

City of Cle Elum
Regular City June 22, 2020

Call to Order – Roll Call of Membership

The Regular meeting of the City Council was held "virtually", in compliance with the Covid-19 Social Distancing Mandate issued by Governor Jay Inslee. The meeting was called to order by Mayor McGowan at 6:08 p.m. The Pledge of Allegiance was recited.

Mayor McGowan led a moment of silence in memory of Harriet Joyce Hawkins, who passed away on May 27, 2020. Ms. Hawkins was born in Roslyn and made many contributions to the community.

The Roll was called. Members present were John Glondo, Beth Williams, Mickey Holz, Steven Harper, Matthew Lundh, Ruston Weaver and Ken Ratliff. Other members present were City Administrator Robert Omans, City Planner Lucy Temple, Public Works Director Mike Engelhart, Police Chief Kirk Bland and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

A motion was made by Steven Harper and seconded by John Glondo to approve the agenda with the additions of a CARES Act Committee Report by Matthew Lundh under Committee Reports and a Request of Bond Release for Cle Elum Pines under New Business – Item b. The motion to approve the agenda as amended carried unanimously.

Announcements – Appointments, Awards and Recognition

None

Consent Agenda

The consent agenda included the minutes to the 06/08/2020 Regular City Council meeting; 06/16/2020 Payroll EFTs and Vouchers #42400 – 42406 in the amount of \$78,994.60; Claim Voucher #42398 in the amount of \$674,621.64 for Strider Construction; and 06/22/2020 EFTs and Claim Vouchers #42407 – 42439 in the amount of \$477,722.13. Check #42399 was voided due to print error. A motion was made by John Glondo and seconded by Beth Williams to approve the consent agenda as presented. The motion carried unanimously.

Officer Reports

City Administrator, Building Official and Network Administrator – Robert Omans

- Reported he had “virtual” training during the previous week for the new building codes, which will be put in place in November 2020.
- Reminded everyone the Cle Elum Summer Cleanup starts on 06/23/2020 and will continue through 06/26/2020. Vouchers were mailed to qualifying residents.

City Planner – Lucy Temple

- Reported she is working on several permits and large developments.

Public Works Director – Mike Engelhart:

- Reported the First Street Project is nearly done. Oakes to Peoh Avenue has been tested. Work will continue to focus on Oakes to Billings. PSE is pouring holes and placing rebar cages for the lights.
- Reported the location of new catch basins are set up for Phase 3, not the current phase.
- Reported the City Park footings are poured for the new structure; forms will be set for the slab and pathway within the week.
- Reported crack sealing was done on Hartwig Boulevard in preparation for chip sealing.
- Reported pre-construction will start on July 6th for the 903 Project.

- Reported there was a large water main break outside the Water treatment plant on 06/15/2020. Water loss was 2.6 million gallons. The break was in a 40-year rated pipe which broke after only 15 years. Engelhart praised William LaRue and the Veolia team, Darian Osiadacz and Eric Jensen from Suncadia, Scott MacKenzie from South Cle Elum, as well as the Cle Elum crew, who worked throughout the night to repair the break. Cle Elum decided to place a boil order for the health and safety of the public until testing could be completed.

Police Chief – Kirk Bland:

- Provided 1st half summaries of bookings, citations and infractions.
- Reported a drug warrant was served in the 200 block of N. Teanaway Avenue, with the assistance from Ellensburg Police. Two individuals were arrested and suspected narcotics were recovered. The incident led to the arrest of 2 other Upper County residents.
- Reported the Department assisted the Sheriff's Office with a felony warrant at the Old #3 Tavern in Ronald. A Cle Elum Police Officer's car was rammed by the suspect, causing substantial damage. The vehicle is being repaired and will be back in service by the end of June.
- Reported the federally funded drug drop-off box is in place at the Police Station. There is also one available at the Cle Elum Pharmacy.
- Reported the Civil Service Commission will be meeting at the end of the month.

Public Appearances - 15 Minute Limit

Chamber of Commerce Report: Madison Ford

- Provided May analytic information for the Discover Cle Elum campaign.
- Reported the Chamber celebrated the Phase 2 ribbon cutting with the Cle Elum Downtown Association.
- Reported Discover Cle Elum featured 15 local businesses in May.
- Reported the Chamber is focusing on promoting outdoor recreation, including camping, Suncadia, lakes, campgrounds, RV Parks and tent camping. She has met with Suncadia to discuss cross promotions.
- Reported the Visitor's Center has been reopened with a safety plan in place.
- Reported the Chamber has created site maps.
- Reported the Chamber is working on the Independence Day Fire Works show, scheduled for 07/04 at 10 pm at Cle Elum Fireman's Park. Spectators will be required to stay in their cars unless Phase 3 is opened; at which time there will be seating on the grass with social distancing. The fireworks will be the high show so residents in town can watch from their homes. The event will be live-streamed on Facebook, Inland will post on the local channel and the event will be video recorded by a drone.
- Reported a virtual video of a 4th of July Parade is being developed. She encouraged businesses and residents to email her at madison@kittitascountychamber.com to make arrangements to be in the video.

