

City of Cle Elum
Regular City Council Meeting
April 26, 2021

Call to Order – Roll Call of Membership

City Council members and staff met in person for the Regular meeting of the City Council at the Cle Elum City Hall Council Chambers, observing all social distancing and mask requirements. The public was invited and encouraged to attend in person or via Zoom. The meeting was called to order by Mayor McGowan at 6:04 p.m. The Pledge of Allegiance was recited. The Roll was called. Members present were Mayor McGowan, Matthew Lundh, John Glondo, Ruston Weaver, Mickey Holz and Beth Williams (6:30). Steven Harper and Ken Ratliff were absent. Other members present were City Administrator Robert Omans, City Planner Lucy Temple, Public Works Director Mike Engelhart, Police Chief Kirk Bland, City Attorney Alexandra Kenyon and City Clerk Kathi Swanson. *A motion was made by John Glondo and seconded by Matthew Lundh to excuse Steven Harper and Ken Ratliff. The motion carried unanimously*

Approval of the Meeting Agenda

A motion was made by Matthew Lundh and seconded by Ruston Weaver to approve the meeting agenda as presented. The motion carried unanimously.

Announcements, Appointments, Awards & Recognition

a. Letter of Support to Congresswoman Kim Schrier from the City of Cle Elum for funding for the I-90 Widening Project from Easton to Cle Elum: *A motion was made by Mickey Holz and seconded by John Glondo to approve the letter of support and to authorize the Mayor to sign it. The motion carried by a vote of 3 to 1.*

Consent Agenda

A motion was made by John Glondo and seconded by Matthew Lundh to accept the consent agenda as presented. The consent agenda included the minutes to the 04/12/2021 Regular City Council meeting; 04/20/2021 Payroll Draw EFTs and Check #43328 in the amount of \$56,025.00; and 04/22/2021 EFTs and Checks #43330 - 43331 for Claim Vouchers in the amount of \$360,445.18. The motion carried unanimously.

Officer Reports

City Administrator/Building Official/Network Administrator – Robert Omans – Reported:

- Presented council members with Technology Acceptable Use Policy paperwork regarding their City I-Pads and asked them to sign and return to staff ASAP.
- Spring Clean up was held last week. No stats are available at this time.
- There has been a flurry of new homeowners in Cle Elum, creating increased utility billing, building permits, garbage and construction roll-off garbage containers.
- Staff has been helping with the Planning comments period, which ended 04/23/2021.
- Increased number of business licenses are keeping the office staff busy.
- Irrigation season has begun at the fill station.
- Two public works crew members, who have been on light duty, are helping the City Clerk with scanning and organizing old files.
- The server replacement is close to being complete.
- *Matthew Lundh asked if the City has heard about the Capital Budget Request.*

City Planner - Lucy Temple – Reported:

- The Capital Budget Request was denied; however Representative Ybarra invited the City to submit in the next round.
- The City continues to receive permit applications.
- Vertical Bridge has submitted a notice to formally activate their lease to begin construction this week. The submittal is currently being reviewed by the City Legal staff.
- The Planning Commission will hold a 2nd hearing on 05/04/2020 on the Critical Areas Ordinance due to additional substantive comments received.
- A new mapping tool was posted to the Short-Term Rental webpage that allows staff and applicants to determine spacing eligibility.
- *Council member Lundh commented he is unhappy with way the the City Heights Master Site Plan and Development Agreement Notice of Application Phase 1 Preliminary Plat Minor Modifications Request was published and mailed out. Council asked for but did not receive the mailing. The website and notice in the paper did not have good descriptions regarding the application and did not have a map included. Since the notices were not adequate to obtain public comments due to the omission of some information, how can the issue be remedied? Mayor McGowan responded he would address the issue to determine if it can be remedied.*

Public Works Director – Mike Engelhart – Reported:

- Signed an agreement with Kittitas County for the chip seal projects this year.
- Emulsion for potholes will be available next week to start those repairs.
- The fill station is open year-round 24/7.
- Crews have been mowing and cleaning up the Parks.
- Opening day of Youth Baseball was last weekend.
- Crews are repairing the city irrigation systems.
- Working with Kiwanis and Hartwig Vatheuer to replace trees at Wye Park.
- The crew is short-handed but have been working hard to keep up.

Police Chief – Kirk Bland – Reported:

- The generator is not installed yet but is scheduled for 04/29/2021.
- Officer R.J. Partridge has passed his background checks; potential start date is 05/01/2021.
- There has been an influx of construction site tool thefts.
- The Department is current on Firearms training and certification.

Executive Session

a. Per RCW 42.30.110 to discuss with legal counsel representing the agency matters relating to agency litigation to which the agency is a party. Mayor McGowan announced the executive session would last 15 minutes and a decision will be made after the conclusion of the 15 minutes. The executive session began at 6:35. At 6:50, the executive session ended and the regular Council meeting reconvened. *A motion was made by Matthew Lundh and seconded by John Glondo that the City accept the settlement agreement with the Millers and authorize the Mayor to sign it. The agreement will reimburse the City for attorney's fees in the amount of \$23,898.76 with the amendment that the City change the donation agreement to direct potential purchasers of water rights to the Millers first. The motion carried unanimously.*

Citizen Comments on Non-Agenda Items

None

Public Appearances - 15 Minute Limit

Chamber of Commerce – Madison Ford - Reported:

a. Provided a Power Point presentation of the Tourism projects and Discover Cle Elum user information for March 2021.

- b. The Chamber has published a guide of event vendors.
- c. Conducted business and non-profit interviews.
- d. The Town Guide will be finalized and distributed by Memorial Day weekend.
- e. Launched a micro grant program.
- f. Currently producing the Visitor's Guide.

