

CITY OF CLE ELUM
PLANNING COMMISSION MEETING
Regular Meeting Minutes
03 July 2018 6:00

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6 **1. Roll Call and Call to Order**

7 The meeting was called to order at 6:02pm by **Kerry Clark**. Also in attendance were
8 **Debra Davis, and Mathew Lundh**. Staff present was City Planner Lucy Temple and Intern Isaac
9 Anzlovar. *Debra Davis made a motion to excuse Travis Harris, Devin Smith, and Pam Hawk*
10 *Davis. Mathew Lundh seconded the motion and it carried unanimously. Pam Hawk walked in*
11 *at 6:10pm.*

12 **2. Set Agenda**

13 *The commission agreed to set the agenda.*

14 **3. Review of the minutes**

15 None.

16 **4. Announcements, Appointments, Awards, & Recognitions**

17 On 26 June 2018 Mayor Jay McGowan appointed Mathew Lundh as the Planning
18 Commissions Citizen Alternate.

19 **5. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

20 None.

21 **6. Public Appearances**

22 None.

23 **7. Business Requiring Open Hearing**

24 None.

25 **8. Unfinished Business**

26 • **Fire Adaptive Communities**

27 Planner Temple announced that she has been in contact with Mike Starkovich from the
28 Forest Service. Temple explained that Starkovich wants to partner with the City to fire
29 adapt City property that borders the Forest Service property. Starkovich then wants to
30 present the fire adapted land to the community and large land owners in Upper Kittitas
31 County so they have knowledge on how to fire adapt their property. Starkovich was
32 think that the week of 23 July 2018 would be best for this event to take place. Lucy
33 Temple went on to say that Starkovich wants to give a presentation to the Commission
34 about fire adaptive communities and about new policies that the City could adapt in its
35 Comprehensive Plan. The Commission asked staff to invite Starkovich to the next
36 meeting along with any other party that might have input about fire adapted
37 communities.

38 The Commission had a discussion about what the City could do to become more
39 fire adaptive. The Commission discussed a program that could be established at the
40 High School that teaches students about fire preparedness. Also the Commission
41 discussed that the City could ask Kittitas County about partnering with them on their
42 composting program. Commissioner Davis volunteered to get more information about
43 the program.

44 Supplied in the Commissioners Packets was the City's current Fire Prevention
45 Code (CEMC 8.24) and Nuisance Code for fire (CEMC 8.12.010C), along with
46 brochures from other jurisdictions and State/Federal agencies on the subject. The

1 Commission agreed that both the Fire Prevention Code and Nuisance Code need to be
2 updated and asked for a future meeting dedicated to a fire prevention discussion.

3 • Draft 2019 Zoning Map- Final updates

4 Intern Anzlovar presented the most current draft Zoning Map and asked if the
5 Commission would like to rezone any more areas within the City. The Commission
6 decided that the area near Exit 85 should be rezoned from General Commercial to
7 Entry Commercial because it's an entrance to the City and its current use. Also the
8 Commission decided that the parcel 414135 should be from General Commercial to
9 Entry Commercial to be consistent with its surroundings. Also parcel 14035 should be
10 rezoned from Entry Commercial to General Commercial so it is consistent with the
11 City's Comprehensive Plan. The Commission also wanted to rezone parcels 783735,
12 763735, 773735, 483835, 683835, 673835, 663835, 573835, 17902 from Residential to
13 General Commercial to be consistent with its surroundings and its current use. Lastly
14 the Commission decided that there is a need to zone the City's Urban Growth
15 Boundary and decided to zone it Plan Mixed Use.

16 • County Shop – SEPA Comments

17 Planner Temple presented the Commission with the City's SEPA comments for the
18 proposed County Shop and asked the Commission to review and supply her with
19 anymore comments/questions that they had. The SEPA comment was supplied in the
20 Commissions packets.

21 **9. New Business**

22 • Land Use Element Update

23 The 2007 Comprehensive Plan Element was supplied in the Commissioners
24 Packets. Intern Anzlovar asked the Commissioners to review the Element and
25 supply comments on what needs to be change, added and/or taken out from the
26 element. Anzlovar asked the Commission to have their comments back to him by
27 17 July 2018 Planning Commission Meeting.

28 • Parks and Recreation Committee

29 Planner Temple reported that she is starting a Parks and Recreation Committee
30 under the name of "Parks, Trails, and Off the Beaten Pathways". She explained that
31 the committee members will be Commissioner Devin Smith, Councilwomen Beth
32 Williams, another City Official, one City Citizen, and her. Commissioner Lundh
33 asked to be on the Commission as well. Temple also explained that staff is putting
34 together binders that will include information of all of the parks, trails, and other
35 unmarked trails that people use within the City.

36 **10. Staff Report**

37 Planner Temple supplied the Commission with a letter to Kittitas County in response to a
38 meeting about the possible weekend road closers of public roads near Interstate 90 exits.

39 **11. Report of Committees**

40 None.

41 **12. Comments from Commissioners and/or Staff**

42 **13. Adjournment**

43 *A motion to adjourn was made by Mathew Lundh and seconded by Pam Hawk. Motion*
44 *carried unanimously. The meeting adjourned at 8:15pm on 03 July 2018. The next meeting will*
45 *be on Tuesday 17 July 2018 at 6:00 p.m.*