

City of Cle Elum
Regular City October 12, 2020

Call to Order – Roll Call of Membership

The Regular meeting of the City Council was held "virtually", in compliance with the Covid-19 Social Distancing Mandate issued by Governor Jay Inslee. The meeting was called to order by Mayor McGowan at 6:03 p.m. The Pledge of Allegiance was recited. The Roll was called. Members present were Matthew Lundh, John Glondo, Ruston Weaver, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Other members present were City Administrator Robert Omans, City Planner Lucy Temple, Public Works Director Mike Engelhart, Police Chief Kirk Bland, Fire Chief Ed Mills, Veolia Water/Sewer Treatment Plants Operator William LaRue and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

A motion was made by Matthew Lundh to amend the agenda to add discussion to revise the Fireworks Code to New Business item b; to add an Ordinance repealing Chapter 2.12 of the Cle Elum Municipal Code under Unfinished Business item c and to approve the agenda as amended. Steven Harper seconded the motion. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

Mayor McGowan addressed the council regarding a letter written in the 10/08/2020 issue of the Tribune and noted he expects to hear comments at this meeting. Gregg Dorn will attend a future meeting to provide a report on this topic.

Consent Agenda

A motion was made by John Glondo and seconded by Beth Williams to approve the consent agenda as presented. Question on the motion: Steven Harper asked for a statement of clarification on the 09/28/2020 meeting minutes under New Business, item c that his motion was struck down. The consent agenda included 09/30/2020 Payroll Vouchers and EFTs #42735 - 42741 in the amount of \$146,331.52; and 10/12/2020 Claim Vouchers and EFTs #42742 – 42781 in the amount of \$231,828.31. The motion carried unanimously.

Officer Reports

City Administrator, Building Official, Network Administrator – Robert Omans – Reported:

- In September, the Building Department issued 9 building permits, conducted 39 inspections, and collected \$11,642.89 in permit fees. Year to date totals: 69 building permits issued for a total of \$57,393.27 in permit fees.
- A free drive-thru flu shot clinic at KVH Urgent Care, 214 West First Street is scheduled for 10/24/2020 from 10 am to 1 pm.
- The City has opened another CARES act process; applications will be accepted 10/07 through 10/15/2020 from businesses who have not already received CARES funds.

City Planner – Lucy Temple

- The City Heights comment period is closed; about 60 comments were received.
- The 47 Degrees North comment period is open until 11/2/2020; all comments go to the City Clerk. A phone line is available for comments, limited to 3 minutes.
- The Agee land exchange should be completed by the end of the week.
- The \$11,200 Ecology Grant for the Shoreline Master Program is in progress.
- The bid opening for the QUADCO Railroad Street extension planning grant engineer will be held on 10/15/2020.
- The RFP bid opening for the holiday lighting project will be held on 10/15/2020.

- The Planning Commission continues to work on the Short-term rental code.

Public Works Director – Mike Engelhart - Reported:

- The installation for the Hanson Ponds bathroom project will be completed by 10/20/20. The restrooms will remain closed for the season, but will be open to the public in the spring.
- Winter preparations are on-going.
- French drains are being installed in sidewalks to eliminate standing water problems created during the Phase 2 Downtown Stormwater project.
- Core-drilling is completed for the rapid flashing beacon being placed on East First Street and Peoh Avenue.
- The City is working with HLA on Department of Health funding for a water main replacement.
- The City applied, and received acceptance, for a FEMA Hazard Mitigation assistance grant for 4 locations. The process will be finalized in December.

Police Chief – Kirk Bland - Reported:

- Officers have taken on-line training to get their required hours in by the end of the year.
- The Sargent and Corporal have attended on line training to earn first level supervision certificates.
- The Roslyn public restrooms were tagged with graffiti; Officer Burson located the suspects and charges have been filed.
- Roslyn Grocery had an attempted break in; an investigation is ongoing.
- Is looking into CARES grant funding to supplement camera and body camera needs.
- Reviewed a rough draft of the 47 Degrees North project and will be submitting comments.

