

To City of Cle Elum
Regular City Council Meeting
September 10, 2019

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 6:00 p.m. The Pledge of Allegiance was recited. Members present were John Glondo, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Tom Hastings and Ron Spears were absent. Staff present was City Administrator Robert Omans, Public Works Director Mike Engelhart and City Clerk Kathi Swanson. *A motion was made by Steven Harper and seconded by Beth Williams to excuse Tom Hastings. The motion carried unanimously.*

Approval of the Meeting Agenda

A motion was made by Steven Harper and seconded by Ken Ratliff to amend the meeting agenda to move item e under New Business (SR 903 Utility Extension) to be reviewed right after the HLA Task Order, item a, and to approve the agenda as amended. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

- a. **2019 Pangrazi Award Presentation:** Mayor McGowan presented the 2019 Paul P. Pangrazi Award to Roy Susich, who was nominated by Russ Hobbs and Kirk Bland. The award included a plaque, an award certificate and a check for \$1,000.
- b. **Police Chief – Oath:** Mayor McGowan swore in Norman Kirk Bland as the new Cle Elum-Roslyn-South Cle Elum Chief of Police.
- c. **Planning Commission Appointments:** Mayor McGowan appointed Matt Fluegge to assume the Planning Commission seat vacated by Devin Smith and appointed Stephen Malek as the Citizen Alternate to the Planning Commission.
- d. **Ron Spears Resignation:** Mayor McGowan read the resignation, effective 09/01/19, submitted by Ron Spears, Position 7, into the record. Mayor McGowan, Ken Ratliff and Mickey Holz all expressed their appreciation for Council member Spears' service to the City and the Council. Mayor McGowan noted the position can be filled immediately and, in the past, has been filled by the individual who will take over the position in January. Steven Harper recommended advertising the position before appointing the unopposed candidate. After further discussion among council, *a motion was made by Ken Ratliff and seconded by John Glondo to appoint Ruston Weaver, the unopposed candidate for Position 7, to fill the position vacated by the resignation of Ron Spears. Steven Harper abstained from the vote. Beth Williams, Mickey Holtz, Ken Ratliff and John Glondo voted aye. The motion carried unanimously.* Kathi Swanson, City Clerk, swore in Ruston Weaver, who then took his seat on the council.
- e. **Mayor McGowan** provided information for the AWC Elected Officials Essentials seminar and urged all elected officials to attend.

Consent Agenda

A motion was made by Steven Harper and seconded by John Glondo to accept the consent agenda as presented, which included the minutes of the 08/13/19 Regular Council Meeting; 08/27/19 EFTs and Vouchers #41425 - 41462 in the amount of \$128,193.72; 09/10/19 EFTs and Vouchers #41463 – 41512 in the amount of \$384,396.57; 08/16/19 Payroll Vouchers in the amount of \$80,654.28; and 08/31/19 Payroll Vouchers in the amount of \$139,650.81. The motion carried unanimously.

Officer Reports

City Administrator, Building Official and Network Administrator: - Robert Omans:

- *On behalf of Lucy Temple, City Planner, reported the Official Final Decision document from the planning Commission regarding the T-Mobile cell tower conditional use permit is in the packets for council information.*

- Reported the outside of the City Hall building will be painted this month as a result of a grant from CEDA.
- Reported the City advertised for bids to repair the Police Station building roof. The accepted bid of \$24,000 plus tax includes a complete new roof with a rubberized membrane and wall cladding. Work will be complete by the end of September.
- Reported he and the Treasurer have been meeting with all department heads regarding the 2020 budget.
- Reported the 3-year state audit starts on 09/11/19 and will continue for 2 to 3 weeks.
- Reported 46 inspections were performed, and 7 building permits in the amount of \$4,412.94 in fees were issued during the month of August.
- Reported the U. S. Coast Guard will be conducting the Douglas Munro Memorial Ceremony on September 27, 2019 from 11:00 to 1:00.

