

City of Cle Elum
Regular City March 9, 2020

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 6:00 p.m. The Pledge of Allegiance was recited. The Roll was called. Members present were Matthew Lundh, John Glondo, Ruston Weaver, Steven Harper, Mickey Holz and Ken Ratliff. Beth Williams was absent. Other members present were City Administrator Robert Omans, Police Chief Kirk Bland, Fire Chief Ed Mills, Public Works Director Mike Engelhart and City Clerk Kathi Swanson. *A motion was made by Mickey Holz and seconded by Matthew Lund to excuse the absence of Beth Williams. The motion carried unanimously.*

Approval of the Meeting Agenda

A motion was made by Matthew Lundh and seconded by Steven Harper to amend the agenda to add Resolution 2020-010 to approve Emergency Proclamation to New Business, Item e, and to accept the agenda as amended. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

Mayor McGowan officially appointed Rob Iverson to the Historic Preservation Commission.

Consent Agenda

A motion was made by Matthew Lundh and seconded by Steven Harper to approve the consent agenda with the correction to ratify Ken Ratliff's "aye" vote to "nay" as was his intention, regarding Item C – SEPA - under New Business on the 02/24/2020 agenda. The consent agenda included 02/29/20 Payroll EFTs and Vouchers #42061 – 42067 in the amount of \$137,525.63; and Claims Vouchers #42068 – 42109 in the amount of \$79,498.65. The motion carried unanimously. Council member Lundh also asked if the Mayor had officially appointed John Storch to the IT Committee; the Mayor replied Storch was officially appointed.

Officer Reports

City Administrator, Building Official and Network Administrator – Robert Omans

- Reported 11 building permits were issued in February and 8 building inspections were performed.
- Reported his training has been postponed for 3 months.
- Reported the City Hall telephone system is being extended to the Police Department.
- COVID-19 Update:
 - Department heads have been briefed
 - The IT Department has provided remote access to staff so they can work from home
 - Veolia water and sewer plants can be run remotely
 - Veolia has received calls regarding the safety of the water; the Health Department issued a statement saying the public water supply is safe.
 - Kittitas County declared a state of emergency on Friday 03/06/2020
 - The City of Ellensburg declared a state of emergency Monday 03/09/20.

City Planner – Lucy Temple

- **Absent – No Report**

Public Works Director – Mike Engelhart:

- Reported the crew has been grading alleys.
- Reported the snow pack is above average in the mountains.

- Reported the crew will sweep every Friday morning and encouraged home and business owners to sweep dirt off the sidewalks and in to the street in front of their home or businesses. The sweeper will pick it up.
- Reported the crew is continuing their clean-up from winter, including cleaning drains and ditching.
- Reported the Dura-Patch machine is ready to repair potholes when conditions are drier.
- Reported the First Street Stormwater project is underway and progressing – businesses are accessible. The City is posting ongoing project updates on the City website and social media.

Veolia – Mike Engelhart for William LaRue:

- Referred to the graphs provided by William LaRue, which showed the Water Plant Flows, Run Times, Precipitation, Wastewater Flows and Water Plant versus Wastewater Plant Flows for February 2020. The report also included a daily diary of each statistic for the month.

Police Chief – Kirk Bland:

- Reported Officers are limiting their exposure due to the COVID -19 outbreak.
- Reported an attempted child abduction; Kittitas County arrested suspect Daniel John Kraft, who posted bail and was released. The School District is providing a community meeting regarding child protection on 03/10/20 at 6 pm at the School cafeteria.
- Reported a burglary in the upstairs apartment of the Orchard Restaurant; the suspect was identified and arrested.
- Reported officers will be attending a required in-service training with the City of Ellensburg, for the next few weeks. The Cle Elum Police Department also assists in the training.
- Provided booking data for January and February 2020.

Fire Chief – Ed Mills:

- Reported there were 32 calls in February, including 2 fires, 22 EMS, 4 hazardous conditions, 1 good intent and 3 false alarms.
- Reported the new engine is at the station and the department will schedule trainings soon.
- Reported the Association purchased a RIT bag for the Department.

Citizen Comments – Non Agenda Items

Amy McGuffin –CEO –Kittitas Chamber of Commerce:

- Reported the Catalyst retail area is being converted to a small Business Resource and Business Development Center, which will staff a full time agent. The Center will be open the last week of March.
- Reported the Chamber has partnered with WSU in a Small Business Development Centers Program.
- Reported the largest market trend is in Upper Kittitas County; the Business Development Center will provide comprehensive innovative service to support the growth in the Upper County.
- Reported the Chamber will host several workshops and team financial planning assistance series.

Public Appearances

Debbie Bogart – Executive Director - Cle Elum Downtown Association:

- Reported CEDA has discussed a new Master Park Plan, which is on their web page, and encouraged the Parks Committee to review it, in reference to discussions of the City's Park Plan, specifically WYE Park.
- Asked what the City's external plan is with regard to COVID-19; who the Information Officer is, and will the information be on the website. *Mayor McGowan and Council member Harper responded the City follows the lead of the Kittitas County Health Department and any phone calls should be referred to them.*

Amy McGuffin – Chamber of Commerce:

- a. Reported the Chamber is the clearing house for losses for businesses and non-profits due to COVID-19. Information is currently on the website; Ms. McGuffin welcomed the City to use the Chamber's website to obtain updated information.
- b. Reported the Small Business Association is helping to provide for losses due to COVID.

