

CITY OF ELUM CITY COUNCIL  
STUDY SESSION MEETING MINUTES  
July 18, 2022

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**1. Call to Order and Pledge of Allegiance:**

The meeting was called to order by Mayor McGowan at 4:00. Members present were Mayor Jay McGowan, Councilmembers John Glondo, Matthew Lundh, Beth Williams, Siv Bay-Hansen and Sarah Lackey. Also present: Gary Berndt and Kathi Swanson

**2. Unfinished Business:**

**Chapter 8:**

- Discussed election of the Mayor Pro Tempore and the process - this will remain Biennial
- **8.16 D** – Correct “an” to “a”
- **8.17** - Discussed the process for filling council vacancies
- **8.17.A.2** – The City Clerk shall use the standard application for requestion appropriate information..”
- **8.17.B:**
- Should formal and informal questions all be submitted to legal counsel?
- “City Council and mayor will determine if informal questions that elaborate or clarify a previous question are approved”.

**Chapter 9:**

- 9.04 Add: “All City Officials and Staff should retain in non-transitory emails cell phone records...”
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**Chapter 10:**

- Investigate ICMA to see if this pertains to Code City
- 10.07 A. City Council Goals and Strategic Priorities: This should be implemented
- 10.07 J. Implement the Disaster Preparedness Plan. “The City maintains a disaster preparedness and business continuation plan....” ...
- 10.08 Important – take new city staff and councilmembers to city sites.

Gary will clean up the final draft and would like to present this to council at a meeting in the future.

Meeting adjourned at 6:10

  
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Mayor

  
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ATTEST