City Planner – Lucy Temple:

- Absent – see Robert Omans report

Public Works – Mike Engelhart:

- Reported the crew is cleaning catch basins in preparation for winter.
- Reported the crew is continuing to inspect sewer lines.
- Reported Eric, the city mechanic, is servicing all equipment in preparation for winter.
- Reported the Pine Street Sidewalk Improvement project is nearly complete and the Rapid Flashing Beacon has been installed on West First Street by Safeway. There are a few more items to be cleaned up before the project is final.
- Reported the SR 903 Utility Extension is on schedule.
- Announced the “Live at the Wye” event will be held at WYE Park on Thursday 09/12/19 from 5 pm to 9 pm. The event is free to the public.

Police Chief – Kirk Bland:

- Provided a written report of bookings, citations and infractions for August.
- Reported the department has been busy due to many activities in the area.
- Reported the Department helped with the Roslyn Labor Day parade, which was well attended. After the parade, the Department helped with the Roslyn Fire Department fundraiser.
- Reported the Department is conducting an ongoing investigation in Roslyn.
- Reported there have been over 3100 calls to date in 2019.

Fire Department – Chief Ed Mills:

- Reported 48 calls for the month of August, including 7 fire calls, 41 EMS, 1 transport and 3 aid calls.
- Reported Brush Truck 511 is still out of service; Reliable Auto is installing new heads.
- Reported he has 4 people on the waiting list to join the department and hopes to have them voted in and placed on the probationary roll at the Department meeting on 09/11/19.
- Reported he is working on developing a Jr. Firefighter program put in place with the help of a local resident.
- Reported he is continuing to work on a new ten-year strategic plan.
- Reported the City burn ban will be lifted when the County lifts their ban, which may be on Friday 09/13/19 at 12:00 am.

Veolia – William LaRue:

- Provided graphs of the Water Plant Flows, Run Times, Precipitation, Wastewater Flows and Water versus Wastewater Plant Flows for August 2019.
- Reported the Veolia staff is preparing for winter.
- Reported he has lost one operator and is advertising and interviewing applicants. A decision for a new hire will be made some time in the following week.

- Reported the flow meter at the water plant is in stock and ready to be installed.
- Welcomed new Council member Weaver and invited all Council members to a tour of both the Water Treatment and Wastewater Treatment Plants.

Citizen Comments on Non-Agenda Items

Linda Lien – 802 East Third: Asked what the progress is for the Howard Carlin Park at the Coal Mines Trailhead. *Mayor McGowan responded work on the project will be starting within the next week or two.*

Patsy Preston – 906 West Second: Reported to council that Ron Spears appreciated and enjoyed serving on the council, and that he has always been 100% for the people he served.

Public Appearances

None

Business Requiring Public Hearing

None

Unfinished Business

None

New Business

- a. HLA Task Order No. 2019-02 – SR 903 & Stafford Street Sidewalk Improvements:** Mike Engelhart presented the Task Order for HLA to provide a comprehensive civil engineering document package for the project. *A motion was made by Ken Ratliff and seconded by John Glondo to authorize the Mayor to sign the HLA Task Order No. 2019-02 for a maximum fee of \$42,500. The motion carried unanimously.*
- b. SR 903 Utility Extension Progress Estimate #1 – DJB Construction - \$199,301.91:** Mike Engelhart presented the Progress Estimate for work performed to date. *A motion was made by Steven Harper and seconded by Ken Ratliff to approve Progress Estimate #1 for DJB Construction, LLC for the SR 903 Utility Extension project in the amount of \$199,301.91. The motion carried unanimously.*
- c. Fire Truck Request – Fire Department Oversight Committee:** Gary Berndt reported the Fire Department Capital Levy Oversight Committee, consisting of Fred Benjamin, Ken Ratliff and Gary Berndt, has met to review the available budget of the Fire Department for the specific purpose of purchasing a new pumper truck at an estimated cost of \$500,000. The two fire trucks the Fire Department has are antiquated, resulting in the loss of rating points, which could result in higher insurance rates for the community. After estimating the December 2020 Fire Department finances, it was determined there may be some shortfall in funds needed to purchase a new pumper truck, which may require interim financing. The Oversight Committee recommends allowing staff to advertise for bids for a pumper truck to determine what the actual cost would be. The Oversight Committee additionally recommends either extending the current levy, or implementing a permanent levy lid lift. *A motion was made by John Glondo and seconded by Mickey Holz to solicit bids to obtain a better idea of what the cost of a new pumper truck would be. The motion carried unanimously.*
- d. Business Licensing Services Agreement:** Robert Omans presented the Business Licensing Service Agreement, as established by 2017 EHB 2005, adopted and codified in Chapter 35.90 RCW requiring cities and towns to partner with File Local or the State’s Business Licensing System (BLS) for processing and collection of all business licenses. The City has opted to partner with BLS. Council member Ratliff asked what motivated the State to make this change. After further discussion by council, *a motion was made by Steven Harper and seconded by Beth Williams to authorize the Mayor to sign the Business Licensing Service Agreement between the State of Washington Department of*

