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CITY OF CLE ELUM  
PLANNING COMMISSION MEETING  
Meeting Minutes  
December 15, 2020 6:00

1. **Call to Order & Roll Call**

*Commissioner Berndt called the meeting to order at 6:10 pm. Commissioner Peterson was initially absent but joined later in the meeting was absent.*

2. **Set Agenda**

*Commissioner Torrey motioned and Commissioner Fluegge seconded to set the agenda as presented. Motion passed.*

3. **Review of the minutes**

*Review minutes from December 1, 2020. Commissioners made two adjustments to the minutes: (1) item 11 – Commissioners Hawk and Torrey were both interested in the firewising discussion; (2) item 1 change Fluegge to Hawk being absent. Commissioner Fluegge motioned to approve as amended and Commissioner Torrey seconded to accept the minutes as presented. Motion passed.*

4. **Staff Report**

*Commissioner Berndt updated Commissioners on the 12/14 City Council meeting related to the Short-Term Rental ordinance. Commissioner Berndt suggested Commissioner should tune in to the Council meetings to preview what the City Council is working on. There should not be a conflict or accidental quorum of Commissioners. The meetings are also live streamed on Facebook and the City website and streamed on Inland television. Commissioner Berndt stated that the Council took no action and asked to review the code again in January. Commissioner Berndt suggested that he needed to review the code history and provide what he learns to the City Council.*

*Staff asked whether existing, unlicensed short-term rentals become nonconforming and would they be counted as part of the 250-ft consideration. Also, whether the nonconforming lots would need to be cataloged.*

*Staff updated the Commission on 2020 Planning Department work and grants used and submitted in 2020.*

*Commissioner Berndt also updated the Commission on the topic of the transfer of the 12-acres from Suncadia to the City.*

5. **Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

*Councilmember Matthew Lundh, 914 Marian Drive commented that he is the Upper County representative of the Kittitas County Homelessness and Affordable Housing Commission. Commissioner Berndt asked whether Councilmember Lundh would be amenable to meeting with a liaison of the Planning Commission. Councilmember Lundh agreed and added there are County funds that may potentially be available to use in Upper County. Commissioner Graham volunteered to be the liaison with Councilmember Lundh.*

6. **Public Appearances**

*None.*

7. **Business Requiring Open Hearing**

*Staff updated the Commission on upcoming permits for a wireless communication tower.*

8. **New Business**

1 None.

2 **9. Unfinished Business**

3 **a. Announcements, Appointments, Awards, & Recognitions**

4 **b. 2021 Work Plan**

- 5 ○ **Affordable Housing work plan prioritization**
- 6 ○ **Firewise – beginning the conversation**
- 7 ○ Commissioner Berndt asked commissioners to provide staff or Commissioner Berndt
- 8 their priority for 2021 to enable a more comprehensive list for the 2021 Work Plan.
- 9 Commissioner Berndt asked for this information by 12/28.
- 10 ○ Commissioner Berndt also asked Tony Craven of the Kittitas Fire Adapted Communities
- 11 Coalition and Suncadia to come talk to us about the work he is doing to make Suncadia
- 12 more fire adapted.
- 13 ○ Commissioner Fluegge suggested we prioritize the Work Plan and focus on unfinished
- 14 business either through working through one item at a time or using sub-committees.
- 15 ○ Discussion ensued to determine how to narrow the focus on the work plan.

16 **10. Report of Committees**

17 None.

18 **11. Commissioner Comments and Discussion**

19 Commissioner Berndt polled the group for any other discussion. Commissioner Torrey  
20 updated the Commission on her thoughts for how to communicate with the community.  
21 Commissioner Torrey volunteered to lead this discussion. Staff suggested to start the  
22 communication effort with a community survey through Survey Monkey. The group  
23 decided to discuss as part of the 2021 Work Plan.

24 **12. Adjournment**

25 *Motion to adjourn made by Commissioner Torrey and seconded by Commissioner*  
26 *Fluegge, ending the meeting at 7:25pm. Next regular meeting Tuesday, January 5, 2021,*  
27 *6:00 pm.*  
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