

To City of Cle Elum
Regular City Council Meeting
March 26, 2019

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. *Mayor McGowan led a moment of silence in honor of Kittitas County Deputy Ryan Thompson, who was killed in the line of duty on March 19, 2019.* The Roll was called. Members present were Tom Hastings, John Glondo, Ron Spears, Steven Harper and Mickey Holz. Beth Williams and Ken Ratliff were absent. Staff present was City Planner Lucy Temple and City Clerk Kathi Swanson. *A motion was made by John Glondo and seconded by Steven Harper to excuse the absences of Beth Williams and Ken Ratliff. The motion carried unanimously.*

Approval of the Meeting Agenda

Mayor McGowan asked to amend the agenda to move the Public Appearance (b) of Carol Pidduck of CASA, who was unable to attend, to Announcements, Appointments, Awards and Recognition; and further recommended moving the Lease of City Property – T-Mobile/SAC Wireless - from New Business (b) to Public Appearances (b). *A motion was made by John Glondo and seconded by Mickey Holz to approve the meeting agenda with the recommended amendments made by Mayor McGowan. Tom Hastings, John Glondo, Ron Spears and Mickey Holz voted aye. Steven Harper voted nay. The motion carried.*

Announcements – Appointments, Awards and Recognition

Mayor McGowan read the Proclamation making April 2019 Child Abuse Prevention Month, as provided by Carol Pidduck of CASA, into the record. *A motion was made by Mickey Holz and seconded by John Glondo to approve the Proclamation as presented. The motion carried unanimously.*

Consent Agenda

A motion was made by Steven Harper and seconded by John Glondo to accept the consent agenda as presented; which included the minutes of the 03/12/19 Regular Council Meeting; EFTs and Vouchers #40903 – 40947 in the amount of \$490,203.32; and 03/15/19 Payroll Vouchers in the amount of \$74,471.54. The motion carried unanimously.

Officer Reports

City Administrator, Building Official and Network Administrator: - Robert Omans:

- Absent – No Report

City Planner – Lucy Temple:

- Reported she attended the 2019 CDBG Workshop in Moses Lake on 03/21/19. Applications for CDBG grants are due 06/05/19.
- Reported the City was awarded a \$400,000 Complete Streets grant for 2019.
- Reported the City is waiting to hear more regarding the \$4 billion legislative proviso/capital budget request.
- Reported the City should hear more regarding the Upper County to Ellensburg Commuter Bus funding from WSDOT in April.
- Reported she receives calls frequently regarding zoning and development planning.
- Reported the Mountain Rose Subdivision for 22 homes is being resubmitted. The original application for Sub-Division was submitted more than 10 years ago and has expired.

- Reported there will be a hearing for a Conditional Use Permit for a Short Term Rental in front of the Planning Commission on 04/02/19.
- Reported the Planning Tech is conducting preliminary reviews for planning and zoning on many building permits.
- Reported there was an open house for the Transportation and Utilities element of the Comprehensive Plan; and thanked Councilmembers Harper and Holz for attending.
- Reported there will be a Public Hearing on the Transportation, Utilities, Parks & Rec, and Housing Elements of the Comprehensive Plan before the Planning Commission on 04/02/19. These elements will be brought before the City Council on 04/09/19 for discussion of the Planning Commission recommendations and vote to authorize the integrated SEPA and GMA review process be sent on to the Department of Commerce.
- Reported there will be an Open House and Public Hearing on the Capital Facilities and Land Use Elements of the Comprehensive Plan before the Planning Commission on 04/16/19. These elements will be brought before the City Council on 04/23/19 for discussion of the Planning Commission recommendations and vote to authorize the integrated SEPA and GMA review process be sent on to the Department of Commerce.

Public Works – Mike Engelhart:

- Reported the crew is continuing to install new street signs over the past weekend.
- Reported the crew is starting to grade the alleys as they dry as weather permits.
- Reported the crew will start filling potholes with the Durapatcher.
- Reported the crew is starting the spring street sweeping process.

Police Chief - Scott Ferguson:

- Reported to Council that, due to the death of Deputy Ryan Thompson, there is limited County law enforcement resources in the County at this time. The Cle Elum Police, as well as other outside agencies, including Seattle, New Castle, King County and many other jurisdictions, have stepped up to fill in for Kittitas County.
- Reported the Police Department staff will attend the funeral, which will also be live streamed at the High School at 2:00 pm on 03/28/19.

