

CITY OF CLE ELUM
PLANNING COMMISSION MEETING
Regular Meeting Minutes
17 July 2018 6:00

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6 **1. Roll Call and Call to Order**

7 The meeting was called to order at 5:59pm by **Kerry Clark**. Also in attendance were **Pam**
8 **Hawk, and Mathew Lundh**. Staff present was City Planner Lucy Temple and Intern Isaac
9 Anzlovar. *Mathew Lundh made a motion to excuse Travis Harris, Devin Smith, and Debra*
10 *Davis. Pam Hawk seconded the motion and it carried unanimously.*

11 The Commission had a brief discussion about absences. Commissioner Clark asked staff to
12 write up an attendance policy for the Commission and to look into if the policy needs to be
13 adopted by resolution.

14 **2. Set Agenda**

15 *The commission agreed to set the agenda.*

16 **3. Review of the minutes**

17 None.

18 **4. Announcements, Appointments, Awards, & Recognitions**

19 None.

20 **5. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

21 None.

22 **6. Public Appearances**

23 None.

24 **7. Business Requiring Open Hearing**

25 None.

26 **8. Unfinished Business**

27 • Fire Adaptive Communities

28 Planner Temple introduced Rose Shriner from the Kittitas County Fire Adaptive
29 Communities Coalition (FACC), Jason Emsley from the Washington State Department
30 of Natural Resources (WADNR), and Cle Elum City Councilman John Glondo who
31 worked for the United States Forest Service (USFS) for over 30 year, to the
32 Commission. Temple asked Shriner, Emsley, and Glondo how the City could fire wise
33 property near critical areas; using the land behind the Sagebrook Townhomes as an
34 example. Emsley explained that the Sagebrook Townhomes SEPA restricts any
35 removal of vegetation from the wetland and the SEPA would have to be amended to
36 allow for any vegetation removal. Emsley went on to explain that there is a swell
37 behind the Sagebrook Townhomes that is not part of the Wetland and the vegetation
38 within the swell could be fire wised and controlled, but the SEPA would have to be
39 reviewed to identify what exactly could be removed. Commissioner Clark asked staff
40 to research if the city could do a blanket SEPA for all critical areas that would allow
41 for fire wising in the buffer.

42 Temple then asked what the City could do to require landowners to fire wise their
43 property. Shriner explained that brochure on how to fire adapt their property and stress
44 the risk of not fire adapting do a good job in giving landowners the knowledge on how
45 to fire adapt their property and what's at risk. Shriner also explained that she working

1 on multiple workshops with the Upper County Municipalities that would explain the
2 different funding opportunities and how to fire adapt land.

3 The Commission asked if there were any smaller municipalities that have adapted
4 any fire codes. Shriner responded that there has not been many Cities that have adopted
5 strict regulation because of City Municipal Code complications. Shriner explained that
6 a blanket SEPA may work.

7 • Comprehensive Plan – Land Use Element Comment

8 Intern Anzlovar collected the Commissions written comments on the 2007
9 Comprehensive Plan Land Use Element. Planner Temple then went on to explain that
10 Anzlovar will consolidate all the comments onto one document and at future meetings
11 the Commission will break down the Element and have a discussion on what needs to
12 be added/subtracted. Temple also announced that the Department of Commerce will be
13 coming Cle Elum and holding a Growth Management Act (GMA) working for public
14 officials in November.

15 • Draft 2019 Zoning Map – Final Updates

16 Commissioner Hawk mentioned that in the 2007 Comprehensive Plan that it states that
17 land that is zoned as Industrial that has critical areas on it is in the process of being
18 rezoned. The Commission discussed rezoning the property to Public Reserve, but the
19 Commission decided to keep the land zoned as Industrial.

20 Intern Anzlovar present the Commission with the most recent 2019 updated Zoning
21 Map and asked for comments. The Commission asked for the property between Third
22 and Second Street in between Oakes and Wright Ave to be zoned as Multifamily
23 Residential.

24 **9. New Business**

25 None.

26 **10. Staff Report**

27 Planner Temple reported that the VAR-2018-001 Campbell Corners needs to be amended
28 to allow a 30 foot stream buffer instead of a 50 foot buffer. The Commission asked for her
29 to notify the public that there will a hearing for amendment at the 6 July 2018 Planning
30 Commission meeting.

31 Temple also asked the Commission if they would like binders for to keep meeting
32 minutes and other useful information in. The Commission liked the idea and asked staff to
33 put those together.

34 **11. Report of Committees**

35 None.

36 **12. Comments from Commissioners and/or Staff**

37 **13. Adjournment**

38 *A motion to adjourn was made by Mathew Lundh and seconded by Pam Hawk. Motion*
39 *carried unanimously. The meeting adjourned at 8:29pm on 17 July 2018. The next meeting will*
40 *be on Tuesday 06 August 2018 at 6:00 p.m.*