Fire Chief – Ed Mills - Reported:

- The Department had 54 calls in September, including 39 EMS, 2 false alarms, 1 burn complaint, which was determined to be a legal contained fire.
- The burn ban was lifted, as reported by the City Administrator at the 09/28/2020 council meeting. Fires 3' x 3' and no more than 2' high in an ornamental or contained pit are allowed.

Veolia – William LaRue - Reported:

- Noted the Wastewater Plant flow rises when the river elevation goes up.
- Wastewater Plant staff reviewed the O&M manual and submitted the required letter of review to D.O.E. per the National Pollution Discharge Elimination System.
- Staff collected fuel samples from all emergency generators; they were analyzed for contaminants; all reports came back with no issues noted.
- Flynn Roofing repaired leaks on the roof of the Water Plant last week.
- Staff is completing oil and filter changes in all generators, blowing out the Water Plant irrigation, draining and purging outside water lines and switching from water wash to air wash on the intake fish screen. Fish screens will also be pulled and inspected.
- The wellfield was flushed in case it has to be used for the raw water supply.
- Graphs of Water Plant Flows, Run Times, Precipitation, Wastewater Flows and Water Plant versus Wastewater Plant Flows for September 2020 were provided.

Citizen Comments on Non-Agenda Items

Katia Merkel – 2141 White Road; Winston Norrish – 360 Ridge View Drive; Clair Nichols – 3493 Airport Road:

- Referred to the 2002 Development Agreement between the City of Cle Elum and Suncadia, which includes the agreement that Suncadia will transfer 12 acres of land and \$5.8 million for the specific purpose of establishing a community center.

➤ Urged the Council to take immediate action regarding these specific transfers, noting they were planned and promised 18 years ago. *Mayor McGowan stated the City will be able to provide a more detailed report regarding this matter in the near future.*

Public Appearances – 15 Minute Limit

Acy Seward – Outreach Specialist – Hope Source: Spoke to the council regarding a cleanup scheduled for 11/07/2020, to pick up garbage in and around homeless camps in the area. Waste Management has offered to waive fees. Flyers will be posted with additional information and asking for volunteers. Mr. Seward thanked the council for their time and consideration and commented he is looking forward to working with the community and the council on this project.

Business Requiring a Public Hearing

Proposed Amendment to Building Permit Fees – Resolution 2020-021 – Robert Omans: Presented the Resolution to Council with the recommendation to authorize the Mayor to sign Resolution #2020-021. Mayor McGowan opened the meeting for public comment at 6:48 pm. Hearing no comments, the public hearing was closed at 6:49. *A motion was made by Steven Harper and seconded by Mickey Holz to authorize the Mayor to sign Resolution 2020-021 adopting the 11/01/2020 Building Permit Fees with a correction to change “on” to “one” on page 2 regarding the Pole Building (Scribner’s error). The motion carried unanimously.*

Unfinished Business

a. Update to Emergency Declaration Resolution 2020-010: Mayor McGowan reported he consulted the City attorney and neighboring cities regarding this proposal. The City Attorney recommended not to repeal it at this time. Discussion included the following points:

- The City should set an expiration date on this and future resolutions.
- The City should reword the Declaration of Emergency.
- The City should not persist in an emergency for a long period of time without a review.
- The City should repeal this emergency declaration and respond again at a time when an emergency may exist.
- Ask Dr. Larson to address the council at the next council meeting with regard to the emergency situation.
- Request a more comprehensive report from the legal department at the next regular meeting.
- How will rescinding this resolution impact future CARES grants or other funding that local businesses may get for recovery efforts?
- Keep this item on the agenda and hear from the County Health officer before a vote takes place to rescind it.
- Invite Tristen Lamb, Ellensburg City Council member and Kittitas County Public Health Department Administrator, to speak at the next meeting.