Downtown Association Report: Debbie Bogart

- Reported CEDA has cancelled Pioneer Days. However, there will be Patriotic Business Decorating Contest; the Cle Elum Round-Up team has offered to help decorate store windows.
- Reported the Passport of Stars event will be introduced to celebrate local businesses starting 07/01 thru 08/09/2020. The Downtown Dollars event will also be coming out to promote Downtown shopping.
- Reported Mike's Tavern was featured in May by Resilience on Main, sponsored by Washington Main Street. Pioneer Coffee is featured in June.
- Reported there was a ribbon cutting in front of 3 downtown businesses to celebrate opening of Phase 2. Pictures were posted on Facebook.

- Reported CEDA was 1 of 6 organizations recently engaged in a video sharing regarding how they are supporting and encouraging the community.
- Reported 14 hanging baskets and 114 color spots are located in the Downtown area.
- Reported the Kittitas County Economic Recovery Team continues to represent the Downtown and City of Cle Elum.
- Reported CEDA and the Chamber have been reviewing online training segments. Funding for this comes from the Suncadia Community Foundation grant.
- Reported CEDA provided a letter of support for the consolidated Lodging Tax Application submitted by the City.
- Reported the CARES committee is working to prepare a grant application for funding of the \$57,400 grant from the Department of Commerce
- Thanked Mike Engelhart and his team for taking care of the flower pots in town.

Business Requiring a Public Hearing

Six-Year TIP – 2021-2026: Mike Engelhart reported the plan encompasses the projects that can be funded and from where the funding will come. The plan will help the City create the projects, make a comprehensive list and work on how to obtain funding. The Six-Year TIP is required annually by the State of Washington. Mayor McGowan opened the meeting for public comment at 6:52. Hearing no comments from the public, Mayor McGowan closed the public hearing at 6:53 and opened the meeting up to the council for discussion and deliberation. Councilmember Ken Ratliff commented he is very happy with the proposed improvements. *A motion was made by Ken Ratliff and seconded by Matthew Lundh to approve the 6-Year TIP for 2021 – 2026 as presented. There were no questions on the motion. The motion carried unanimously.*

Unfinished Business

None

New Business

a. **First Street Stormwater Project Estimate No. 3 - \$234,505.54:** Mike Engelhart reported the project has progressed well. *A motion was made by Mickey Holz and seconded by John Glondo to approve Project Estimate No. 3 in the amount of \$234,505.54 as presented. The motion carried unanimously*

b. **Added Agenda Item: Cle Elum Pines West Division III Bond Release:** Mike Engelhart reported Cle Elum Pines West has completed the infrastructure and site improvements and recommended the Bond be released with the contingency it does not include the warranty bond for the interchange. The City has flooded the lines and completed camera work, and have done pressure tests to ensure the project was completed properly. *A motion was made by Mickey Holz and seconded by Ruston Weaver to release the bond for the Cle Elum Pines West Division III. There were no questions on the motion. The motion carried unanimously.*

Committee Reports:

a. **Dog Park Update:** Matthew Lundh reported the survey for the proposed Dog Park along I-90 came back with access and safety issues that made it unfeasible to place the Dog Park in that area. The Committee located a 2-acre parcel, owned by the City, adjacent to the cemetery, which will make a better place for the Dog Park. Some fencing is already in place and plans for a park for smaller dogs are included in a future phase. A SEPA process with a 14-day comment period will be required. The Committee is requesting revised Council approval to put the Dog Park at the new location by the cemetery. Council member Ratliff stated he will not approve the location until a public hearing is held to obtain input from the veterans and the community. Council member Harper stated he would not support the placement of the park by the cemetery until

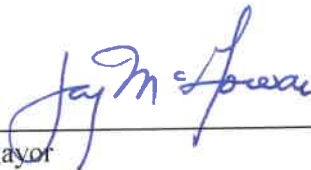
controls for cleanup and good signage have been put in place. *A motion was made by Mickey Holz and seconded by Steven Harper to move forward with the SEPA check list and to hold a Public Hearing before a final decision is made.* Mayor McGowan stated no final decision will be made until the Council hears from the public, exclusive of the SEPA comments. *Council members Harper, Holz, Lundh, Williams, Weaver and Glondo voted aye. Ken Ratliff voted opposed. The motion carried by a vote of 6 to 1.*

b. CARES ACT Report: Matthew Lundh reported the CARES Committee has reviewed the process Ellensburg has used for grant funding to business owners. An application process has been put together to distribute the \$57,400 the City received from the Washington State Department of Commerce to assist small businesses and individuals who have been adversely impacted by the COVID-19 pandemic. Awards totaling \$50,000 will be allocated to expenses for the businesses, with an expected average award of \$2,500. The remaining \$7,400 will be allocated for City funding. The grant application will have a deadline of 06/30/2020. The review process will use a scoring system. Recommendations will be made to council at the 07/13/2020 Council meeting.

c. Rules Committee: Steven Harper asked the Mayor to reach out to the Chair of the committee to get discussion started as there has been no Committee meeting to date. Mayor McGowan reported he has been in contact with the Chair, who is preparing good information. There will be a study session with the Council in the near future.

Motion to Adjourn

A motion was made by John Glondo and seconded by Mickey Holz to adjourn at 7:32 p.m. The next regular scheduled meeting is Monday July 13, 2020 at 6:00 p.m.



Mayor



Attest