

1
2 CITY OF CLE ELUM
3 PLANNING COMMISSION MEETING
4 **DRAFT - Meeting Minutes**
5 November 2, 2021 6:00pm Hybrid Meeting

6 **1. Call to Order & Roll Call**

7 Chair Berndt called the meeting to order at 6:03pm.

8 Commission members present: Chair Berndt, Commissioner Torrey,
9 Commissioner Peterson, and Commission Fluegge

10 Commission members absent: None

11 Staff present: Meagan Hayes

12 **2. Set Agenda**

13 A motion was made by Commissioner Torrey and seconded by Commissioner Fluegge to
14 accept the agenda as presented; none opposed. The motion carries and the agenda is set.

15 **3. Adoption of Minutes**

16 A motion was made by Commissioner Fluegge and seconded by Commissioner Torrey to
17 approve the October 19, 2021, meeting minutes as presented; none opposed. Minutes
18 approved.

19 **4. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

20 No public comments were presented.

21 **5. Staff Report**

22 The Staff Report was foregone due to the inability of the Designated City Planner (Gregg
23 Dohrn) to attend the meeting due to an unplanned scheduling conflict. A comprehensive
24 Staff Report will be prepared for the next regular meeting.

25 **6. Unfinished Business**

26 a. Title 14 Zoning Administration

27 i. Hayes briefly presented the proposal, recalling to the Commission that
28 Chapter 14.10, 14.20 and 14.40 were tabled by the Commission during the
29 previous meeting to enable a final comprehensive review of the proposal.

30 ii. Commission members presented general inquiries to the final chapters but
31 suggested no additional revisions.

32 o A motion was made by Fluegge and seconded by Torrey to
33 recommend to the City Council adoption of Chapters 14.10, 14.20, and
34 14.40 as presented following final review of cited WAC's and RCW's
35 within the Chapters to ensure accuracy and consistency within the
36 ordinance; none opposed. Motion carries.

37 o Staff will complete a comprehensive final review and present to the
38 City Council for adoption in an upcoming meeting.

39 b. Table of Permitted Uses

40 i. Hayes reintroduced the proposed Table of Permitted Uses to the Commission,
41 noting revisions that were made since the previous meeting.

42 ii. Commission members discussed options to conduct review and incorporate
43 revisions. It was determined that commission members are to independently
44 review the draft table and submit suggestions directly to planning staff no later
45 than Tuesday, November 30, 2021. Staff will compile the suggestions and
46 present the compiled document at the regular meeting in December.

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7. New Business

None presented

8. Next Meeting Agenda Development

The December 7, 2021 meeting agenda is scheduled to include: final review of the draft Table of Permitted Uses, a presentation by Jeremy Johnson with Kittitas County Planning, and review of a draft support letter for a multi-family housing development proposed in the City of Cle Elum. Additional items may be scheduled by staff pending need and/or project priority.

9. Commissioner Comments and Discussion

Commission member shared interest in exploring additional opportunities to recruit new membership for the Commission. Hayes will complete outreach to other municipalities and/or research existing resources to present additional methods for recruitment and public engagement.

10. Adjournment

Commissioner Berndt called for a motion to adjourn. A motion was made by Fluegge and seconded by Torrey to adjourn the regular meeting of the Cle Elum Planning Commission at 6:45 pm; none opposed. Meeting adjourned.

