

ORIGINAL

City of Cle Elum
Regular City Council Meeting
April 12, 2021

Call to Order – Roll Call of Membership

City Council members and staff met in person for the Regular meeting of the City Council at the Cle Elum Centennial (Senior) Center at 719 East Third Street in Cle Elum, observing all social distancing and mask requirements. The public was invited to attend in person, as well as via Zoom. The meeting was called to order by Mayor McGowan at 6:02 p.m. The Pledge of Allegiance was recited. The Roll was called. Members present were Mayor McGowan, Matthew Lundh, John Glondo, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Other members present were City Administrator Robert Omans, City Planner Lucy Temple, Public Works Director Mike Engelhart, Police Chief Kirk Bland, Fire Chief Ed Mills, Veolia Water/Sewer Treatment Plants Operator William LaRue and City Clerk Kathi Swanson. Ruston Weaver was absent. *A motion was made by Ken Ratliff and seconded by Mickey Holz to excuse the absence of Councilmember Weaver. The motion carried unanimously.*

Approval of the Meeting Agenda

A motion was made by Steven Harper and seconded by John Glondo to approve the agenda as presented. The motion carried unanimously.

Announcements, Appointments, Awards & Recognition

a. Mayor McGowan announced the Association of Public Treasurers of the United States and Canada awarded the CPFA (Certified Public Financial Administrator) to City of Cle Elum Treasurer Robin Newcomb. The Mayor thanked Robin for her hard work. Councilmember Ratliff thanked her on behalf of the Council and suggested the City send her to the Convention in South Bend, Indiana later this summer.

Consent Agenda

A motion was made by Beth Williams and seconded by Mickey Holz to approve the consent agenda as presented. The consent agenda included the minutes to the 03/22/2021 Regular City Council meeting; 04/05/2021 Payroll EFTs and Vouchers #43279 - 43287 in amount of \$239,094.32; and 04/12 /2021 Claim Vouchers #43288 – 43327 in the amount of \$160,510.43. The motion carried unanimously.

Officer Reports

City Administrator, Building Official, Network Administrator – Robert Omans – Reported:

- March Building activity included 5 permits issued at \$4,450; 17 plans have been submitted for review; and 30 inspections were performed.
- Mayor McGowan attended a conference call regarding the State American Rescue Plan Act. The City will receive \$440,000 once the criterion for dispersing the funds is established.
- Attended a Kittcom Strategic Planning meeting on 04/01/21 to discuss modernization of current technology, staff retention and training. Kittcom is currently fully staffed.

City Planner – Lucy Temple – Reported:

- Building permit reviews also go to the Planning Department for a critical areas review.
- The Vertical Bridge Project is tentatively scheduled for a 04/23/2021 construction date. They will formally notify the City of an intent to execute the lease agreement and provide the first 5-year lease payments in a lump sum of approximately \$120,000 to the City.
- The Suncadia Boundary Line Adjustment for the 12-acre recreational parcel is at the County for processing. City staff is working on the method for the property transfer.

- Public Notice of the City Heights requesting minor modification to their development agreement was published on 04/15/2021; notices were mailed. Comments from the community are due 04/23/2021 and can be emailed to planning@cleelum.gov or mailed to City Hall.
- The 47 Degrees North Final Supplemental EIS will be published 04/16/21, and notices will be mailed. Upon final issuance of the Final EIS, the Applicant will submit a formal application to revise the approved Master Site Plan. The Planning Commission or a hearing examiner will hold an open record public hearing and make a formal recommendation to the City Council to deny, approve or approve with additional conditions or modifications to the Application for the Modifications to the Master Site Plan. The City Council will hold a closed record public hearing and decide on that application. The Council will also consider the proposed Development Agreement.
- The Planning Commission held public hearings on the Shoreline Master Program and the Critical Areas Ordinance on 03/16/21 and 04/06/21. The Planning Commission voted to recommend the consultant's recommendations to Council. Due to substantive changes to the Critical Areas Ordinance, the Planning Commission will hold another public hearing in May and will present the final recommendations to City Council, also in May.

Public Works Director – Mike Engelhart - Reported:

- Applications will be accepted for a temporary Parks Maintenance worker until 4/16/20.
- Crews are cleaning up the cemetery and parks, repairing and placing picnic tables and getting the public restrooms opened.
- Jose Valdivia has started working on the cemetery maintenance per his contract.
- Crews are working on getting the airport cleaned up after winter.
- Crew members have been training on equipment, including the vac truck.
- Crew members will be cross control contamination training this week.
- Crews will begin repairing potholes when the emulsion product is available.

Police Chief – Kirk Bland – Reported:

- Officer Nick Burson is now with the Kittitas County Sheriff Department after working 12 years for the City of Cle Elum.
- The testing process for the lateral police officer was completed; Robert J. Partridge was selected, pending a background check. Target date to start is 05/01/2021.
- The contractor installing the generator is waiting for a transfer switch to complete the installation.
- Working towards finalizing the purchase of the body camera system; the financing paperwork will go to Administration for a signature.
- The Records Department advised they are seeing a record number of pistol licenses and weapon transfers.
- Officers will be training on the pistol and rifle course this week, with Officer Flick as the new instructor.

