic inflammatory disease and more.

Hearing no further comments from the public, the public comment portion of the meeting was closed at 7:48. Mayor McGowan noted the ordinance, as written, is the narrowest that can be done without running afoul of State regulation or civil litigation. *A motion was made by John Glondo and seconded by Mickey Holz to adopt Ordinance No. 1494 as written. The motion carried by a vote of 5 ayes and 1 nay.* Council member Hastings urged the City to follow State law and include the restriction of marijuana use in the City Employee Manual.

Unfinished Business

None

New Business

A motion was made by Steven Harper and seconded by John Glondo to move the Amendment to the Interlocal Agreement for Consolidated Lodging Tax Grant Process from Item 10c to Item 10a. The motion carried unanimously.

a. Amendment to Interlocal Agreement for Consolidated Lodging Tax Grant Process: Paul Jewell thanked the City for the ongoing relationship with Kittitas County. Mr. Jewell addressed the Council regarding the proposed change to the current Interlocal Agreement to require each participating municipality to contribute a minimum of 13% of their annual lodging tax collections. Council member Harper commented that he is more comfortable with a lump sum, as has been done in the past. *A motion was made by Steven Harper and seconded by Tom*

Hastings to refer the Interlocal Agreement back to the Lodging Tax Committee for further study. The motion passed unanimously.

b. Resolution No. 2018-023 – Adopting the Way Finding Plan: City Planner Temple explained the Cle Elum Downtown Association contracted a consultant to complete a Wayfinding signage plan, which the City staff collaborated on. Goals of the plan include eliminating sign clutter, visually unifying the signage system, enhancing tourism assets, promoting major community destinations and more. City Planner Temple recommended Council approve Resolution 2018-023 adopting the Cle Elum Downtown Association’s Wayfinding Plan as a City-approved plan for future implementation as funding allows. *A motion was made by Tom Hastings and seconded by John Glondo to adopt Resolution No. 2018-023. The motion carried unanimously.*

c. Resolution 2018-024 – Surplus of Public Works Equipment and Supplies: Public Works Director Mike Engelhart reported to council he has contacted the Department Enterprise Services (DES), a Federal Public Auction website, regarding vehicles, equipment and small tools that he would like to surplus. Once registered with DES, any government entity, including the City, can bid on equipment. Council member Spears commented that any revenue received from the sale of surplus equipment should be used to purchase additional equipment. *A motion was made by Steven Harper and seconded by Mickey Holz to accept Resolution 2018-024, with the amendment to correct the vehicle year on item #29. The motion passed unanimously.*

d. Interlocal Agreement between Kittitas County and the City of Cle Elum for Certified Acceptance Services: – City Planner Lucy Temple explained the Interlocal Agreement will provide third party oversight for the Surface Transportation Block grant (STBG) to comply with federal requirements. The recommendation of the planner is to approve the Interlocal Agreement, which will allow the City to receive the \$393,780 STBG funding granted for the Downtown Revitalization Project Phases I, II and III. *A motion was made by Ken Ratliff and seconded by Ron Spears to approve the Interlocal Agreement between Kittitas County and the City of Cle Elum for Certified Acceptance Services and authorize the mayor to sign. The motion passed unanimously.*

Committee Reports

None

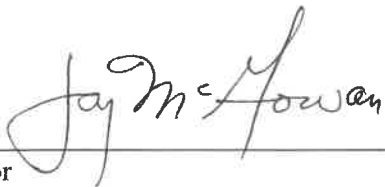
Addition to Agenda – Council Member Comments

Councilmember Harper commented that allowing remote participation by council members and the public is in the best interest of the City when considering any legislation and encouraged the Council to implement a policy addressing remote attendance. Council member Holz commented that a policy should be written immediately to address remote participation. *A motion was made by Mickey Holz to restrict remote participation to 1 person until a policy is written. The motion failed for lack of a second.*

Motion to Adjourn

A motion was made by John Glondo and seconded by Tom Hastings to adjourn. The motion carried unanimously and the meeting adjourned at 8:30 p.m. The next regular scheduled meeting is Tuesday July 10, 2018 at 7:00 p.m.

Mayor



Attest

