

City of Cle Elum
Regular City Council Meeting
January 27, 2020

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 6:00 p.m. The Pledge of Allegiance was recited. The Roll was called. Members present were Matthew Lundh, John Glondo, Steven Harper, and Ken Ratliff. Ruston Weaver, Mickey Holz and Beth Williams were absent. Staff present was City Administrator Robert Omans, Public Works Director Mike Engelhart, Police Chief Kirk Bland and City Clerk Kathi Swanson. *A motion was made by Steven Harper and seconded by Matthew Lundh to excuse Ruston Weaver, Mickey Holz and Beth Williams as they had all provided prior notice. The motion was carried unanimously.*

Approval of the Meeting Agenda

A motion was made by Steven Harper and seconded by John Glondo to amend the agenda to add consideration by the Mayor to review standing committees and possible appointments under Agenda Item 11 – Committee Reports, and to accept the agenda as amended. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

None

Consent Agenda

A motion was made by John Glondo and seconded by Steven Harper to approve the consent agenda with the amendment to correct the 01-14-20 Minutes to add Matthew Lundh to the list of voters saying aye to approve Ordinance 1579 under New Business, item 1; and to approve EFTs and Vouchers #41937– 41940 in the amount of \$39,201.81; and EFTs and Vouchers #41941 – 41972 in the amount of \$286,595.00. The motion carried unanimously.

Officer Reports

City Administrator, Building Official and Network Administrator: - Robert Omans:

- Reported he is reviewing current leases, Interlocal agreements and contracts to ensure tenants are paying correctly for the upcoming year.
- Reported he is working with department heads in the development of new policies.
- Reported the gas line and meter is installed at the water plant; the plan for McKinstry is to have the project complete by the end of January.

City Planner – Lucy Temple:

- **Absent – No Report** (Planner provided a written report to council)

Public Works Director – Mike Engelhart:

- Reported to Council the GIS is up and running; and gave a presentation of the GIS map, which will give information for City water lines and water meters, shut off locations, fire hydrant locations, sewer lines, man-hole covers, zoning and more. Work is in progress to bring the map to completion.

Police Chief – Kirk Bland

- Reported the department is investigating several burglaries.
- Reported the department received a complaint of a criminal trespass on a residence; an arrest has been made.
- Reported he met with Council member Lundh regarding the Police Department social media project.

- Reported Officer Burson, as part of the County SRT team, responded to a murder which occurred outside the Cle Elum City limits. Response resulted in the investigation of a related suicide.

Citizen Comments on Non-agenda Items

Roger Beck, Suncadia, commented the County will be working with Suncadia on a live shooter drill.

Public Appearances

Madison Ford – Chamber of Commerce Report:

- Provided the annual report for 2019, noting increases have been made since 2018.
- *Council person Lundh to have a breakdown of paid versus organic and what the increases are attributed to for the next meeting.*

Debbie Bogart – Executive Director – Cle Elum Downtown Association:

- **Gave prior notice she would not be attending.**

Business Requiring Public Hearing

None

Unfinished Business

None

New Business

- a. **Resolution 2020-001 – Adopting an Investment Policy:** Robert Omans reported the State Auditors require the City to have an investment policy. Council member Ratliff noted the City has been following guidelines, but have not had an investment policy in place. *A motion was made by Steven Harper and seconded by John Glondo to approve Resolution No. 2020-001, adopting an Investment Policy, as presented. The motion carried unanimously.*
- b. **Resolution No. 2020-004 – Granting Inland Telephone Company a Utility Easement:** Robert Omans reported this is a 10-foot easement along the fence line of the water treatment plant, and will be used to place underground communication cable. Inland will reimburse the City in the amount of \$650 for the processing and filing costs of the easement document. *Steven Harper noted he may have a potential conflict of interest and recused himself from the vote. Harper noted this easement is in the best interest of the City. Council member Ken Ratliff stated he did not feel a conflict of interest exists. Mayor McGowan asked council if they have an issue with Council member Harper's involvement in deliberations or a vote on this topic. The council responded unanimously they did not have an issue. A motion was made by Ken Ratliff and seconded by Matthew Lundh to authorize the mayor to sign Resolution No. 2020-004 granting Inland Telephone Company a utility easement. The motion carried unanimously.*
- c. **Ordinance No. 1580 – Amending Staff Time and Equipment Use Rates:** Robert Omans noted this ordinance updates the new rates for staff due to the 3% pay increase for 2020, as well as equipment rates, for the purpose of assisting the local cities and towns, including Suncadia, as a part of the existing Interlocal agreements. The rates include a 10% administrative fee. Omans noted there was a typo for the grader at \$69.993, which Council agreed to amend to \$70.00. *A motion was made by Ken Ratliff and seconded by Steven Harper to approve Ordinance No. 1580 with the correction of the rate for the grader to \$70.00. The motion carried unanimously.*
- d. **Sale of Suncadia Water and Suncadia Environmental Companies to Northwest Natural Water of Washington, LLC:** Robert Omans reported the City met with Suncadia, who wants to assign the water/sewer responsibilities to another company. The City's Legal and Engineering Departments have been consulted; each acknowledged the transaction is merely a change of names. Roger Beck reported there is a committee consisting of one representative each