Cle Elum Downtown Association – Debbie Bogart

- a. Volunteers helped with the Downtown Clean Up Event on 04/24/2021.
- b. Moving to a rebranding of a “Vintage Modern” look.
- c. Facade and Beautification grants are available.
- d. Planning a Public Market, Mother's Day Market and Pioneer Days activities.
- e. Reported a survey indicates there are insufficient services for children in Upper County.
- f. The Main Street Tax Incentive Cap is increasing.

Rotary City Park Playground Project Presentation – Marc Kirkpatrick

- a. A Lodging Tax Application has been submitted by Rotary to the City to continue to improve the City Park by upgrading the playground equipment. The project budget is \$156,400 of which the Rotary is asking for \$66,400 in a Lodging Tax Grant from Cle Elum. The Lodging Tax Committee decision will be presented under Committee Reports on this agenda.

Business Requiring a Public Hearing

Continued Public Hearing - Ordinance 1605 – Lucy Temple: To collect comments on Ordinance 1605 which was adopted 02/22/2021 as an interim land use regulation as authorized by the GMA RCW 36.70A.390, which required a public hearing within 60 days of adoption. The hearing was opened for public comment at 7:18. Hearing no public comments, the public comment hearing was closed. The requirement of RCW 36.70A.390 has officially been met.

Unfinished Business

- a. **Formation of a Non-Profit Organization for the Community Recreation Center:** *A motion was made by Matthew Lundh and seconded by Beth Williams to authorize Claire Nicholls, President of the Shoemaker Foundation, to form and lead a new non-profit organization for the purpose of planning, designing, building and determining the ongoing maintenance and operations of a community or recreation center for the residents of upper Kittitas County. The City will provide the 12-acres of land, outlined in the agreement with Suncadia and currently in the recording process at the county, for the project. The City has earmarked and dedicated the funds provided by, and to be provided in the future by, Suncadia or its successors expressly for the purposes of planning and designing a community center. The new non-profit will work with the City Treasurer to develop a contract with the City for the purpose of transferring funds to the non-profit for the payment of project-related expenses as recommended by the new non-profit and authorized by the City Council. The new non-profit will provide regular updates to the Parks Committee and, upon request, directly to the City Council with regard to project status and major milestones. The motion carried unanimously.*

New Business

- a. **Lease Agreement for Police Body Cameras – Kirk Bland:** The City published Requests for Proposals to provide mobile workstation and mobile and body worn video. Harbortech Mobility provided a response that came in within the budget and will provide Getac equipment for a total lease price of \$154,449 for 60 months. *A motion was made by Beth Williams and seconded by John Glondo to authorize the mayor to sign the lease agreement for the body camera system. In response to Councilmember Holz' question regarding the lifetime of*

the body cameras, chief Bland responded they will be replaced after 2 1/2 years. The motion carried unanimously.

b. 2020 Annual Report: Treasurer Robin Newcomb provided copies of the annual report 2 weeks prior to this meeting, as well as in the electronic packets. Newcomb reported to council the state auditor recommends obtaining approval of the filed annual reports from the governing body before submission, if possible, allowing the council to carry out its role of overseeing financial reporting. This agenda item will be continued to the next meeting when Council members Harper and Ratliff are available.

c. Certification Conference Scholarship for Robin Newcomb: Mayor McGowan reported a \$500 scholarship is available to send the Treasurer to the 2021 Annual Conference of the Association of Public Treasurers which requires City Council written approval. *A motion was made by Beth Williams and seconded by Mickey Holz to authorize the Mayor to sign the letter in support of the Scholarship application. The motion carried unanimously.*

d. Resolution 2021-008: Mike Engelhart reported WSDOT Aviation Division is opening up grants that would allow the City to re-fog seal the runway and mark all lines and markers at the airport. *A motion was made by Mickey Holz and seconded by John Glondo to authorize the mayor to sign Resolution 2021-008 for grant funds for the airport. The motion carried unanimously.*

e. Resolution No. 2021-009 – Surplus City Hall Equipment: Robert Omans reported the equipment designated for surplus is obsolete or damaged and no longer used by the City. *A motion was made by John Glondo and seconded by Matthew Lundh to authorize the Mayor to sign Resolution No. 2021-009 as presented. The motion carried unanimously.*

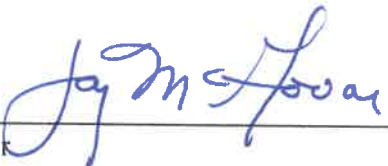
Committee Reports:

a. Lodging Tax Committee – Pioneer Days Queen Coronation – Matthew Lundh reported the committee reviewed the application request for \$2,150 and determined eligible expenses are \$1,400, recommending approval for \$1,400. *A motion was made by Mickey Holz and seconded by John Glondo to approve the Lodging Tax Application for the Pioneer Days Queen Coronation in the amount of \$1,400 for eligible expenses. The motion carried unanimously.*

b. Lodging Tax Committee – Matthew Lundh reported the Committee reviewed the application for lodging tax funds in the amount of \$66,400 for the 2021 City Park Playground Project and recommended approval of the full application request and give final approval to begin construction in the City Park. *A motion was made by Matthew Lundh and seconded by Ruston Weaver to grant Lodging Tax funds in the amount of \$66,400 to the Rotary Club of Upper Kittitas County Foundation towards the Playground replacement in City Park and give them final approval to construct in the City Park. The motion carried unanimously.*

Motion to Adjourn

A motion was made by John Glondo to adjourn at 7:47 p.m. The next regular scheduled meeting is Monday May 10, 2021 at 6:00 p.m.



Mayor



Attest