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CITY OF CLE ELUM
PLANNING COMMISSION MEETING
Regular Meeting Minutes
21 August 2018 6:00

1. **Roll Call and Call to Order**

The meeting was called to order at 5:57pm by **Kerry Clark**. Also in attendance were **Debra Davis, Pam Hawk, Devin Smith, and Mathew Lundt**. Staff present was Intern Isaac Anzlovar.

2. **Set Agenda**

The Commission agreed to set the agenda.

3. **Review of the minutes**

None.

4. **Announcements, Appointments, Awards, & Recognitions**

Intern Anzlovar announced that the Planning Commission's Citizen Alternate position is currently vacate.

5. **Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

None.

6. **Public Appearances**

None.

7. **Business Requiring Open Hearing**

• **VAR-2018-002 Shoemakers**

At 6:03pm Commissioner Clark opened a public hear for VAR-2018-002. None of the Commissioners have any conflict of interest. Intern Anzlovar presented the Commission with the Staff Report for VAR-2018-002 Shoemakers. Anzlovar went on to explain that the propose variance is for a greater than 10% variance for deviation from a street frontage improvements of 6-foot sidewalk/curb/gutter to 5 foot-foot at-grade sidewalk adjacent to the Shoemakers office building construction. The proposed sidewalk that will be located along First Street between the existing 5-foot at-grade sidewalk to the west and the Kittitas County Courthouse. Clark then introduced the owner of Shoemakers Manufacturing, John Hein, who was present via phone and the Commission asked Hein if he had anything to add to the reasoning for the variance. Hein explained that the reason for the variance is to protect 8 parking spots along the current office building that have been there since it's construction that would be lost with a 6-foot sidewalk/curb/gutter. Hein went on to explain that the parking spots are for short term parking like visitors or people coming in for a job interview.

The Commissioners were concerned with how close the proposed at-grade sidewalk and asked how pedestrian safety will be accounted for. Hein explained that the parking area will be one way and the entrance and exit will be marked. Hein also stated that with a marked sidewalk it will keep cars off of it as well. The Commission also asked Hein if he has considered angled parking to assist in keeping less cars off the sidewalk. Hein said that they will consider it. Lastly the commission asked if there will be enough space for a car to get in between the new building that is under construction and the Kittitas County Courthouse to the East. Hein explained that the building is set back about 19 feet so there is enough space for an alley way.

1 There was one written comment that was supplied in the Commissioners packets
2 and to the applicant. The Commissioners reviewed the comment. There were no other
3 comments and *Commissioner Clark closed the public meeting at 6:13 on 21 August*
4 *2018 and the Commission went into deliberations.*

5 *Debra Davis made a motion to accept the VAR-2018-002 with the condition that*
6 *the applicant considers angled parking with the consideration of pedestrian safety.*
7 *Commissioner Lundt seconded the motion and the motion carried unanimously.*

8 **8. Unfinished Business**

9 • Zoning/Land Use map Update

10 Intern Anzlovar presented the Planning Commission with the most recent draft the
11 City’s 2019 Land Use map and Zoning map and asked if the commission had any
12 further edits to be made to either map. The Commission decided that the land in
13 between the I-90 westbound exit 84 and Oakes Ave should be changed to a zoning
14 designation to Planned Mixed Use. The Commission also wanted to rezone all City
15 right-of-way on Railroad St to where it connects with Columbia Ave to Planned
16 Mixed Use.

17 • Training

18 The Commission watched the fourth short video, “Updating Your Plan”, in the series
19 “A Short Course in Local Planning” that is put on by the Washington State
20 Department of Commerce.

21
22 **9. New Business**

23 None.

24 **10. Staff Report**

25 Intern Anzlovar gave the Commission an update about the 2019 Comprehensive Plan
26 Update.

27 **11. Report of Committees**

28 Intern Anzlovar reported that the first Parks, Trails, and off the Beaten Pathways
29 Committee meeting was on August 14 and that it went well. The next meeting will be on 6
30 September 2018.

31 **12. Comments from Commissioners and/or Staff**

32 None.

33 **13. Adjournment**

34 *A motion to adjourn was made by Pam Hawk and seconded by Debra Davis. Motion*
35 *carried unanimously. The meeting adjourned at 7:36pm on 21 August 2018. The next meeting*
36 *will be on Tuesday 04 September 2018 at 6:00pm.*