Revenue and the City of Cle Elum. John Glondo, Ruston Weaver, Steven Harper, Mickey Holz and Beth Williams voted aye. Ken Ratliff voted nay. The motion carried by a vote of 5 to 1.

e. Business Licenses Recommendations for amendments to Cle Elum Municipal Code: Ordinances 1562-1566 are to amend the CEMC to be in compliance with the State requirements as recommended by the Department of Revenue.

- **Ordinance 1562 – Related to Business License Renewals and Penalties**
- **Ordinance 1563 - Related to Utility Occupation Licenses**
- **Ordinance 1564 – Related to Public Dance Licenses**
- **Ordinance 1565 - Related to Taxi Licenses**
- **Ordinance 1566 – Related to Adult Entertainment Licenses**

A motion was made by Mickey Holz and seconded by Beth Williams to approve Ordinances 1562, 1563, 1564, 1565 and 1566 to amend the Cle Elum Municipal Code as recommended by the Department of Revenue. Question on the motion: Ruston Weaver commented on the change to the Public Dance Ordinance requirements with concerns about dancing during events featuring live music. Council member Ratliff noted the sequence of CEMC 5.24.020 Section F, should be Section E. John Glondo, Ruston Weaver, Steven Harper, Mickey Holz and Beth Williams voted aye. Ken Ratliff voted nay. The motion carried by a vote of 5 to 1.

f. Resolution 2019-012 - Cost Allocation Policy: Rob Omans presented the policy as a formalized policy as recommended by the State Auditors, Rob Omans and Robin Newcomb. *A motion was made by Ken Ratliff and seconded by Beth Williams to adopt Resolution 2019-012, the Cost Allocation Policy, as presented. The motion carried unanimously.*

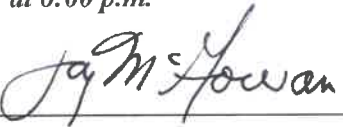
Committee Reports

a. Beth Williams - Parks and Rec Committee: The Committee has made rough drafts of plans for the City Park, Flag Pole Park and Wye Park, and is proposing the use of the Parks reserve account to pay for the draft Park Plan drawings done by the agency retained by Planner Lucy Temple. Park planning, construction and design plans must be in place to allow the city to apply for grants. The first part of the plan would be \$9,600. Another \$9,000 would provide more refined drawings. Council member Harper recommended soliciting public opinion before plans are drawn up. Beth Williams reported there would be a public process to obtain public opinions. Council member Williams also stated there will be a presentation regarding the proposed plan at the next meeting for council consideration. *A motion was made by Steven Harper and seconded by Mickey Holz to bring the proposed plan to council in writing for their review.*


b. Steven Harper - Cemetery Committee: Council member Harper asked the Cemetery Committee to meet to discuss ways to make the cemetery fund solvent.

Motion to Adjourn

A motion was made by Steven Harper and seconded by Beth Williams to adjourn. The meeting adjourned at 7:45 p.m. The next regular scheduled meeting is Tuesday September 24, 2019 at 6:00 p.m.



Mayor



Attest