

To City of Cle Elum  
Regular City Council Meeting  
March 12, 2019

**Call to Order – Roll Call of Membership**

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were Tom Hastings, John Glondo, Ron Spears, Steven Harper, Mickey Holz and Ken Ratliff. Beth Williams was absent. Staff present was City Administrator Robert Omans, City Planner Lucy Temple, City Treasurer Robin Newcomb, City Attorney Alexandra Kenyon and City Clerk Kathi Swanson. *A motion was made by Mickey Holz and seconded by John Glondo to excuse Beth Williams. The motion carried unanimously.*

**Approval of the Meeting Agenda**

*A motion was made by Steven Harper and seconded by Ken Ratliff to accept the agenda with the amendment to add Consideration of the Final Progress Estimate of the First Street and Peoh Avenue Project to New Business, item c. The motion carried unanimously.*

**Announcements – Appointments, Awards and Recognition**

Mayor McGowan appointed Matt Martinson to the Historic Preservation Commission (non-agenda item).

**Consent Agenda**

*A motion was made by Steven Harper and seconded by Mickey Holz to accept the consent agenda as presented; which included the minutes of the 02/26/19 Regular Council Meeting; 02/27/19 Voucher #40814 in the amount of \$120.00 to replace Voucher #40661; 03/12/19 EFTs and Vouchers #40845 – 40912 in the amount of \$329,600.98; and 02/28/19 Payroll Vouchers in the amount of \$125,516.41. The motion carried unanimously.*

**Officer Reports**

**City Administrator, Building Official and Network Administrator: - Robert Omans:**

- Reported TV screens have been installed in the City Council chambers to move forward toward a paperless process.
- Reported the City has applied for Downtown Association in the amounts of \$9,100 for signs at City Hall and \$21,900 to re-paint City Hall. If awarded the grants, the City will have a \$16,000 grant match to pay. The City will be notified if they were awarded the grants by the end of March.
- Reported 7 building permits were issued in February for a total valuation of \$1,026,603 and a Permit Fee intake of \$10,666.31.

**City Planner – Lucy Temple:**

- Distributed Comprehensive Plan ordinance updates to the Council members. There is a 60 day review period with the Department of Commerce.
- Reported there will be an Open House on 03/19/19 to discuss the Transportation and Utilities Elements of the Comprehensive Plan; no action will be taken.
- Reported there will be a Public Hearing of the Planning Commission on 04/02/19 to take testimony for the Transportation and Utilities Elements of the Comprehensive Plan.

**Public Works – Mike Engelhart:**

- Reported the crew is installing new street signs.
- Reported the crew is clearing snow and ice from drains for the coming snow melt.
- Reported the crew is now working four 10-hour days from 7:00 am to 4:30 pm. The schedule will be staggered to allow for a crew to be working 5 days a week.
- Reported interviews for the Parks and Maintenance and Cemetery Caretaker openings.

**Police Chief - Scott Ferguson:**

- No Report

**Fire Department – Chief Ed Mills:**

- Reported there were 44 calls for the month of February, including 36 EMS, 1 fire call, 3 service calls and 1 good intent.
- Reported the Department has participated in 6 transport assists for the Hospital District.
- Reported the Hospital District is preparing for training in Wenatchee in May, which will set up the process to certify more members of the Department in live fire training.
- Reported the 2<sup>nd</sup> aid vehicle is back in service; the Department has plans for the other aid vehicle to have a thorough evaluation.
- Thanked Eric Giaudrone, City mechanic, for taking care of the Fire Department vehicles.
- Reported training has been scheduled with Puget Sound Energy for a live training on high power and natural gas emergencies. The training will be at the Fire Station on 03/20/19.
- Reported the Department is preparing for longer outside training due to the warmer spring nights.
- Reported the Department is still looking for volunteers.
- Reported the Cle Elum Volunteer Firefighters Association, a non-profit group who supports the Department, recently raised about \$500 for the Department by hosting a bingo night.

**Veolia – William LaRue:**

- Provided graphs of the Water Plant Flows, Run Times, Precipitation, Wastewater Flows and Water versus Wastewater Plant Flows for February 2019.
- Reported the Water Plant was switched to the well field 8 times in February due to the icing conditions on the screens in the river.
- Reported the maximum temperature for the month was 47 degree, minimum temperature was 2 degrees, average high temperature was 31 degrees, and the average low temperature was 15 degrees. There were 5 days of single digit temperatures with a 3” per day average of snow fall.

