

119 West First Street  
 Cle Elum, WA 98922  
 Telephone · (509) 674-2262  
 Fax · (509) 674-4097  
 www.cityofcleelum.com



Stamp & initial
-----------------

## GRADING, EXCAVATION, AND LAND FILLING PERMIT APPLICATION

*The purpose of this permit is to assist in regulating the grading, excavation and filling of land in order to minimize erosion and sedimentation of watercourses and wetlands, minimize the need for and maintenance of drainage facilities, minimize adverse effects on ground and surface waters, minimize their potential for earth slides and slippage, and maintain the maximum natural vegetation. See [CEMC 15.30](#) for additional information.*

OFFICAL USE ONLY	
<b>Permit #:</b>	GP-20 -
<b>Staff Person:</b>	
<b>Fee Total:</b>	
<b>Associated Permits:</b>	

Applicant	
Name:	
Mailing Address:	
Phone Number:	Email:
Property Owner <input type="checkbox"/> Same as Applicant <input type="checkbox"/>	
Name:	
Address:	
Phone Number:	Email:
Project information	
Project Name:	
Project Location Address:	
Assessor's Parcel No.:	Zoning:
Description of Grading:	
Total Quantity of Excavation:	Export Excavation:
Total Quantity of Fill:	Import Fill:

<b>Grading and Excavation Permit Application Criteria<sup>1</sup></b>	
1.	A map of the site which includes:
	a. Topography.
	b. Vegetation.
	c. Wetlands and watercourses.
	d. Public improvements.
	e. Structures and rights-of-way or other easements and such features within three hundred feet of the work site.
2.	A grading plan indicating the areas to be filled or excavated, the contours of the land after filling or excavating and the amount of material to be moved.
3.	An engineered soil compaction plan for all fills.
4.	If material is to be moved from or to another lot or parcel of property, the application shall include:
	a. The location of the site
	b. The route to be followed
	c. Evidence of compliance with the regulations of the government with jurisdiction over the site to borrow from or receive material
5.	A plan for the control of erosion, dust control, water quality, drainage, and restoration of vegetation or landscaping on site.
6.	A SEPA environmental checklist if excavation or fill is over five hundred cubic yards.
7.	Other such information as may be required by the city planner, including engineering geological study, soils and hydrological studies.
8.	A plan for dust control during grading, excavating, or filling.
9.	Payment of a fee that is consistent with the City of Cle Elum's Fee Schedule.
<b>Decision Criteria</b>	
1.	Cut slopes shall be no steeper than is safe for the intended use and shall not be steeper than two horizontal to one vertical, or as recommended by a soils engineer.
2.	Fills that are intended for building sites shall be constructed in conformance with the requirements of the latest edition of the IBC as adopted by the city.
3.	Except as permitted by the city, no material other than earth material shall be buried or placed in fills. Placement of other than earth material is regulated by state statutes or federal laws and additional permits may be required.
4.	Fills shall be constructed using earth materials, compaction methods and construction techniques, so that stable fills are created.
5.	Grading, filling, or clearing in or within the vicinity of a wetland shall comply with <a href="#">CEMC 18.01</a> .

6.	Grading, filling or clearing in an area of special flood hazard shall be done in accordance with the latest version of the City of Cle Elum floodplain management ordinance ( <a href="#">CEMC 15.24</a> ) or this chapter, whichever has the more stringent development regulations.
7.	Grading, filling or clearing of archaeological sites shall be done in accordance with <a href="#">WAC Chapter 25-48</a> , as now adopted or as may be amended, or other applicable state or federal law.

**Authorization:**

*The undersigned hereby certifies that this application has been made with the consent of the lawful property owner(s) and that all information submitted with this application is complete and correct. False statements, errors, and/or omissions may be sufficient for denial of the request. This application gives consent to the City to enter the properties listed above for the purposes of inspecting and verifying information presented in this application. The applicant further agrees to pay all fees associated with the review of this application.*

Applicant Signature:	Date:
Owner Signature:	Date:

- The application will not be processed and deemed incomplete if not all required criteria is not attached to application on the day of submission. The Planner may chooses to wave some of the required criteria. If any of the required criteria is provided in another permit please cite that permit.