

119 West First Street  
 Cle Elum, WA 98922  
 Telephone · (509) 674-2262  
 Fax · (509) 674-4097  
 www.cityofcleelum.com



Stamp & initial
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## SIDEWALK USE PERMIT

*The purpose of this chapter is to provide mechanism for safe and compatible sidewalk uses. See CEMC 17.90 for more information.*

OFFICAL USE ONLY	
<b>Permit #:</b>	SUP-20 -
<b>Staff Person:</b>	
<b>Fee Total:</b>	
<b>Related Permits:</b>	

Applicant	
Name:	
Mailing Address:	
Phone Number:	Email:
Property Owner <span style="float: right;">Same as Applicant <input type="checkbox"/></span>	
Name:	
Address:	
Phone Number:	Email:
Proposed Sidewalk Use Location	
Project Location Address:	
Assessor's Parcel No.	Zoning:

**Please review ALL Sidewalk Use Regulations prior to completing your application**

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Tables, chairs, and any barriers must allow a minimum of five linear feet of unobstructed passage between any table, chair, or barrier and the outside edge of the sidewalk and between any table, chair, or barrier and any other object in or on the sidewalk such as street signage or trees (see site plan illustration in this application package).

Table size cannot be more than 32 inches in size on any side or the diameter.

A maximum of one table and two chairs are allowed for each ten linear feet of the business frontage that fronts directly on the sidewalk.

The sidewalk may only be used between 6 a.m. and 10 p.m. seven days a week.

Electrical cords or other obstructions are not permitted to be placed across the sidewalk.

All permanent & temporary or movable sidewalk objects and barriers must be off the sidewalk during the winter months (November 1-April 1).

All objects placed on the sidewalk must be wind firm and approved by the City Planner or their designee.

The City Planner or their designee have the authority to inspect the sidewalk use at any time.

Service of alcoholic beverages must be in accordance with the Washington State Liquor and Cannabis Board regulations.

If alcohol is served a barrier no less than 42 inches in height is required. The barrier must be a physical structure that bars movement between two areas and must be movable. It cannot be affixed to the sidewalk surface.

If alcohol is being served all tables, chairs, and barriers must be visible directly from the interior of the business.

The abutter agrees in writing on a form provided by the City, to indemnify and save the city harmless from all claims, suits and liabilities arising in any way out of such use of the sidewalks and/or parking strips;

The applicant will be responsible for removing all trash, garbage, refuse, debris, or any other objects upon the public sidewalk within such a time as removal can be reasonably accomplished. Any person, firm or corporation who violates this section shall be referred to CEMC 8.60 – Code Enforcement;

Certificate of Liability Insurance in the amount of no less than \$1,000,000 per occurrence Commercial General Liability (CGL) with a \$2,000,000 general aggregate to include Host Liquor Liability coverage (if applicable) from an accredited insurance company. The City of Cle Elum must be named as additional insured.

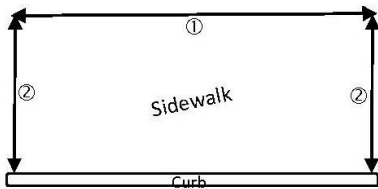
<b>Sidewalk Use Permit Required Application Materials<sup>1</sup>:</b>	
1.	Description of the types of goods and/or services proposed:
2.	Operating days and hours of the sidewalk use:
3.	Attach (or use the back of this application to draw) a site plan of the sidewalk area to be used, indicating the following:
a.	Doorway and window locations of the building
b.	All permanent & temporary or movable sidewalk objects (e.g., City or private flower planters, street tree wells, street signs, bike racks, trash receptacles, street lights, A-frame signs)
c.	Proposed seating area— # of tables & locations, # of chairs & location, barrier (if alcohol served)
d.	Width of sidewalk in feet (from building to curb, varies throughout downtown)
e.	Distance in feet between sidewalk objects & barrier or seating area (5-foot minimum unobstructed passage)
f.	Distance in feet between each table, chair, barrier and the adjacent building and curb
g.	Locations of adjacent driveways, alleys, or curb ramps
6.	Signed attached indemnification statement (hold harmless agreement)
7.	Certificate of Liability Insurance
<b>Authorization</b>	
<p><i>The undersigned hereby certifies that this application has been made with the consent of the lawful property owner(s) and that all information submitted with this application is complete and correct. False statements, errors, and/or omissions may be sufficient for denial of the request. This application gives consent to the City to enter the properties listed above for the purposes of inspecting and verifying information presented in this application. The applicant further agrees to pay all fees specified in the City's fee schedule for the permit and expenses associated with the review of the application. The applicant gives consent to the City to enter the property(s) listed above for the purpose of inspecting and verifying information presented in this application.</i></p>	
Applicant Signature:	Date:

**NOTE: The application will not be processed and deemed incomplete if not all required criteria is not attached to application on the day of submission. The Planner may chooses to wave some of the required criteria. If any of the required criteria is provided in another permit please cite that permit.**

**ILLUSTRATED GUIDELINES** to help you plan your outside seating area.

OPERATING HOURS 6 a.m. TO 10 p.m. All associated furniture or barriers must be removed during winter months (November-March).

MEASURE ① THE LINEAR FEET OF YOUR BUSINESS FRONTING DIRECTLY UPON THE SIDEWALK AND ② THE DISTANCE BETWEEN YOUR BUSINESS AND THE CURB.



**IF ALCOHOL IS SERVED:**

- SERVICE OF ALCOHOLIC BEVERAGES MUST BE IN ACCORDANCE WITH THE STATE ALCOHOL BEVERAGE CONTROL REGULATIONS AND THE WASHINGTON STATE LIQUOR AND CANNABIS CONTROL BOARD.
- A 42-INCH HIGH PERIMETER BARRIER THAT WILL BAR MOVEMENT BETWEEN TWO AREAS IS REQUIRED DURING ALL HOURS OF SERVICE. THE BARRIER CANNOT BE PHYSICALLY ATTACHED TO THE SIDEWALK. IT MUST BE A PHYSICAL STRUCTURE SUCH AS A METAL FOLDING GATE OR MOVABLE FENCE THAT CAN EASILY BE SET-UP AND REMOVED WITHOUT DAMAGNG THE SIDEWALK.

1 TABLE + 2 CHAIRS PER 10 LINEAR FEET OF BUSINESS FRONTAGE

ALL TABLES, CHAIRS AND BARRIER MUST BE VISIBLE AT ALL TIMES FROM INSIDE THE BUILDING