Fire Chief – Ed Mills - Reported:

- The Department had 41 calls in March: 2 fires, 28 EMS calls, 2 hazardous conditions, 1 good intent, 1 false alarm and 7 "other" calls.
- The Washington Survey and Rating Bureau was on site last week; Chief Mills hopes to get a good report to retain a 6 rating.

Veolia – William LaRue - Reported:

- Graphs of Water Plant Flows, Run Times, Precipitation, Wastewater Flows and Water Plant versus Wastewater Plant Flows for March 2021 were provided.
- The west settling basin at the water Treatment Plant has been removed from service and work has begun to de-water for drying and cleaning later this summer.

- Preparing to remove the SBR #1 at the Wastewater Plant for the annual draining, cleaning and inspection.
- Currently running the EPA efficiency testing at the Wastewater Plant.
- Waiting for information from vendors regarding the SCADA system at the Wastewater Plant. Once received, he will bring a proposal to council

Citizen Comments on Non-Agenda Items

None

Public Appearances – 15 Minute limit

Community Center Task Force Presentation: John Hein, of Shoemaker's, asked for permission and support to allow the Shoemaker Foundation to form a non-profit executive committee group to work on the Parks Project and asked for direction from the City. Council member Harper recommended the non-profit group report to the Parks Committee, who will bring it to council on a monthly basis. Council member Ratliff stated he supports the group 100% as it allows the community to be involved in a worthwhile project. Councilmember Lundh recommended drafting a written document to bring to the next meeting for council approval. *A motion was made by Steven Harper and seconded by Matthew Lundh to verbally approve the request to make the proposed 501c3 the non-profit that was called out in Section 38 of the Development Agreement and to endorse the creation of the group. The motion carried unanimously.*

Business Requiring a Public Hearing

Ordinance 1605 – Construction Standards: Lucy Temple reported the City adopted the 2002 Construction Standards with Ordinance 1605 at the 02/22/21 meeting as they had not been previously formally adopted. RCW 36.70A.390 requires adoption of interim land use regulation to conduct a public hearing within 60 days of adopting the ordinance. Mayor McGowan opened the hearing for public comment at 6:55 pm. Hearing no comments, Mayor McGowan closed the public hearing at 6:56. Council member Harper noted the notice published in the newspaper stated the location of the public hearing was to be held at 119 West First Street and asked that the public hearing be re-noticed, and this public hearing be continued at the next meeting. Council members Ratliff and Williams stated the City has done due diligence to accept in person public comment by posting and publishing. *A motion was made by Steven Harper and seconded by Matthew Lundh to revoke the closure of the Public Hearing and continue the Public Hearing to a date when it can be properly noticed. John Glondo, Matthew Lundh, Mickey Holz and Steven Harper voted aye. Beth William and Ken Ratliff voted nay. The motion carried 4 – 2. Mayor McGowan rescinded his closure of the Public Hearing and a Public Hearing will be duly noticed and held on 04/26/2021.*

Unfinished Business

None

New Business

- IT Consultant Services Contract – Presentation by Matthey Lundh:** The IT Committee is seeking council approval to enter into a contract with Methodworks Consulting, who has been doing the upgrades to the City's infrastructure and server replacement. *A motion was made by Beth Williams and seconded by Matthew Lundh to approve and accept the contract with Methodworks Consulting, LLC. Councilmember Harper recommended putting a policy in place designating City Administrator Robert Omans as the contact person for callout*

when Methodworks services are required. Mayor McGowan agreed to establish this policy. *The motion carried unanimously.*

b. HLA Task Order 2019-02 Addendum 1 – Safe Routes to School Grant – presentation by Mike Engelhart: This is an addendum to the existing Task Order for the Safe Routes to School Project and will authorize HLA to prepare a Safety Program, which includes coordination with the School District. *A motion was made by Ken Ratliff and seconded by Mickey Holz to approve Addendum No. 1 to Task Order 2019-02 in the amount of \$5,000, which includes \$250 for the City Portion and \$4,750 for the State portion. The motion carried unanimously.*

c. Resolution 2021-007 – Surplus Public Works Items – presentation by Mike Engelhart: *A motion was made by Steven Harper and seconded by Beth Williams to approve Resolution 2021-007. The motion carried unanimously.*

d. Citywide Safety Improvement Grant – Engineer Selection – presentation by Mike Engelhart: HLA was the only Engineering firm to submit their Statement of Qualifications for this Program. *A motion was made by Steven Harper and seconded by Matthew Lundh to select HLA as the professional Engineering Services for the Citywide Safety Improvements Grant. The motion carried unanimously.*

Committee Reports

Legislative Procedures Committee Report – Beth Williams:

- The committee has not met since the previous Council meeting. No report.
- Steven Harper reported a Budget Report has been provided in the packets. The Budget Committee recommends the approval of the annual report, which will be provided at the next Council meeting.

Council Comments

- Council member Ratliff noted the meetings for today and 03/22/21 did not attract any attendees. Council member Harper recommended resuming the council meetings at City Hall. Council agreed unanimously.

Motion to Adjourn.

A motion was made by Steven Harper and seconded by John Glondo to adjourn. The meeting adjourned at 7:24.

The next regular meeting is scheduled for Monday April 26, 2021 at the Cle Elum City Council Chambers at 6:00 p.m.

Mayor

Jay McGowan

Attest

Kathleen Swanson