A motion was made by Steven Harper and seconded by Matthew Lundh to rescind Resolution 2020-021. The vote was called; Steven Harper voted aye; Mickey Holz, Ken Ratliff, John Glondo, Matthew Lundh and Ruston Weaver voted nay. The motion did not pass. This item will be on the agenda for the next meeting.

b. Update on Council Policies and Procedures: Mayor McGowan reported Gary Berndt will resume the plans for the committee to meet and discuss the implementation of policies and procedures for City Council. The first meeting will consist of discussion on how the agenda is set. The committee will appoint a spokesperson who will provide updates at each Council meeting. The committee will set a study session to be held at the Senior Center, in a Hybrid meeting format, for Council to discuss what the committee brings to them. Council member Harper asked to be removed from the committee due to time constraints. Mayor McGowan

appointed Matthew Lundh to take Council member Harper's place on the committee. **Policy procedures updates will be on the agenda every meeting.**

c. Continued Discussion Regarding Meat Inspector Ordinance. Council member Lundh asked to refer this ordinance to a committee to move forward to repeal this chapter of the code. ***A motion was made by Steven Harper and seconded by Matthew Lundh (for discussion) to pass Ordinance 1588 to rescind Chapter 2.12 of the Cle Elum Municipal Code.*** Discussion included the following points:

- Refer to a committee for review.
- It is not an emergency to repeal this ordinance at this time.
- Do not repeal this ordinance until other portions of the City Code are reviewed to determine if there is any connection to this code.
- No new information has been brought to the council since the last meeting.
- This ordinance has been brought to the council and voted down at a previous meeting.
- This is a public health standard ordinance and there is not a full explanation of why it is no longer needed.
- An ordinance was presented to council to repeal this chapter in April of this year.
- Council members are legislators and should be able to ask for items to be put on the agenda, however, that process seems difficult.

Council member Holz asked to put the item on the table and called for the vote on the motion. Council member Lundh objected to voting on the item at this time as it has never been disseminated. Mayor McGowan reminded the council that a committee has been appointed to determine a process that clearly defines how we put things on the agenda and what comes up for discussion. The vote was called. Mickey Holz, Ruston Weaver, Steven Harper and Matthew Lundh voted aye. John Glondo and Ken Ratliff voted nay. The clerk notified the council the correct ordinance number is 1593. Council member Harper concurred. ***The motion passed by a vote of 4 to 2 to approve Ordinance 1593 to repeal Chapter 2.12 of the Cle Elum Municipal Code.***

New Business

a. Resolution 2020-021 - Proposed Amendments to Building Permit Fees: *Passed by Council under Business Requiring a Public Hearing.*

b. Discussion of Fireworks: Council member Lundh asked to review the code to allow private parties to set off fireworks, to allow possession of fireworks, and to allow the sale of Fireworks, all on New Year's Eve. Mayor McGowan appointed a committee consisting of Council members Harper, Lundh and Weaver to review this code. Committee discussions will also include the Police and Fire Chiefs. **Mayor McGowan instructed the committee to meet and bring a recommendation to the next meeting.**

Committee Reports:

CARES Committee – Matthew Lundh:

- Reported the City received an additional \$28,000 in CARES funding. The committee met and reopened the process to allocate the grant money. Businesses are eligible if they have been in the City for the past 6 months and have not already received CARES funding from the past rounds. Applications can be downloaded from cleelumcares.org or a printed application can be obtained from the Downtown Association. Applications are due by 5 pm on 10/15/20.

Recommendations of the Committee will be brought to the next Council meeting.

Lodging Tax Committee – John Glondo:

- Asked the Lodging Tax Committee members if they received the email from Kittitas County asking them to postpone grading. The committee responded they had.

Parks Committee – Matthew Lundh

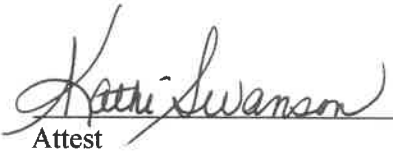
- Reported he has had questions about the progress of the Trailhead Park. Mayor McGowan reported he is currently working on the park and progress is being made. Work will continue, possibly into snowfall.
- Reported the City Park Structure is proceeding well.

Motion to Adjourn

A motion was made by John Glondo to adjourn at 8:01 p.m. The next regular scheduled meeting is Monday October 26, 2020 at 6:00 p.m. and will be held virtually, with access by phone and/or computer.



Mayor



Attest