Fire Department – Chief Ed Mills:

- Absent - No Report

Citizen Comments on Non-agenda Items

None

Public Appearances

Amy McGuffin – Chamber of Commerce and Downtown Association Report:

- Provided status reports for the Website, Facebook, Instagram, Snap Chat, Discover Cle Elum and Google Marketing for February 2019.
- Reported she spent the day at the Yakima Economic Development which offers an opportunity to win up to \$10,000 to be used for Economic Development.
- Reported she has spent the last 9 months as the Chamber CEO focusing on departments and initializing a county wide effort, including a work plan having visibility in the upper county.
- Reported she is at the Catalyst every Thursday to help with business retention and expansion.
- Reported the Chamber has partnered with Youth Services which has a mentoring program office at the Catalyst.
- Reported the Chamber is working on the tourism work plan; and are in the process of working on a new event in July.
- Reported the Chamber is restructuring some departments including economic development strategy and assessments. The Chamber has created a county wide economic

development committee. Ms. McGuffin encouraged the city to get involved with that committee. The meetings will be held the second Wednesday of the month at 1:30 in Ellensburg. Members include the U.S. Forest Service, County Fire Marshall, Fire and Rescue, Ellensburg, Kittitas, Roslyn, Realtors and Bankers.

- Reported people who contact Kittitas County in particular of properties that are outside of the municipalities are being stonewalled because County staff is telling the people they know nothing about their inquiry. As the designated ADO agency, the Chamber has established a sub-committee to discuss the best way to handle leads and inquiries. The County Commissioners will send an internal memo to all staff regarding how the procedure will happen. As of now, anyone who calls the County will be directed to contact the Chamber to prevent the stonewalling from happening.
- Reported the Downtown Association Sponsored Spring Cleanup is 05/04/19 and will be from Oakes Avenue to Wright Avenue and will include Railroad and Second Streets.
- Reported the Downtown Association is focusing on Downtown in Bloom. CEDA will pay for hanging baskets for the downtown core from Oakes to Wright. Delivery will be 05/08/19.
- Reported CEDA has held their interview process to hire a full time Executive Director.
- Reported CEDA has over \$25,000 available to local businesses for grants. Two applicants with 3 projects applied. The grant programs will be released upon the recommendation of the grant committee on 03/27/19.
- Reported the Downtown Association has purchased software to help prepare an inventory of all of the downtown buildings, especially in the core, including the history of the building, square footage, owner contact information and more.

T-Mobile/Vertical Bridge Presentation – Matthew Grugan: *Council member Steven Harper disclosed he works for many carriers and may be considered a conflict of interest, and stated he believes he can maintain his impartiality. Members of the council did not object to Harper remaining involved in the discussion. Mr. Grugan provided a power point presentation regarding how Vertical Bridge helps build the towers for T-Mobile. A motion was made by Tom Hastings and seconded by Ron Spears to authorize the Mayor to sign the Lease Agreement with Vertical Bridge allowing them to build a cell tower for T-Mobile. The motion carried unanimously.*

Business Requiring Public Hearing

None

Unfinished Business

None

Mickey Holz asked to be excused due to illness at 8:00 p.m. Mayor McGowan excused Councilmember Holz.

New Business

- a. **First Street and Peoh Avenue Intersection Improvement Project – Accept as Complete - Mike Engelhart:** Public Works Director Mike Engelhart reported the Council has accepted each Progress Estimate and HLA has approved the project as complete. *A motion was made by Tom Hastings and seconded by Ron Spears to accept the First Street and Peoh Avenue Intersection Improvement Project as complete. The motion carried unanimously.*
- b. **Proclamation Establishing April 26, 2019 as Arbor Day:** Mayor Jay McGowan read the Proclamation into the record. *A motion was made by Steven Harper and seconded by John Glondo to authorize the Mayor to sign the Arbor Day Proclamation. The motion carried unanimously.*
- c. **Resolution 2019-003 – Authorizing Veolia Project Manager William LaRue to sign and submit Regulatory Reports to Washington Department of Health and**

Department of Ecology: *A motion was made by Steven Harper and seconded by John Glondo to adopt Resolution No. 2019-003 as presented. The motion carried unanimously*

Committee Reports

None

Motion to Adjourn

A motion was made by Steven Harper and seconded by John Glondo to adjourn. The meeting adjourned at 8:25 p.m. The next regular scheduled meeting is Tuesday April 9, 2019 at 7:00 p.m.



Mayor



Attest