

1
2 CITY OF CLE ELUM
3 PLANNING COMMISSION MEETING
4 Meeting Minutes
5 December 1, 2020 6:00

6 **1. Call to Order & Roll Call**

7 *Commissioner Berndt called the meeting to order at 6:03pm. Commissioner Hawk was*
8 *absent. Commissioner Torrey motioned and Commissioner Fluegge seconded to excuse*
9 *Commissioner Hawk. Motion passed. Commissioner Hawk arrived at the Zoom meeting*
10 *at 7:14pm.*

11 **2. Set Agenda**

12 *Commissioner Berndt requested to add Commissioner Absences and a Firewising report*
13 *to the agenda under Commissioner Comments. Commissioner Fluegge motioned and*
14 *Commissioner Torrey seconded to set the agenda as presented. Motion passed.*

15 **3. Review of the minutes**

16 *Review minutes from November 17, 2020. Commissioner Fluegge requested meeting*
17 *minutes be modified to reflect proper absences. Commissioner Berndt requested*
18 *clarification about comments made during public comment. Adjustment made.*
19 *Commissioner Torrey motioned and Commissioner Fluegge seconded to accept the*
20 *minutes as presented. Motion passed.*

21 **4. Staff Report**

22 *Staff updated Commissioners that permits are still being received and processed. Staff*
23 *updated the Commission on the amended Violations section of the proposed short-term*
24 *rental code, Commissioners discussed the changes and finalized the violations section as*
25 *recommended by the city attorney and police chief, with additional changes made by*
26 *commission and staff. Staff also summarized and the work staff is doing on a proposed*
27 *amendment to the fee schedule. Staff informed the Commission that 100% design plans*
28 *for the Downtown Revitalization Project are complete and updates to the website will*
29 *start soon to share the final plan. Commissioners and staff discussed a potential for a*
30 *design guideline document and Commissioner Berndt suggested discussing a design*
31 *guideline at a future meeting with a representative from the Cle Elum Downtown*
32 *Association at the meeting.*

33 **5. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

34 *None.*

35 **6. Public Appearances**

36 *None.*

37 **7. Business Requiring Open Hearing**

38 *Staff informed commissioners that the next meeting will include an update on permits*
39 *that may require open hearings.*

40 **8. New Business**

41 *Commissioner absences. Commissioners discussed a potential policy on commissioner*
42 *absences. Commissioners established that each absence must be excused by letting staff*
43 *or the chair know whether*

44 **9. Unfinished Business**

45 **a. Announcements, Appointments, Awards, & Recognitions**

46 *None*

1 **b. Affordable Housing**

2 Staff reminded Commission about affordable housing sub issues that the commission
3 could work on from the housing element of the 2019 comprehensive plan.

4 **c. 2021 Work Plan**

5 Commissioner Berndt suggested working with staff to present a draft 2021 work plan
6 to the commission at the next meeting. Commissioner Graham suggested pulling any
7 of those affordable housing items out into the work plan to discuss.

8 **d. Community communication/outreach process**

9 Commissioner Torrey commented that there was no update to provide and it may not
10 be appropriate to continue as a standing agenda item. Commissioner Berndt
11 mentioned that he discussed this issue with Councilmember Lundh and that he may
12 pursue a further conversation on this. Commissioner Fluegge suggested there may be
13 a simple solution by looking at the various groups the Commission is missing with
14 communication: non-tech community (no social media, no websites) and ultra-tech
15 community (more than 2 clicks is too many).

16 **10. Report of Committees**

17 None.

18 **11. Commissioner Comments and Discussion**

19 Commissioner Berndt provided an update on firewising. Commissioner Berndt talked to
20 Tony Craven from Suncadia who said its difficult to legislate because it's individual
21 homes. Commissioner Berndt said Roslyn and Cle Elum are very high risk. Staff updated
22 commissioners on where in the code opportunities exist to assist with fire risk reduction
23 and gave a summary of the situation with the brush dump.

24 Commissioner Berndt also updated the commissioners on the community forest effort
25 and Commissioners Torrey and Hawk expressed interest in becoming involved.

26 **12. Adjournment**

27 *Motion to adjourn made by Commissioner Fluegge and seconded by Commissioner*
28 *Torrey, ending the meeting at 7:56pm. Next regular meeting Tuesday, December 15,*
29 *2020, 6:00 pm.*
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