

City of Cle Elum
Regular City Council Meeting Minutes
May 23, 2022

Call to Order – Roll Call of Membership

The Regular meeting of the City Council was called to order by Mayor Pro-tem Kenneth Ratliff at 6:00 p.m. The Pledge of Allegiance was recited. The Roll was called. Members present were Matthew Lundh, John Glondo, Sarah Lackey, Steven Harper, Siw Bay-Hansen and Ken Ratliff. Councilmember Beth Williams arrived at 6:40. Other members present were City Public Works Director Mike Engelhart, City Attorney Alexandra Kenyon and City Clerk Kathi Swanson. *A motion was made by Steven Harper and seconded by John Glondo to excuse Mayor McGowan's absence. The motion carried unanimously.*

Approval of the Meeting Agenda

A motion was made by Steven Harper and seconded by Matthew Lundh to approve the meeting agenda as presented.. The motion carried unanimously.

Announcements, Appointments, Awards & Recognition

Mayor Pro-tem asked for volunteers to join the Employee Relations and Benefits Committee to replace Mickey Holz and Ruston Weaver. Councilmembers Lackey and Bay-Hansen volunteered. Councilmember Williams will remain on the committee.

Mayor Pro-tem Ratliff wished the Mayor and staff members Virgil Amick and Rob Omans well as they have all been battling Covid-19.

Consent Agenda

A motion was made by Steven Harper and seconded by John Glondo to adopt the consent agenda as presented. The consent agenda included the minutes of the 05/09/2022 Regular City Council meeting; and 05/23/2022 Claim Voucher EFTs and Checks #44478– 44514 in the amount of \$343,379.68. The motion carried unanimously.

Officer Reports

City Administrator, Building Official, Network Administrator – Robert Omans – Absent – No Report

Public Works Directors – Mike Engelhart – Reported:

- Crews are working on the cemetery to prepare for Memorial Day Weekend.
- Crews have been preparing parks for the summer season.
- Crews have been fire-wising with the new Tub Grinder.
- There will be a free yard waste dump, using the Tub Grinder, at the Water Treatment Plant for Cle Elum residents during the week of 06/06 through 06/11/2022, from 7 am to 4 pm.
- The City Safety project is complete.
- Stripe Rite re-striped First Street Hill, including Hartvig Boulevard and Stafford Avenue.
- Additional Funding has been approved by WSDOT for the First Street Improvement Project at no additional cost to the City. The City is waiting for a final PSE bid for illumination.
- There will be a flag swapping event at Flagpole park, involving the Cub Scouts, Boy Scouts and Girls Scouts on 05/24/2022 at 5 pm. The public is invited to attend.

Police Chief – Kirk Bland Reported:

- The police department received Certificates of Completion from the State of Washington for required training.
- WSP audited the department access terminals. The newly installed workstation at the Roslyn City Hall also passed the WSP inspection.
- Sgt. Albo and Chief Bland attended the FBI LEDA course in Spokane.

- Anthony Venera will be attending the Equivalency Academy in June, instead of May.
- Participated in the parade, with sirens, to send the school golf team to state. The Police Department will be participating in more send-offs to state in the near future.

Citizen Comments on Non-Agenda Items

Amended Agenda Item by motion made by Steven Harper and seconded by John Glondo; approved by council unanimously: Eric Bolstad, owner of Bonsai Teriyaki and Studebaker Building at 219 East First: Addressed the council to apply for a noise variance to allow live music from 8 pm to 11:00 pm, one hour past the CEMC code deadline, on multiple occasions, including this Memorial Day weekend; 4th of July weekend 07/01 and 07/02; an event on 08/19; Labor Day weekend 09/02 and 09/03; and 09/16 and 09/17 for Oktoberfest. The venue is dark sky compliant and security to ensure age requirements are in place. No street closures are required. Chief Bland reminded council the ordinance allows mayor and/or council approval for an exemption, with a 2-week notice. Mr. Bolstad did not have his schedule finalized for this Memorial Day weekend to meet the 2-week requirement. Chief Bland reported the Police Department does not have a problem with this variance request and will be available on those nights for security purposes. Bosai Teriyaki staff have contacted neighbors to let them know the events will be taking place. *A motion was made by Steven Harper and seconded by Matthew Lundh and Sarah Lackey to approve the noise variance as requested by Eric Bolstad for the specified dates. Councilmembers Williams, Bay-Hansen, Lackey, Glondo and Lundh voted aye. Councilmember Harper abstained. The motion carried with a vote of 5 ayes and 1 abstention. Mr. Bolstad thanked the council and city staff for all of their assistance.*