Nathan Henderson – Cle Elum Volunteer Fire Department:

- a. Demonstrated the RIT (Rapid Intervention Team) pack purchased by the Association; \$3,500 was a donation from Life Support, the balance was paid by the Association. The pack is designed to assist a firefighter in trouble during a response and includes a 45-minute air pack, a mask hooked up to the air bottle, buddy-breather connection, carabiners, rope, webbing and straps. The RIT pack will be carried on the new engine. All volunteers are being trained in firefighter survival and the use of the RIT pack. *Mayor McGowan thanked the Fire Department for all they do in and for the community.*

Business Requiring a Public Hearing

None

Unfinished Business

None

New Business

- a. **Interlocal Agreement with Kittitas County for Noxious Weed Control:** Mike Engelhart presented the agreement, which authorizes the County to take care of the noxious weeds within the City for not more than \$3,000 per year. Mayor McGowan noted the Coal Mines Trail already pays a noxious weed control assessment. Engelhart explained this agreement is for City-wide weeds of all kinds. *A motion was made by John Glondo and seconded by Mickey Holz to authorize the Mayor to enter into the Interlocal Agreement for noxious weed control with Kittitas County Weed Control Board. The motion carried unanimously.*
- b. **Ordinance No. 1584 – Budget Amendment – Lodging Tax:** Robert Omans presented the Ordinance to council, explaining the Treasurer would like to amend the budget periodically to include the Lodging Tax Budget. This amendment is to budget for the Lodging Tax City Park and Dog Park approvals from the 02/24/2020 meeting and to follow through on previous allotments. *A motion was made by Steven Harper and seconded by Ruston Weaver to approve Ordinance No. 1584 as presented. The motion carried unanimously.*
- c. **Resolution 2020-008 – Surplus City Hall Inventory Items:** Mike Engelhart reported the purpose of the Resolution is to surplus microphones and paper towel dispensers; both of which have been upgraded.
- d. **Resolution 2020-009 – Surplus Public Works Equipment:** Mike Engelhart reported the purpose of the Resolution is to surplus the 1986 International Dump Truck, which will be placed on GovDeals.com for sale, if the Resolution is approved. *A motion was made by Steven Harper and seconded by Ken Ratliff to approve Resolution 2020-008 and Resolution 2020-009, with the correction to the text in 2020-009 to change "Police Department" to Public Works Department". The motion carried unanimously.*
- e. **Added Agenda Item: Resolution 2020-010 – Ratify the Mayor's signature on the Proclamation of Emergency due to COVID-19 Virus:** *A motion was made by Ken Ratliff and seconded by Mickey Holz to approve Resolution 2020-010 as presented and to ratify the Mayor's signature on the Proclamation of Emergency. The motion carried unanimously.*

Committee Reports

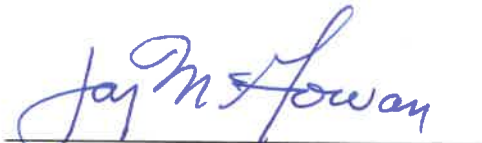
- a. **Lodging Tax Committee:** Council member Steven Harper read a letter into the record from the Horse Park, addressed to Mayor and City Council. The letter, which was included in the

03/09/2020 Council packets, stated the enhancements made to the Horse Park were in the best interests of the City, as well as the Horse Park. The letter asked the City to consider the improvements already made by the Horse Park when reviewing the Lodging Tax Application asking for funding for the under-budgeted covered arena. Council member Harper reported the Lodging Tax Committee discussed the Lodging Tax Application for the covered arena, with no recommendation for funding at this time. For the record, Council member Harper commented, in short, the committee feels the Horse Park hit a bump in the road and are coming back to the City with the letter in an attempt to pressure the committee and override the committee's recommendation. It is the belief of the Lodging Tax Committee that the City has not created any unreasonable or unmitigated demands on the Horse Park; and that the City has provided shelter to the Horse Park from the taxes the Horse Park would have had to pay. Also, the Agreement opened up possibilities for other municipal funding. Council member Harper noted the Lodging Tax Committee can offer insights to obtain funding. Council member Harper stated the Lodging Tax committee by no means is saying the City will not help in the future.

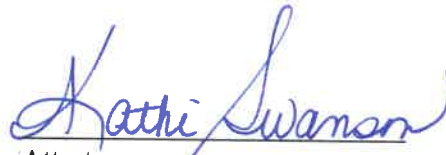
b. Lodging Tax Committee: Council member Harper reported the Lodging Tax Committee is reviewing and considering several other applications.

Motion to Adjourn

A motion was made by Matthew Lundh and seconded by John Glondo to adjourn at 7:00 pm. The next regular scheduled meeting is Monday March 23, 2020 at 6:00 p.m.



Mayor



Attest