

City of Cle Elum  
Regular City Council Meeting  
January 8, 2019

**Call to Order – Roll Call of Membership**

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were Tom Hastings, John Glondo, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Council member Ron Spears was absent. Staff present was City Administrator Robert Omans, City Planner Lucy Temple and City Clerk Kathi Swanson. *A motion was made by Steven Harper and seconded by Mickey Holz to excuse Ron Spears. The motion carried unanimously.*

**Approval of the Meeting Agenda**

*A motion was made by Mickey Holz and seconded by Beth Williams to approve the agenda with amendments to remove Item 10a (New Business) Tom Hastings concerns regarding City Hall closures; and add Progress Estimate No. 3 for Advantage Dirt in the amount of \$79,111.8 to Item 10a (New Business). The motion carried unanimously.*

**Announcements – Appointments, Awards and Recognition**

None

**Consent Agenda**

*A motion was made by John Glondo and seconded by Steven Harper to adopt and approve the consent agenda as presented; which included the minutes of the 12/11/18 Regular Council Meeting; Vouchers #40620-40697 and EFTs in the amount of \$214,035.00; and 12/31/18 Payroll Vouchers in the amount of \$123,020.12. The motion carried unanimously.*

**Officer Reports**

**Mayor Jay McGowan:**

- Provided an overview of the daily duties of the Administrator, Planner, Clerk, Treasurer and Public Works Director.
- Reported the City will be undergoing a LEAN Audit, as provided by the State Auditor's Office, to streamline the daily processes sometime in March of 2019. The focus of the audit will be on the Utilities Department.

**City Administrator, Building Official and Network Administrator - Robert Omans:**

- Reported 109 building permits were issued in 2018, with fees totaling \$120,867.92.
- Reported the City Hall office improvements are progressing; 2 windows, 3 exterior key card locking doors and the security door remain to be installed.
- Reported Perteet has finished the Continuity of Operations plan. A table top Exercise involving a snow event was held on 12/18/18.
- Reported a LEAN Specialist met with staff on 12/05/18 to survey the City Hall processes in preparation for a week-long training in March for the Utilities processes
- Reported McKinstry finished the energy audit for the City Hall building on 12/28/18. A grant for \$350,000 for a solar array and a grant for \$475,000 for different energy projects throughout the other city buildings have been applied for. The City will find out the results of the applications in March of 2019.
- Reported the outdated City Hall phone server has been replaced.
- Reported the amplifier and speakers for the council room meetings has been replaced.

**City Planner –Lucy Temple:**

- Reported the AWC CityVision Magazine featured the Peoh Avenue Project in their quarterly magazine.
- Reported the kickoff meeting for the Billings Avenue Project with landowners, HLA and City Staff will be held on 01/16/19.

- Reported the City Planning staff is working on a few permits and are anticipating several more applications, including the WA State Horse Park covered arena, a telecommunications tower and Cle Elum Pines West, Division III, which will include another 47 home sites.
- Reported the Planning staff is researching a more paperless permitting process.
- Reported the Planning Commission is continuing to develop a plan for an Arts Commission.
- Reported the Planning Commission continues to work on the Comprehensive Plan. The Transportation and Utilities elements are nearing completion through HLA, the Land Use element update has begun in house, the Capital Facilities plan will begin soon with HLA, and the required Development Regulation review/update has begun, starting with the zoning code.
- Reported the Historic Preservation Commission will be meeting prospective applicants on 01/17/19 for a position on the commission.
- Reported there will be a Town Hall forum in the Cle Elum City Hall Chambers on 01/12/19 at 5:30 pm to discuss the Denny Avenue and Marian Drive winter parking ordinance.