**Citizen Comments on Non-agenda Items**

None

**Public Appearances****Gary Berndt – Arbor Day:**

Reported 04/26/19 has been proposed as Arbor Day Celebration for 2019. The project will be the replacement of approximately 15 trees in “Pioneer Grove”, located at the Laurel Hill Cemetery, with 5’ Flowering Plums. A Proclamation will be prepared by Staff for the 03/26/19 Council Meeting. Berndt asked Mayor McGowan to conduct a ceremony on Arbor Day. Berndt also suggested the City combine Parks and Recreation with the Tree Committee. One staff member at City Hall should be designated to run the combined committee. Berndt also informed Council the DNR is available to advise the staff and committee.

**Business Requiring Public Hearing**

- a. **Ordinances No. 1518 – 1549 and 1553 (2019 Fee Schedule):** Lucy Temple presented the Ordinances with a Staff and Planning Commission recommendation to adopt. Mayor McGowan opened the Public Hearing for comments at 7:35 pm. No public comment was received. Mayor McGowan closed the Public Hearing for comments at 7:35. *A motion was made by Steven Harper and seconded by Ken Ratliff to approve Ordinances 1518 through 1549 and Ordinance No. 1553 as presented. The motion carried unanimously.*
- b. **Resolution No. 2019-002 – 2019 Fee Schedule:** Lucy Temple presented Resolution No. 2019-002 for Council consideration with a Staff and Planning Commission recommendation to adopt. Mayor McGowan opened the Public Hearing for comments at 7:37 pm. Steven Harper, speaking as a member of the public, asked the council to re-word the line item for the NSF Check Fee to include a fee for the stop payment and reissue check process. Hearing no further comment from the public, Mayor McGowan closed the Public Hearing for comments at 7:40. *A motion was made by Steven Harper and seconded by Mickey Holz to adopt Resolution 2019-002 with*

*the amendment to add a \$35.00 fee for the Reissuance of a City Check. The motion carried unanimously*

**Unfinished Business**

None

**New Business**

- a. **Ordinance No. 1551 – Budget Amendment:** Robert Omans presented Ordinance No. 1551 with the Staff's recommendation to approve. *A motion was made by Steven Harper and seconded by Ken Ratliff to adopt Ordinance No. 1551 as presented. The motion carried unanimously.*
- b. **Upcoming Study Session Run by the Planning Commission – Comprehensive Plan Update:** Lucy Temple provided, for Council's review, printed information pertaining to the Open House on 03/19/19 to obtain comments on the Transportation and Utilities Elements. Public Notice has been posted that this open house may have full Council and Planning Commission in attendance.
- c. **Final Progress Estimate on First Street and Peoh Avenue Project – as provided by HLA.** (Added Agenda Item by Motion). *A motion was made by Tom Hastings and seconded by Steven Harper to approve the Final Project Estimate #4 for the First Street and Peoh Avenue Improvement Project. The motion carried unanimously.*

**Committee Reports**

**Ken Ratliff, on behalf of the Utilities Committee:** Reported to council regarding a customer's request for credit to a high water bill due to a leak in the customer's line between the meter and the house. Due to the snow on the ground, the break has not been repaired; however the water has been turned off. The Committee recommends approval of credit to the customer in the amount of \$124.24, including tax. *A motion was made by Ron Spears and seconded by John Glondo to approve the recommendation of the Utilities Committee to issue credit in the amount of \$124.24. Question on the motion: Council member Harper commented that credit should not be issued until the leak has been fixed. Public Works Director Mike Engelhart reported to council the leak is scheduled to be repaired on Thursday 03/14/19. Call for the vote: The motion carried unanimously.*

**Executive Session:**

- a. Pursuant to RCW 42.30.110(i), Council went into Executive Session at 7:56, for 10 minutes, to discuss with legal counsel representing the City litigation to which the City is a party, with a decision to be made after the Executive Session. The Council reconvened at 8:06. *A motion was made by Ron Spears and seconded by Ken Ratliff to authorize the Mayor to sign the Settlement Agreement 16-1-006, making changes to the Shoreline Master Plan as requested by the Yakama Nation.*

**Motion to Adjourn**

*A motion was made by Steven Harper and seconded by John Glondo to adjourn. The meeting adjourned at 8:10 p.m. The next regular scheduled meeting is Tuesday March 26, 2019 at 7:00 p.m.*

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Mayor

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Attest