

City of Cle Elum
Regular City Council Meeting
October 23, 2018

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were John Glondo, Ron Spears, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Tom Hastings was absent. Staff present was City Administrator Robert Omans, City Treasurer Robin Newcomb and City Clerk Kathi Swanson. *A motion was made by Steven Harper and seconded by Beth Williams to excuse Tom Hastings. The motion carried unanimously.*

Approval of the Meeting Agenda

A motion was made by Steven Harper and seconded by Ken Ratliff to approve the agenda with the amendment to add consideration of the Chamber Contract under New Business. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

a. **Appointment to Planning Commission – Matt Fluegge:** Mayor McGowan officially appointed Matt Fluegge to the open position on the Planning Commission.

Consent Agenda

A motion was made by John Glondo and seconded by Ken Ratliff to accept the consent agenda as presented; which included the minutes of the 10/09/18 Regular Council Meeting; Vouchers, Checks and EFTs #40403-40446 in the amount of \$226,252.39; and 10/15/18 Payroll Vouchers in the amount of \$64,710.13. The motion carried unanimously.

Officer Reports

City Administrator, Building Official and Network Administrator: - Robert Omans:

- Reported the City applied for a \$230,000 loan through Ecology for a General Sewer Plan, to include video inspection and evaluation, hydraulic modeling and the actual plan with listed capital improvement projects. Up to 50% of the loan may (or may not) be forgiven. The City will be notified in mid-January if the loan will be awarded to us.
- Provided copies of the Public Works Board Pre-construction Loan contract documentation to the council and asked them to review it, as it will be on the next agenda. The \$533,240 loan will be used for the designs, plans and contracts for the entire First Street project. This is a 5-year loan which will be paid using REET funds. The contract will not start until 2020.
- Reported Aaron Barr has been selected to fill the vacant position of operator/maintenance work in the Public Works Department.
- Reported the First Street and Peoh Avenue project is 1 week behind schedule.
- Reported the Fall Clean-up was held the week of 10/16 through 10/26; 286 vouchers were given out, 188 of which were actually used at the transfer station.
- Reported he has been contacted by 3 pilots who are interested in hangar space at the City Airport.
- Reported there will be a Short Course on Local Planning seminar at 6:15 pm on 11/7/18, which all council and commission members are encouraged to attend. Council members Harper, Williams, Holz, Ratliff and Spears all asked to have staff register them for the event.

City Planner – Lucy Temple:

No Report

City Treasurer – Robin Newcomb:

- Provided Budget Position report information to each council member in their packets.
- Reported the sales tax is coming in at almost 100% of budget.

- Reported the City expects to receive \$27,000 in marijuana sales and excise tax.
- Reported Cle Elum Pines has brought in significant development fees over budget, providing revenues for Police and Fire.
- Reported interest income is at \$19,000, which should double in 2019.

Public Works – Mike Engelhart:

No Report

Police Chief - Scott Ferguson:

- No Report

Fire Department – Chief Ed Mills:

- Reported the training burn at 411 East Railroad went as planned.
- Reported sending 2 officers to training this month for their Emergency Vehicle Incident Patrol (EVIP) Certification.
- Reported Debra Floyd went to a Personal Information Officer training, which is basic certification and starts the process of establishing a PIO for the Cle Elum Department.
- Reported the Department was called out at 2:30 am on 10/15/18 for mutual aid at a structure fire in the Suncadia Lodge.
- Reminded citizens to keep their stove pipes clean, maintain heaters in safe locations and make sure smoke detectors are in working order as the weather turns colder.

William LaRue – Veolia:

- Reported an equipment failure of an electric valve actuator on the waste valve at the Wastewater Treatment Plant. The unit will be replaced with a unit that has a 40-year life cycle, using the Capital Facilities Reserves Budget and will cost \$5,250. There are 6 other valves costing about \$7,000 each that should be replaced as well before they fail. *A motion was made by Steven Harper and seconded by Ken Ratliff to give a verbal endorsement to purchase the replacement valve, plus 3 additional valves. The motion carried unanimously.*

Citizen Comments on Non-agenda Items

None

Public Appearances

Amy McGuffin – Director of Tourism – Kittitas County Chamber of Commerce and Executive Director of the Downtown Association:

- Provided status reports for the Website, Facebook, Instagram, Snap chat, Discover Cle Elum and Google Marketing for September.
- Reported making changes to the websites.
- Reported the Consolidated Lodging Tax process has been completed with Ellensburg and is waiting for finals from other members.
- Reported the Chamber is focusing on business attractions, including implementing and mentoring an entrepreneur program.
- Reported the Chamber has signed a contract with the Disney Institute to put on a 1-day Business Excellence Class, which is an accredited course.
- Reported she attended the Main Street Leadership conference.
- Reported the Downtown Association has been assisting with the 4 business owners on the corners of the First Avenue and Peoh Avenue Project.
- Reported the Downtown Association is looking into hiring a part time Executive Director.
- Reported the pocket park at the Glondo's Sausage vacant lot is close to being completed.
- Reported the Downtown Association has had several requests to place businesses that were unable to find buildings or locations to set up in.

Business Requiring Public Hearing

None

Unfinished Business

None

New Business

a. **Consideration of the 2019 Chamber of Commerce Contract:** Council member Harper noted the lodging tax committee had met to review the contract, which has not increased in price. The Lodging Tax Committee agreed to endorse the agreement. *A motion was made by Steven Harper and seconded by Mickey Holz to authorize the Mayor to sign the 2019 Chamber of Commerce contract.* Council member Spears requested that council be given more time to read the contract and have it presented at the next meeting for a vote. *The vote was called on the original motion. John Glondo, Steven Harper, Mickey Holz and Ken Ratliff voted aye. Beth Williams and Ron Spears voted nay. The motion carried 4-2.*

b. **Ordinance No. 1508 – Sign Code Amendment – Freestanding/Off Premises Signs:** *A motion was made by Steven Harper and seconded by John Glondo to approve Ordinance #1508 as presented. The motion carried unanimously.*

c. **Ordinance No. 1512 – Budget Amendment:** *A motion was made by John Glondo and seconded by Steven Harper to approve Ordinance No. 1512 as presented. The motion carried unanimously.*

Committee Reports

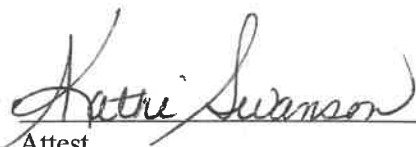
- a. Council member Steven Harper asked the Mayor to appoint a citizen to the Airport Advisory Board. Mayor McGowan agreed to consider the request.
- b. Council member Mickey Holz reported the Budget Committee has met twice to discuss the 2019 budget and salary schedule.
- c. Council member Steven Harper reported the Transportation Task Force Committee met to address concerns about the I-90 traffic diverting to County roads and the impact the City has experienced due to that traffic. The goal is to work toward public safety.

Motion to Adjourn

A motion was made by Mickey Holz and seconded by Ken Ratliff to adjourn. The motion carried unanimously and the meeting adjourned at 8:10 p.m. The next regular scheduled meeting is Tuesday November 13, 2018 at 7:00 p.m.



Mayor



Attest