

1 CITY OF CLE ELUM
2 PLANNING COMMISSION MEETING
3 Regular Meeting Minutes
4 04 September 2018 6:00
5

6 **1. Roll Call and Call to Order**

7 The meeting was called to order at 6:03pm by **Kerry Clark**. Also in attendance were
8 **Debra Davis, and Matthew Lundh**. Staff present was Planner Lucy Temple and Intern Isaac
9 Anzlovar. *Debra Davis made a motion to excuse Devin Smith and Pamela Hawk. Matthew
10 Lundh seconded the motion and it passed unanimously.*

11 **2. Set Agenda**

12 *The Commission agreed to set the agenda.*

13 **3. Review of the minutes**

14 • 21 August 2018

15 Commissioner Lundh asked for the name “Mathew Lundt” on page one line eight to
16 be changed to “Matthew Lundh”. Lundh also asked for the word “Lundt” on page two
17 line seven be changed to “Lundh”.

18 **4. Announcements, Appointments, Awards, & Recognitions**

19 Planner Temple announced that the Planning Commission’s Citizen Alternate position is
20 currently vacate. Temple also proposed the idea to the Commission have a pool of citizen
21 alternates with different expertise who they would ask to attend meeting based on what is on the
22 agenda.

23 **5. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

24 None.

25 **6. Public Appearances**

26 None.

27 **7. Business Requiring Open Hearing**

28 • 2018 Comprehensive Plan Amendment and RV Ordinance (CPA-2018-001)

29 Planner Temple introduced COMP-2018-001 and stated that the ordinance is a city-
30 initiated annual comprehensive Plan Amendment to consider RV parks as an
31 allowable use within certain city zones. Temple went on to say that the ordinance
32 includes the Comprehensive Plan Amendment and a RV Parks, zoning code
33 language. Temple went on to say that this Comprehensive Plan Amendment was
34 considered at the 17 December 2017 Planning Commission and the Commission
35 authorized staff to sign the application. The application was docketed prior to the 31
36 March 2018, 2018 Comprehensive Plan Amendment deadline, after which SEPA and
37 the Washington State Department of Commerce review were completed on the
38 Amendment. The ordinance was vetted through the City Attorney and are ready for
39 final Council adoption on 11 September 2018 after this public hearing and
40 recommendation from the Commission for the Council to Accept COMP-2018-001.

41 *Commissioner Clark opened the public hearing for COMP-2018-001 on 04
42 September 2018 at 6:15pm. There was no public in attendance and no written
43 comments. Commissioner Clark closed the open public hearing at 6:16 on 04
44 September 2018 and the Commission went into deliberation.*

45 The Ordinance and Staff report for COMP-2018-001 was supplied in the
46 Commission’s meetings packets and was sent to the Commission on 29 August 2018.

1 The Commissioner had read the ordinance, staff report, and draft zoning code before
2 the meeting and had no comments. *Debra Davis made a motion to recommend*
3 *COMP-2018-00. Matthew Lundh seconded and the motion passes unanimously.*

4 **8. Unfinished Business**

5 • Zoning Map Update

6 Intern Anzlovar presented the Planning Commission with the most recent draft the
7 City's 2019 Zoning Map and asked if the Commission had any further edits to be
8 made to the map. The Commission had no further edits.

9 • Training

10 The Commission watched the third short video, "Implementing Your Plan", in the
11 series "A Short Course in Local Planning" that is put on by the Washington State
12 Department of Commerce.

13
14 **9. New Business**

15 • Downtown Sidewalk Snow Removal

16 Because of public comment from VAR-2018-002 open public hearing that asked the
17 Commission to think about sidewalk plan for the City and a snow removal plan the
18 Commission asked for a discussion about sidewalk snow removal in the downtown to
19 happen at this meeting. Supplied in the Commissions meeting packets was Cle Elum
20 Municipal Code (CEMC) 12.08.030 and 12.14.010 both relating to sidewalk snow
21 removal along with emails from the City of Leavenworth Public Works Director and
22 the City of Ellensburg Parks and Recreation Director along with Leavenworth's and
23 Ellensburg's municipal code sections relating to snow removal. The Commission
24 found that the Ellensburg and Leavenworth municipal code for sidewalk snow
25 removal were the similar to the Cle Elum Municipal Code. The Commission decided
26 and directed staff to have a conversation with the Cle Elum Downtown Association
27 about snow removal for sidewalks in the downtown area and to suggest techniques
28 that would allow for proper snow removal and preservation of the sidewalks.

29 **10. Staff Report**

30 Planner Temple announced that there will be a hearing for CUP-2018-002 at the 18
31 August 2018 Planning Commission meeting.

32 **11. Report of Committees**

33 None.

34 **12. Comments from Commissioners and/or Staff**

35 None.

36 **13. Adjournment**

37 *A motion to adjourn was made by Matthew Lundh and seconded by Debra Davis. The*
38 *motion carried unanimously. The meeting adjourned at 7:23pm on 04 September 2018. The*
39 *next meeting will be on Tuesday 18 September 2018 at 6:00pm.*