

City of Cle Elum
Regular City Council Meeting
September 11, 2018

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. *A moment of silence was observed by the Council, Staff and Members of the Public in recognition of Patriot Day remembering 9/11/2001.* Members present were John Glondo, Ron Spears, Steven Harper, Mickey Holz and Ken Ratliff. Tom Hastings and Beth Williams were absent. Staff present was City Administrator Robert Omans, City Planning Intern Isaac Anzlovar and City Clerk Kathi Swanson. *A motion was made by Steven Harper and seconded by Ken Ratliff to excuse Beth Williams. The motion was carried unanimously.*

Approval of the Meeting Agenda

A motion was made by Steven Harper to approve the agenda with the amendment to add Council Comments and Concerns prior to Adjournment by Motion. The motion was seconded by John Glondo. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

See moment of Silence under Roll Call of Membership

Consent Agenda

A motion was made by John Glondo and seconded by Mickey Holz to accept the consent agenda as presented; which included the minutes of the 08/14/18 Regular Council Meeting; the minutes to the 08/28/18 Special Council Meeting; Vouchers, Checks and EFTs #401990-40238 in the amount of \$233,529.55; Vouchers, Checks and EFTs #40239-40289 in the amount of 163,764.02; and 08/31/18 Payroll Vouchers in the amount of \$124,330.73. The motion carried unanimously.

Officer Reports

City Administrator, Building Official and Network Administrator: - Robert Omans:

- Reported issuing 12 building permits in July 2018, compared to 6 permits in July 2017.
- Reported issuing 21 building permits in August 2018, compared to 7 permits in August 2017.
- Reported the total permit fees collected by the end of August, 2017 is over \$90,000, compared to \$25,000 in August 2017.
- Reported conducting 25 to 30 inspections per month during the summer of 2018.
- Reported the Forest Service set up a Heli-base at the Cle Elum Airport on 09/09/18 for service of the Iron East Fire near Blewett Pass. Although there are currently 4 helicopters stationed at the Airport, it remains open. Pilots are cautioned there will be increased traffic due to the fire operations.
- Reported he is working with the Treasurer to prepare for the 2019 budget. Omans requested a Budget Committee meeting for 10/09/18 at noon. The property tax Public Hearing will be at the 11/13 Council meeting, the 1st budget public hearing will be at the 11/27/18 Council meeting. The final budget public hearing and budget approval will be at the 12/11/18 City Council meeting.

City Planner – Isaac Anzlovar for Lucy Temple:

- Reported there will be an intersection/sidewalk field review with the WSDOT on 09/17/18 for the grant for Second Street and Stafford Avenue.
- Reported many permits are being processed, including the Site & Design Review for the Tesla charging station on the east end of town, Site & Design Review for the Warrior Quick Stop car wash, a Conditional Use Permit/Site & Design Review/Variance for the Double D Storage unit facility on the east end of town and various sign permits.
- Reported the Planning Commission is continuing to work on the Comprehensive Plan.

- Reported there is an open Citizen Alternate Position on the Planning Commission.
- Reported the consultant for the Historic Preservation Commission is finishing the historic inventory of the downtown from Peoh to Billings on First Street.
- Reported there is an open commissioner position on the Historic Preservation Commission, which is very important to fill to retain our Certified Local Government status, which positions the City for funding in the future.

Public Works – Mike Engelhart:

- Publicly thanked the Downtown Association for funding the chip-seal project on Railroad Street, which has been completed.
- Reported the Vactor Truck has arrived; training was held 09/11/18.
- Reported the new sweeper truck has arrived and the crew has been using it to sweep the downtown and outlying areas.
- Reported there have been several sewer blockages caused from grease and other items. He will be contacting possible violators to check that their grease traps are being used properly.
- Reported Railroad and Second Streets have been striped.
- Reported he and the public works crew will be painting and establishing crosswalks.
- Reported he and the public works crew have been working on the City's new parking area on Railroad Street. It should be finished within the next few weeks.
- Reported all snow and ice equipment is set up and ready to go.
- Reported the crew is continuing to repair pot holes.
- Reported there will be a pre-construction meeting with advantage Dirt for the Peoh Avenue and First Street intersection on 09/19/18.

Police Chief - Scott Ferguson:

- Reported Labor Day weekend went well with normal routine calls.
- Reported Roslyn was busy with the Log Show, Sunday Market and Labor Day Parade, which required extra officers.
- Thanked Isaac Anzlovar for creating 5 binders of detailed laminated maps with addresses and City boundaries. The binders will be used for evacuation procedures.
- Reported all cameras for the entire fleet of police cars have been purchased and installed. Chief Ferguson thanked the council for allocating the \$15,000 for the cameras and noted there is still \$2,000 left over.

Fire Department – Chief Ed Mills:

- Reported 43 calls for the month of August, including 3 fires, 37 EMS and 1 false alarm. The average "apparatus out" time from the initial page is 3 minutes and .42 seconds and the "on scene arrival" time has been 6 minutes and 43 seconds.
- Reported he has been in contact with Kittcom to establish Cle Elum as the primary response agency, along with Fire District 7 as mutual aid, west bound from exit 85 to the Bullfrog cutoff.
- Thanked Life Support for the \$5,000 contribution to the enhancement of the Upper County Medical. The Department also received a \$1,200 EMS grant. Both donations will be put toward the purchase of the cot, which will provide considerable savings to the citizens of the community.
- Reported the cot will be delivered on 09/14; he will demonstrate the cot at the next council meeting.
- Reported he is working on the Upper County recruitment class with Russ Hobbs, Chief Brandon Schmitt from Thorp and Lee Hadden. The class will help bring in new recruits.
- Reported there are 2, possibly 3, houses the Department plans to burn this fall to help certify new recruits to the live fire training requirements.

