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2 CITY OF CLE ELUM
3 PLANNING COMMISSION MEETING
4 Meeting Minutes
5 November 17, 2020 6:00

6 **1. Call to Order & Roll Call**

7 *Commissioner Fluegge called the meeting to order at 6:05pm. Commissioners Berndt*
8 *and Graham were absent. Commissioner Torrey motioned and Commissioner Hawk*
9 *seconded to excuse Commissioners Berndt and Graham. Commissioners discussed*
10 *absentee policy. Commissioners requested the policy to be on the next agenda. Motion*
11 *passed. Commissioner Graham later entered the meeting during the public hearing*
12 *portion.*

13 **Set Agenda**

14 *Commissioner Hawk motioned and Commissioner Torrey seconded to accept the agenda*
15 *as presented. Motion passed.*

16 **2. Review of the minutes**

17 *Review minutes from November 3, 2020. Commissioner Torrey motioned and*
18 *Commissioner Hawk seconded to accept the meeting minutes as presented. Motion*
19 *passed.*

20 **3. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

21 *None.*

22 **4. Public Appearances**

23 *None.*

24 **5. Staff Report**

25 *None.*

26 **6. Business Requiring Open Hearing**

27 *Staff presented the draft Short-Term Rental code proposed amendments since the code*
28 *was sent out for public review. Staff read CEMC 17.100.090 and asked Commissioners*
29 *to disclose any potential conflicts of interest. Commissioner Hawk stated that she owned*
30 *a building in the commercial zone which could be rented as a short-term rental, but stated*
31 *she had no intention of renting her properties as short-term rentals. No commissioners or*
32 *public challenged Commissioner Hawk's participation in the hearing and vote.*

33
34 **Hearing**

35 *Commissioner Fluegge opened the public hearing on the draft short-term rental code at*
36 *6:38 pm. Linda Culley 1110 White Road Cle Elum, 98922. Ms. Culley provided a*
37 *comment in favor of passing the short-term rental code.*

38
39 *Commissioner Fluegge closed the public hearing at 6:48 pm.*

40
41 **Discussion and deliberation by commissioners**

42 *Commissioner Torrey asked Ms. Culley whether there was anything in the proposed code*
43 *that could be seen as burdensome. Ms. Culley wondered whether any older home would*
44 *be required to bring a property up to the current building code. This could be a burden.*
45 *Ms. Culley asked for clarification on the violation and enforcement. Commissioners*

1 requested staff to coordinate with City Attorney and Police Chief to clarify the violation
2 and enforcement section of the proposed code.

3
4 Commissioners and staff reviewed the proposed code changes and discussed the changes.

5
6 Commissioner Graham motioned to direct appropriate city staff to make final edits and
7 prepare for the City Council review and Peterson seconded. Motion passed.

8
9 **7. New Business**

10 None.

11 **8. Unfinished Business**

12 **a. Announcements, Appointments, Awards, & Recognitions**

13 • **Draft STR code**

- 14 ○ Staff will keep the Commission updated on when the draft code will go to the City
15 Council meeting to present the draft code to the Council. Commissioner Graham and staff
16 will discuss the notes from Commissioner Berndt prior to the meeting with the City
17 Council. This will either be 11/23 or 12/14.

18 • **Community communication/outreach procedures**

- 19 ○ Hold for next meeting.

20 **9. Report of Committees**

21 None.

22 **10. Commissioner Comments and Discussion**

23 None.

24 **11. Adjournment**

25 *Motion to adjourn made by Commissioner Fluegge and seconded by Commissioner*
26 *Fluegge, ending the meeting at 7:55pm. Next regular meeting Tuesday, December 1,*
27 *2020, 6:00 pm.*
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