

City of Cle Elum  
Regular City Council Meeting Minutes  
June 27, 2022

**Call to Order – Roll Call of Membership**

The Regular meeting of the City Council was called to order by Mayor Jay McGowan at 6:00 p.m. The Pledge of Allegiance was recited. The Roll was called. Members present were Matthew Lundh, John Glondo, Sarah Lackey, and Ken Ratliff. Other members present were City Public Works Director Mike Engelhart, City Administrator Rob Omans, City Treasurer Robin Newcomb and City Clerk Kathi Swanson. *A motion was made by Ken Ratliff and seconded by Matthew Lundh to excuse the absences of Steven Harper, Siv Bay-Hansen and Beth Williams. The motion carried unanimously.*

**Approval of the Meeting Agenda**

*A motion was made by Matthew Lundh and seconded by John Glondo to approve the meeting agenda as presented.. The motion carried unanimously.*

**Announcements, Appointments, Awards & Recognition**

None

**Consent Agenda**

*A motion was made by Matthew Lundh and seconded by Ken Ratliff to adopt the consent agenda as presented. The consent agenda included the minutes of the 06/13/2022 Regular City Council meeting; the minutes to the 06/15/22 Special Study Session; and 06/27/2022 Claim Voucher EFTs and Checks #44580– 44602 in the amount of \$182,437.00. The motion carried unanimously.*

**Officer Reports**

**City Administrator, Building Official, Network Administrator – Robert Omans – Reported:**

- The Office of Financial Management (OFM) has estimated Cle Elum's population at 2,250, up from 2210 in 2021.
- The City continues to advertise for the City Planner position; no additional applications have been received.
- The City has added Police, Fire and Library to the TextMyGov app.
- Details on the July 4<sup>th</sup> Pioneer Days events can be found at UKCPioneerDays.org and on the City's website.

**Public Works Directors – Mike Engelhart – Reported:**

- Crews have been painting crosswalks and parking stalls, weeding the planters and sweeping the streets.
- Invited members of the council to help with a cleanup event scheduled for 8 am on 06/28/2022. Cleanup targets will be Safeway Hill, Hartvig Boulevard and West Second Street.

**Police Chief – Kirk Bland Reported:**

- The RFP for the vacated City Prosecutor position has been published. The deadline to respond is 07/18/2022; applications will be brought back to council on 07/25/2022.
- Officers have been busy with regular duties and will be out in full force over the 4<sup>th</sup> of July Celebration. No personal fireworks will be allowed; however, the fireworks show sponsored by the Chamber of Commerce is still planned to take place, barring any potential fire/burn bans.

**Planning Department Report:**

- The Public Hearing on the Flood Prevention Ordinance was cancelled due to the lack of a quorum. This hearing will be moved to City Council.

- Due to the resignation of contract planner Meagan Hayes, the 06/21/2022 Planning Commission meeting was cancelled. The Critical areas checklist review and discussion on docketing items for the remainder of the year were scheduled for that meeting.
- The Planning Commission intends to discuss having only one meeting per month.
- The Planning Commission continues to recruit Cle Elum residents to fill the 2 vacancies.
- Key items on the 2022 checklist include the 2 docketed items, wildfire related policies and the change from the stat on affordable housing. Time permitting, the Planning Commission will begin review of the Comprehensive Plan.

#### Citizen Comments on Non-Agenda Items

**Greg Gohsman – 2131 Lower Peoh Point Road:** Commented the schools are filled to this capacity and a large development will require a new school. There is no funding for a new building and there are teacher and substitute teacher shortages; he recommended putting a stop on all new development permits. He also recommended consulting with the sheriff to see what their needs are.

#### Public Appearances

##### Chamber of Commerce – Matt Anderson:

- Reported Beth from the Liquor Control Board will be speaking at the BDC on 07/06/2022 about permitting when alcohol will be served.
- The Chamber is setting up a text messaging system where people can sign up for text alerts and updates on events.
- The Lemonade Days event has officially kicked off, with over 90 kids participating so far.
- The Pioneer Days Parade has 60 floats signed up to date, with the expectation of 20 more.
- The 3 on 3 Basketball tournament will begin at the conclusion of the parade on 07/02/2022.
- The Independence Day celebration will take place at Memorial Park on 07/04/2022, with beer gardens and other events. The fireworks show is scheduled to start at dusk.
- Acknowledged Debbie Bogart for her hard work getting events added to Pioneer Days.

##### Cle Elum Downtown Association - Debbie Bogart reported:

- Provided a video power point detailing the Main Street efforts in 15 communities around the state.

#### Business Requiring Public Hearing - None

##### Unfinished Business - None

- Resolution 2022-013 – Amending Resolution 2020-017 – Procurement Policy:** Robin Newcomb presented the updated version of the policy, per the council's request at the 06/13/2022 Council meeting. *A motion was made by Matthew Lundh and seconded by Ken Ratliff to approve Resolution 2022-013 updating the Procurement Policy as presented. The motion carried unanimously.*
- Resolution 2022-015 – Employee Handbook Amendment:** *A motion was made by Matthew Lundh and seconded by John Glondo to pass Resolution 2022-015 amending the Employee Handbook as presented. The motion carried unanimously.*

##### New Business

- Potential Bid Award – Knobel Electric – First Street and Douglas Munro Intersection Improvements - \$565,060.00:** Mike Engelhart reported the original bid for this project is \$525,920, \$125,000 over the engineers' estimate. TIB has agreed to fund the additional \$125,000 at no cost to the city. *A motion was made by Ken Ratliff and seconded by John*

*Glondo to accept the bid from Knobel Electric in the amount of \$565,060, to be supplemented by TIB in the amount of \$125,000. The motion carried unanimously.*

**b. Purchase of Used Vac Truck:** Mike Engelhart explained a Vac Truck is an important piece of equipment, used in about 90% of the call outs for Public Works. For the Vactor truck currently owned by the City, John Deere motor repairs and/or replacement would be approximately \$200,000, and parts are at least 2 years out. A new truck will be about \$550,000. Engelhart advised council the city is looking for a replacement truck. If one is located, an emergency meeting will be called for approval.

**Committee Reports**

None

**Motion to Adjourn.**

*A motion was made by John Glondo and seconded by Matthew Lundh to adjourn at 6:57 pm. The next regular meeting is scheduled for 6:00 pm on Monday July 11, 2022, at the Cle Elum City Council Chambers.*

  
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 Mayor

  
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 Attest