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2 CITY OF CLE ELUM
3 PLANNING COMMISSION MEETING
4 Meeting Minutes
5 October 20, 2020 6:00

6 **1. Call to Order & Roll Call**

7 *Commissioner Berndt called the meeting to order at 6:01pm. Commissioner Peterson was*
8 *absent. No motion was made to excuse Commissioner Peterson.*

9 **2. Set Agenda**

10 *Commissioner Berndt requested to add to discuss a Commission Vice Chair under New*
11 *Commissioner Torrey and Commissioner Hawk seconded to accept the agenda as*
12 *amended. Motion passed.*

13 **3. Announcements, Appointments, Awards, & Recognitions**

14 *Commissioners asked that this agenda item be placed as a bullet under New Business*

15 **4. Adoption of minutes**

16 *Review minutes from October 6, 2020. Commissioner Torrey motioned and*
17 *Commissioner Fluegge seconded to accept the minutes from the October 6, 2020*
18 *Planning Commission meeting as presented. Motion passed.*

19 **5. Business Requiring Open Hearing**

20 *None.*

21 **6. Staff Report**

22 *Staff updated Commissioners on the opportunities to comment on the 47* North project,*
23 *and that they will be seeing an update on the code for the planning commission.*

24 **7. New Business**

25 **Planning Commission 2021 Work Plan.** *Commissioners discussed priorities for the*
26 *2021 work plan. Commissioner Graham suggested that we provide growth and*
27 *development information to the Postal Service so they may be able to leverage resources.*
28 **Commission Vice Chair.** *Commissioner Berndt asked if there would be a volunteer for a*
29 *vice chair. Commissioner Graham volunteered to stand in for this role, as needed in the*
30 *future. Commissioner Torrey moved and Commissioner Fluegge seconded to create the*
31 *position of vice chair for the Planning Commission and to fill it with Commissioner*
32 *Graham. Motion passed.*

33 **8. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

34 *Once community member attended the meeting but did not have any comments.*

35 **9. Public Appearances**

36 *Commissioner Berndt asked to move this agenda item and Citizen Comments up the*
37 *agenda above staff report, before Business Requiring Open Hearings.*

38 **10. Unfinished Business**

39 • **Short-Term Rental Code**

- 40 ○ *Staff will add final code to November 3rd packets for review. Staff will prepare to*
41 *send the notice of hearing to newspaper after the meeting.*
42 ○ *Staff will inform Commission of City Council November meeting Schedule and*
43 *retain or modify the Short-Term Rental adoption schedule accordingly.*

44 *Commissioner Fluegge suggested that the next meeting be focused on the final short-term*
45 *rental code review.*

1 **11. Report of Committees**

2 **12. Comments from Commissioners and/or Staff**

3 Commissioner Torrey updated the Commission on the conversation with staff and
4 Councilmember Matthew Lundh on how we can improve our communication with the
5 community (providing and accepting information and comments). The current methods
6 of communication may be limited to certain groups. Ideas were changing the way the
7 City puts out notices, accepts public comments, etc. For example, there could be new
8 methods of accepting comments so people are more inclined to provide their opinion.

9 **13. Adjournment**

10 *Motion to adjourn made by Commissioner Graham and seconded by Commissioner*
11 *Torrey, ending the meeting at 7:23pm. Next regular meeting Tuesday, November 3, 2020,*
12 *6:00 pm.*