**Public Works – Mike Engelhart:**

- Reported he will be attending the Town Hall forum to answer any questions that may come up about the Denny Avenue and Marian Drive winter parking ordinance and plowing strategies.
- Reminded citizens to watch the cold winter weather and let the water drip if temperatures reach freezing.
- Reported he and the crew have been performing snow and ice removal as needed.
- Reported the crew is working on the repairs to the Park merry-go-round.
- Reported the old house at the shop has been demolished; new storage containers will be delivered to replace the old house.
- Reported the mechanic is reorganizing the shop.
- Reported the Peoh Avenue Intersection Lights will be going in on 01/18/19.
- Reported CenturyLink will be moving their communication cable.
- Reported the new Airport signs will be picked up and installed this week.
- Reported the crew is using the Vactor Truck to clear drains to prevent flooding.

**Police Chief - Scott Ferguson:**

- Absent (excused) – No report

**Fire Department – Chief Ed Mills:**

- Reported 46 calls for the month of December, including 2 fires, 39 EMS calls, 2 hazardous conditions, 1 service call, and 2 false alarms; and provided a written breakdown report by incident.
  - Reported the new officers will be appointed by council at this meeting.
  - Reported 6 firefighters have been let go for having no involvement or arranged leave of absence.
  - Reported the department has added 1 new firefighter and there is room for more.
  - Reported the following accomplishments in 2018: purchased a new electric cot, which is in operation, upgraded life packs and Auto Defibrillator's and have them on the emergency vehicles; updated and refinished a training room for the use of the fire department members to maintain and upgrade their training; reworked and implemented several new Standard Operating Procedures.
  - Reported meeting with the newly elected team to discuss objectives for 2019.
- A motion was made by Steven harper and seconded by Mickey Holts to ratify the appointments of Ed Mills as Fire Chief, Nathan Henderson as 1<sup>st</sup> Assistant to the Chief, Casey*

*Orndorff as 2<sup>nd</sup> assistant to the Chief and Debbie Floyd as the Secretary and Public Information Officer. The motion carried unanimously.*

**Veolia – William LaRue:**

- Provided graphs of the Water Plant Flows, Run Times, Precipitation, Wastewater Flows and Water versus Wastewater Plant Flows for December 2018.
- Reported a new Wastewater Treatment Operator has been hired.

**Citizen Comments on Non-agenda Items**

None

**Public Appearances**

**Kittitas County Commissioner Laura Osiadacz:** Provided a Power Point Presentation regarding the Consolidated Lodging Tax Survey.

**Business Requiring Public Hearing**

None

**Unfinished Business**

**Ordinance No. 1517 – Amendment to 2019 Salary Ordinance:** Council Member Steven Harper presented the ordinance to council, stating the Budget Committee had reviewed the ordinance originally presented at the 12/11/18 Council meeting. The ordinance has been updated to include a Maintenance Worker. Council Member Hastings asked the City to run a salary survey. Public Works Director reported the Downtown Association is considering paying one-half the salary of the Maintenance worker for snow and ice removal of sidewalks in the Business District during the winter. *A motion was made by Ken Ratliff and seconded by Beth Williams to approve Ordinance 1517 adopting the 2019 Salary Schedule as presented. The motion carried unanimously.*

**New Business**

*a. HLA Progress Estimate No. 3 for Advantage Dirt Contractors, Inc. – First Street and Peoh Avenue Intersection Improvements in the amount of \$79,111.85: A motion was made by Tom Hastings and seconded by Steven Harper to approve Progress Estimate No. 3 as presented and to authorize the Mayor to sign. The motion carried unanimously.*

**Committee Reports**

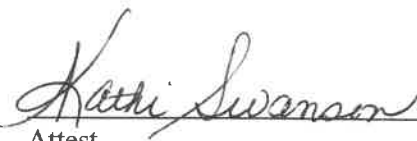
**Steven Harper:** Reported the airport Committee has approved adopting the WSDOT Aviation Stamp Program.

**Steven Harper:** Reported the new signs for the airport are ready to be picked up and installed.

**Motion to Adjourn**

*A motion was made by Steven Harper and seconded by Mickey Holz to adjourn. The motion carried unanimously and the meeting adjourned at 8:25 p.m. The next regular scheduled meeting is Tuesday January 22, 2019 at 7:00 p.m.*

  
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Mayor

  
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Attest