

1 CITY OF CLE ELUM
2 PLANNING COMMISSION MEETING
3 Regular Meeting Minutes
4 02 October 2018 6:00
5

6 **1. Roll Call and Call to Order**

7 The meeting was called to order at 6:03pm by **Debra Davis**. Also in attendance were
8 **Pam Hawk**, and **Matthew Lundh**. Staff present was City Planner Lucy Temple and Intern Isaac
9 Anzlovar. *Matthew Lundh made a motion to excuse Kerry Clark and Devin Smith. Pam Hawk*
10 *seconded and the motion passed unanimously.*

11 **2. Set Agenda**

12 Planner Temple asked the Commission if a discussion about a sign code update could be
13 added under the “New Business” section of the meeting. *Pam Hawk made a motion to add a*
14 *discussion about a sign code update to the “New Business” section of the meeting and*
15 *Matthew Lundh seconded. The motion carried unanimously.*

16 **3. Review of the minutes**

17 None.

18 **4. Announcements, Appointments, Awards, & Recognitions**

19 Planner Temple announced that the Citizen Alternation Planning Commissioner position
20 is still vacant.

21 **5. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

22 None.

23 **6. Public Appearances**

24 None.

25 **7. Business Requiring Open Hearing**

26 • VAR-2018-003, Double D Storage

27 Planner Temple presented the Commission with the staff report for the VAR-2018-
28 003. The Commission also received the staff at the during their 19 September 2018
29 meeting. Planner Temple explained VAR-2018-003 is a variance from the required
30 street/gutter/sidewalk street frontage improvements to and landscaped street frontage
31 at 281 Airport Rd Cle Elum, WA (parcel no. 093034).

32 *Debra Davis opened a public hearing for VAR-2018-003 at 6:06pm.* There were
33 no public comments. *Debra Davis closed the public meeting for VAR-2018-003 on*
34 *02 October 2018 at 6:07pm and the Commission went into deliberation.*

35 The applicant, Dale Defoor was present at the meeting. The Commission asked if
36 he had any addition information before they made a decision. Defoor explained that
37 there will be about 15 trees and lavender bushes that will make up the street frontage
38 landscaping. Defoor went on to explain that there will be come large basalt columns
39 and the ground will be covered in basalt chips. The Commission had no more
40 questions. *Matthew Lundh made a motion to approve VAR-2018-003 and Pam*
41 *Hawk seconded. The motion carried unanimously.*

42 **8. Unfinished Business**

43 • Vision Statement

44 Planner Temple presented the Commission with the City’s Vision Statement. She
45 explained it is a good reference for the Commission to review as they continues with
46 the City’s Comprehensive Plan update.

- 1 • Absentee Policy

2 The Planning Commission decided to table this discussion until the full Commission
3 was present.

4 **9. New Business**

- 5 • Comprehensive Plan Webpage

6 Planner Temple presented the Commission with the City's Comprehensive Plan
7 webpage. Temple explained that this is where most of the resources for the
8 Comprehensive Plan Update will be posted along with all the updated Comprehensive
9 Plan Elements.

- 10 • Sign Code Update

11 Planner Temple explained that she is currently writing a draft ordinance for an
12 amendment to the City's sign code (CEMC15.20), to allow for off premise signs in
13 the general commercial zoning district. Attached in the Commission's meeting
14 packets was a draft of the ordinance that would amend the code. Temple asked the
15 Commission if they would be willing to expedite the process of getting the ordinance
16 passed by having a special meeting to have and open public hear for the sign code
17 amendment before the October 23 City Council meeting. *Pam Hawk made a motion*
18 *to have a special meeting on October 22 at 6pm and Matthew Lundh seconded. The*
19 *motion carried unanimously.*

20 **10. Staff Report**

21 The staff report was attached in the Commissions meeting Packets.

22 **11. Report of Committees**

23 None.

24 **12. Comments from Commissioners and/or Staff**

25 **13. Adjournment**

26 *A motion to adjourn was made by Matthew Lundh and seconded by Pam Hawk. The*
27 *motion carried unanimously. The meeting adjourned at 7:25pm on 02 October 2018. The next*
28 *meeting will be on Tuesday 16 October 2018 starting 6:00 m.*