- Reported the high pressure bottles have been boxed and will be sent off for recertification, providing for an approximately \$8,000 savings to the citizens of Cle Elum.

Veolia – William LaRue:

- Provided graphs of the Water Plant Flow, Water Plant Run Time, Precipitation, Wastewater Flows and Water versus Wastewater Plant Flows for August 2018.
- Reported cooler temperatures have reduced the water plant output.
- Reported the Veolia staff continue to tweak the system to make improvements.
- Reported the east settling basin has been off line for 5 months to dry out. Once dried, City crews hauled out 1,149 cubic yards of material. The project took 5 days to complete.
- Reported divers cleaned the recycle basin using a 4” pump. It took 2 days to remove 3,959 cubic yards of material. The basin remained on-line during the cleaning process.
- Noted the total material removed for both projects is equivalent to 510 10-yard dump trucks. Moving forward, the basins will be cleaned annually

Citizen Comments on Non-agenda Items

Ronald Carl Richter, Jr.: Commented about the drug addicts and mischief makers concentrated in his neighborhood and stated he would like to see more police presence in the area.

Craig Dittman – Cruise Cle Elum: Thanked the City staff, crew and Police for all they did for the Cruise Cle Elum Event in August. The 23rd annual Cruise Cle Elum will be held on 08/17/19.

Public Appearances

a. **Darren Higashiyama, Emergency Management Coordinator – Kittitas County Sheriff’s Office:** Informed the Council FEMA and Kittitas County Emergency Management will be hosting an Integrated Emergency Management Course on 10/22 through 10/25. Officer Higashiyama invited Staff, council and crew to attend the training.

Business Requiring Public Hearing

None

Unfinished Business

a. **Funding Approval for DES Energy Program:** Mayor McGowan and Rob Omans informed Council the funding approval documentation for the Energy Program Audit has been signed by the Mayor and submitted to the Department of Enterprise Services.

New Business

a. **Contract Renewal for Wesley Craven grave digging services:** Council member Steven Harper presented the contract to the council, noting the only change is to add a clause allowing for payment of \$600.00 for services rendered on Sundays. *A motion was made by Steven Harper and seconded by John Glondo to authorize the Mayor to sign the contract for grave digging services between the City of Cle Elum and Wesley Craven. The motion carried unanimously.*

b. **Business License Ordinance (Discussion only):** Mayor McGowan reported to council that state law is requiring the city to adopt an ordinance making changes to the business license system, which will take effect on January 1, 2019. Mayor McGowan instructed council to read the documentation provided in their packets and present their suggestions at the 09/25/18 Council meeting.

c. **Resolution No. 2018-028 - Official Newspaper of Record:** Robert Omans presented the staff report regarding the application by the Northern Kittitas County Tribune as the official newspaper for the City of Cle Elum from 08/01/18 through 07/31/19. *A motion was made by Mickey Holz and seconded by Ken Ratliff to approve Resolution No. 2018-028 as presented. The motion carried unanimously.*

Council took a 10-minute break from 7:58 to 8:08 pm

d. **Ordinance No. 1485 – Comprehensive Plan Amendment and RV Ordinance (CPA-2018-001):** City Planner Intern Isaac Anzlovar presented the Ordinance to Council, noting the Ordinance will help existing RV Parks become certified as a non-conforming use. *A motion was made by Steven Harper and seconded by John Glondo to adopt Ordinance No. 1485 approving COMP-2018-001 Comprehensive Plan Amendment and implementing new regulations in Title 17 CEMC related to recreational vehicle zoning. The motion carried unanimously.*

Committee Reports

- a. **Mayor McGowan asked for volunteers to fill the one vacant position on the Pangrazi Committee.** Mickey Holz volunteered and was appointed by the Mayor.
- b. **Mayor McGowan asked for volunteers to fill two vacant positions on the Airport Advisory Committee.** Mickey Holz and Ken Ratliff volunteered and were appointed by the Mayor. Steven Harper asked to convene an Airport Advisory Committee Meeting on 09/25/18 at 6:00 pm.
- c. **Council member Steven Harper** reported to the Council the Lodging Tax Committee has met to consider the Cle Elum Roundup Lodging Tax Application and agreed to fund up to \$8,000 to the event once the expenses have been audited and approved for final reimbursement.
- d. **Council member Steven Harper** reported to the Council the Lodging Tax Committee has not reviewed the Chamber of Commerce contract, but will meet prior to the 09/25/18 meeting to discuss it.

Non-Agenda Item

As requested by Council member Steven Harper under Approval of Meeting Agenda: Council member Harper stated his concerns that the D.O.T did not hand out paper notices for dates and times for road construction on 903, as was specified by council when a noise variance was granted by the Council. Council member Harper asked the Mayor to conduct an informal investigation as to whether the terms of the variance were followed. *Mayor McGowan stated he would.*


Ken Ratliff announced he would be absent from the 09/25/18 meeting.

Motion to Adjourn

A motion was made by Ron Spears and seconded by Ken Ratliff to adjourn. The motion carried unanimously and the meeting adjourned at 8:40 p.m. The next regular scheduled meeting is Tuesday September 25, 2018 at 7:00 p.m.



Mayor



Attest