Public Appearances

Chamber of Commerce - No Report

Cle Elum Downtown Association - Debbie Bogart reported:

- The Downtown Cleanup was a great success and thanked the City crew, the Fire Department and the volunteers for all of their hard work.
- Thanked the City Public Works Department for their help in unloading 150 flower baskets for the Downtown. Public Works and volunteers will be hanging the baskets and volunteers will put flowers in the planters. Flowers will also be placed at Flagpole Park.
- New flags will be hung on the street for Memorial Day.
- Announced there is a new Business Resource Guide on-line. Copies are also available for realtors and new businesses.
- Banzai Teriyaki is officially open.
- He Studebaker Alley will be open on Memorial Weekend.
- Drink Upside Down Wine will be opening in June at the old Warrior Den location.
- Taps and Tappas will be opening at the Adobe Building in June.
- Façade and Beatification Grants have been awarded to the Dolak Building, Radio Shack/Timesaver PC, Telephone Museum and Carpenter House Museum.
- The Pioneer Days Committee has adopted a new logo for 2022.
- Pioneer Days events include the Fireman's Pancake Breakfast, Pioneer Queen coronation, Grand Parade, Triple Shot 3 on 3 Basketball Tournament, Sassy Trash Vendor and Flea Market, Cle Elum Public Market, NW Dog Diving Contest, Kidzone, Downtown Street Dance, Cornhole Tournament, the Independence Day Celebration at Memorial Park in South Cle Elum and fireworks on July 4th.
- CEDA and the Chamber had a Volunteer Fair on May 12th.
- There will be a volunteer recognition at City Park on 06/02/2022 from 5 to 7. Rotary, Hope Source, Kiwanis, Community Builders and the Cle Elum Fire Department will be involved.

- Cle Elum has been designated as one of four locations where the Washington Main Street Week outreach event will occur this year.
- The CEDA office will be moving; details will be provided at the next meeting.
- Upcoming events include Public Market on Harris Avenue on 1st and 3rd Saturdays from 06/04/2022 through 09/03/2022. A Cle Elum Art Walk will be held on 08/20/2022.

Business Requiring Public Hearing - None

Unfinished Business - None

New Business

- a. **Resolution 2022-010 – Internal Control Policy:** Robin Newcomb reported this is a housekeeping item as required by the Washington State Auditors. *A motion was made by Steven Harper and seconded by Sarah Lackey to adopt Resolution 2022-010 as presented. The motion carried unanimously.*
- b. **Resolution 2022-011 – Employee Handbook:** Mayor Pro-tem Ratliff opened the meeting for discussion by council. *Councilmember Harper stated there were numerous grammatical errors on the document and motioned to table the document and refer it to the Employee Relations and Benefits Committee. The motion was seconded by Matthew Lundh. The motion carried unanimously.*
- c. **2021 Annual Report:** Robin Newcomb reported the State Auditors would like council approval on the annual report, which may be a requirement at some time in the future. The software CPA reviews the report prior to submission. *A motion was made by Steven Harper and seconded by John Glondo to accept the 2021 annual report submitted by the City Treasurer. The motion carried unanimously.*

Committee Reports

Employee Relations and Benefits Committee: This committee, consisting of Beth Williams and new volunteers Siw Bay-Hansen and Sarah Lackey, will meet to discuss the Employee Handbook and return to the 06/13/2022 regular city council meeting to report to council and possibly make a recommendation.

Executive Session

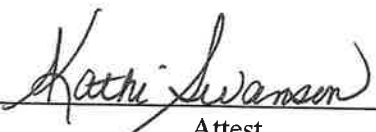
At 6:55, Mayor Pro-tem Ratliff announced the council will go into an Executive Session for 25 minutes, pursuant to RCW 42.3.110(i), to discuss with legal counsel representing the agency litigation or potential litigation to which the agency is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Councilmembers returned to the Council Chambers at 7:20 to reconvene the regular council meeting. No action was taken.

Motion to Adjourn.

A motion was made by John Glondo and seconded by Steven Harper to adjourn at 7:21 pm. The next regular meeting is scheduled for 6:00 pm on Monday June 13, 2022, at the Cle Elum City Council Chambers.



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Attest