

1 CITY OF CLE ELUM
2 PLANNING COMMISSION MEETING
3 Meeting Minutes
4 05 February 2019 6:00
5

6 **1. Roll Call and Call to Order**

7 The meeting was called to order at 6:03 pm by **Kerry Clark**. Also in attendance were
8 **Debra Davis, Pam Hawk, and Matthew Lundh**. Staff present was Planner Lucy Temple and
9 Intern Isaac Anzlovar. *Debra Davis made a motion to excuse Devin Smith and Matt Fluegge.*
10 *Matthew Lundh seconded and the motion passed unanimously.*

11 **2. Set Agenda**

12 The Commission agreed to set the agenda.

13 **3. Review of the minutes**

14 None.

15 **4. Announcements, Appointments, Awards, & Recognitions**

16 None.

17 **5. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

18 None.

19 **6. Public Appearances**

20 None.

21 **7. Business Requiring Open Hearing**

22 None.

23 **8. Unfinished Business**

24 • Comprehensive Plan - Utilities Element

25 The draft 2019 Comprehensive Plan Utilities element was included in the
26 Commission's meeting packets. Planner Temple asked the Commission if they had
27 any comments about the draft. Commissioner Davis asked if emergency preparedness
28 could be addressed within the element and the other elements. Temple also
29 announced that there will be a public open house for the Utilities and Transportation
30 Element in March.

31 • Comprehensive Plan Update – Land Use Element

32 Planner Temple announced that HLA will be writing the 2019 Comprehensive Plan
33 Land Use element. Also, Temple will be writing the environmental component of that
34 element.

35 • Development Regulations Update – Project Permitting Procedures

36 A draft of updated Project Review Procedures (CEMC 17.100) was provided in the
37 Commission's meeting packets. Planner Temple asked the Commission if they had
38 any comments. Commissioner Davis asked if there could be code written for a
39 periodical review of development agreements. Planner Temple responded by
40 explaining once a development agreement is signed then there is nothing the City can
41 do to change the development agreement besides end the agreement.

42 **9. New Business**

43 None.

44 **10. Staff Report**

45 Planner Temple reported that at the 12 February 2019 City Council meeting an updated
46 fee schedule and 29 ordinances that edits language in the Cle Elum Municipal Code that a

1 related to fees. Temple went on to explain that the internal review processes for the sign
2 code update (CEMC 15.20) and an ordinance for sidewalk sales is about finished.

3 Temple also reported on the current City projects. Temple explained that the City
4 has applied for a \$400,000 grant to reinforce the Yakima River bank at Hanson Ponds
5 Park. Temple went on to explain that walkway project from Second to First Street that
6 crosses through City Park will start in the spring. Temple concluded, what stating that
7 Phase 2 of the Downtown Revitalization Project will begin in the spring. Temple and
8 Mayor will be going to Olympia on 14 February 2019 to lobby for funding for Phase 3 of
9 the Downtown project.

10 **11. Report of Committees**

11 Commissioner Lundh reported that the Parks, Trails, and Off the Beaten Pathways
12 Committee met with representatives from Rotary Club and the Suncadia Community
13 Fund on 1 February 2019 to have a planning meeting for City Park. Lundh explained the
14 group all agreed that the park needs a comprehensive plan to determine the work that will
15 need to happen in the future.

16 **12. Comments from Commissioners and/or Staff**

17 **13. Adjournment**

18 *A motion to adjourn was made by Pam Hawk and seconded by Debra Davis. The*
19 *motion carried unanimously. The meeting adjourned at 7:09 pm on 05 February 2019. The*
20 *next regular meeting will be on Tuesday 19 February 2019 starting 6:00 pm.*