from Roslyn, Suncadia, South Cle Elum and Cle Elum. The Regional Agreement requires that all entities agree to the assignment. The staff that runs the water/sewer will remain the same. At some point in time, the sewer shortfall will become a long fall and the Capital Recovery fees will come to an end. *A motion was made by Steven Harper and seconded by Matthew Lundh to approve the assignment assumption and consent agreement concerning the water and the partial assignment assumption and consent agreement concerning the sewer as presented, and to authorize the Mayor to sign the agreements. The motion carried unanimously. Ken Ratliff asked Robert Omans to send him an email with a scanned copy of the documents.*

Committee Reports

Added Agenda Item – Review Committees and Appoint members as needed:

- Council member Steven Harper asked to add a Technology Advisory Committee to the list of Council Committees, and nominated Matthew Lundh as one of the council members to be on the committee. Matthew Lundh nominated Steven Harper. Mayor McGowan appointed Steven Harper and Matthew Lundh to the Technology Advisory Committee. Steven Harper noted a local professional could also be appointed to the committee, if interested.
- Airport Advisory Committee: Steven Harper, Mickey Holz, Mark Shuler, Robert Omans and Mike Engelhart (no change)
- Budget Committee (formerly listed as Finance Committee): Mickey Holz, Steven Harper and Ken Ratliff
- Cemetery Committee – Steven Harper, Ruston Weaver, Beth Williams (no change)
- Coal Mines Trail: Jay McGowan (no change)
- COG: Jay McGowan and John Glondo (no change)
- Economic Development: Mickey Holz, Ruston Weaver and Matthew Lundh
- Employee Relations and Benefits: Ruston Weaver, Mickey Holz and Beth Williams
- Facilities: Ken Ratliff, Matthew Lundh and Ruston Weaver
- Finance Committee: Mayor, Treasurer, and Steven Harper representing the council.
- Fire Department Oversight: Ken Ratliff, Fred Benjamin, Gary Berndt (no change)
- Kittitas County Solid Waste: Mayor McGowan
- Law and Justice/County Jail: Robert Omans, Chief Kirk Bland and Beth Williams
- Lodging Tax: Steven Harper, John Glondo and Matthew Lundh
- Pangrazi Award: Steven Harper, Beth Williams and John Glondo
- Parks & Recreation: Beth Williams, Matthew Lundh and Megan Fluegge
- Planning/UGA Oversight: Mickey Holz, Steven Harper and Ken Ratliff (no change)
- Public Safety/Kittcom: Robert Omans and Ken Ratliff (no change)
- Transportation and Streets: Ken Ratliff and Ruston Weaver
- Utilities: Ken Ratliff and Mickey Holz (a 3rd council member to be appointed later)
- A request was made by John Glondo to add a Fire Adapted Communities Committee. Mayor McGowan appointed John Glondo and Ken Ratliff.

Steven Harper called a Lodging Tax Committee Meeting immediately after this meeting.

Adjournment by Motion

A motion was made by John Glondo and seconded by Matthew Lundh to adjourn. The meeting adjourned at 7:05 pm. The next meeting will be held on February 10, 2020 at 6:00 p.m.

Mayor 

Attest 