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2 CITY OF CLE ELUM
3 PLANNING COMMISSION MEETING
4 Meeting Minutes
5 19 February 2019 6:00

6 **1. Roll Call and Call to Order**

7 The meeting was called to order at 6:05 pm by **Debra Davis**. Also in attendance were
8 **Pam Hawk, and via phone, Matthew Lundh. Kerry Clark walked in at 6:35 pm.** Staff
9 present was Planner Lucy Temple and Intern Isaac Anzlovar. *Pam Hawk made a motion to*
10 *excuse Devin Smith and Matt Fluegge. Matthew Lundh seconded and the motion passed*
11 *unanimously.*

12 **2. Set Agenda**

13 The Commission agreed to set the agenda.

14 **3. Review of the minutes**

15 None.

16 **4. Announcements, Appointments, Awards, & Recognitions**

17 None.

18 **5. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

19 None.

20 **6. Public Appearances**

21 None.

22 **7. Business Requiring Open Hearing**

23 None.

24 **8. Unfinished Business**

25 • **Comprehensive Plan – Transportation Element**

26 Planner Temple passed out a flyer for the Transportation and Utilities Open House
27 that is scheduled for 19 March 2019. Temple asked the Commission if they had any
28 ideas on how to advertise the Open House. The Commission suggested the city could
29 post about it on their Facebook page, on “Cle Elum, What’s Up?” Facebook group’s
30 page, and run ads on Facebook.

31 • **Fee Schedule**

32 Planner Temple explained that the City Council asked the Commission for a formal
33 recommendation regarding the approval of the proposed fee schedule and the 31
34 related ordinances that were on the 12 February 2019 City Council Meeting agenda.
35 Temple also explained that the City Council asked staff to draft another ordinance
36 that establishes guidelines for a public review process for the adoption of future
37 updates to the fee schedule. The proposed fee schedule, 31 ordinances, and all of the
38 attachments relating to the proposed fee schedule and ordinances that were included
39 in the 12 February 2019 City Council meeting packets were included in the
40 Commissions meeting packets. The Commission had reviewed all of the attachments
41 before the meeting and had no changes to the proposed fee schedule and 31
42 ordinances. *A motion was made by Debra Davis to direct staff to draft a letter to the*
43 *City Council explaining that the Commission has reviewed the proposed fee*
44 *schedule and the 31 related ordinances multiple times in the past and they*
45 *recommend the City Council approve the fee schedule and the related 31*
46 *ordinances. Pam Hawk seconded the motion and it passed unanimously.*

1 • Zoning Comment

2 Attached in the Commissions meeting packets was a zoning related comment from
3 Claire Nichols and John Hein. It asked if parcel 959887 could be included in the
4 City’s zoning map update and be rezoned from Industrial to General Commercial.
5 The comment also asked if the height maximum in the General Commercial zone
6 could be increased from 35 feet to 65 feet. The Commission discussed the comment
7 and determined that many utility pipes run through that parcel that would limit
8 construction. The Commission asked staff respond to Claire Nichols and John Hein,
9 and notify them that they will need to apply for a rezone to have the parcel's zoning
10 changed, apply for a variance to have a 65 foot building, and they need to determine
11 where the utility easements are on the property.

12 **9. New Business**

13 None.

14 **10. Staff Report**

15 Planner Temple reported that the First Street project was featured in the Association of
16 Washington State Cities quarterly magazine “City Vision”. Temple also reported that she,
17 Mayor McGowan, and representatives from HLA met with multiple Washington State
18 senators on 14 February 2019 to discuss a line item on the Washington State’s budget to
19 fund the remaining phases of the First Street project. Next, Temple stating that on 20
20 February 2019 the City is meeting with Suncadia and the potential buyers of the Bullfrog
21 Flats property to discuss any revisions of the development agreement. Temple concluded
22 with stating that the T-Mobile Cell Tower project is moving forward and next week the
23 City is meeting with the Washington State Horse Park to discuss their Covered Arena
24 project.

25 **11. Report of Committees**

26 None.

27 **12. Comments from Commissioners and/or Staff**

28 **13. Adjournment**

29 *A motion to adjourn was made by Debra Davis and seconded by Pam Hawk. The*
30 *motion carried unanimously. The meeting adjourned at 7:35 pm on 19 February 2019. The*
31 *next regular meeting will be on Tuesday 05 March 2019 starting 6:00 pm.*