

City of Cle Elum
Regular City Council Meeting
February 13, 2023, 6:00 pm

Call to Order – Roll Call of Membership

The Regular meeting of the City Council was called to order by Mayor McGowan at 6:00 p.m. The Pledge of Allegiance was recited. The Roll was called. Members present were Mayor McGowan, Matthew Lundh, John Glondo, Sarah Lackey, Steven Harper, Siw Bay-Hansen, Beth Williams and Ken Ratliff. Other members present were City Administrator Rob Omans, Acting Police Chief Rich Albo, Fire Chief Ed Mills, Veolia Water/Sewer Treatment Plants Supervisor William LaRue, Public Works Director Mike Engelhart and City Clerk Kathi Swanson.

Public Comment – Limited to 5-Minutes

None

Approval of the Meeting Agenda

A motion was made by Matthew Lundh and seconded by John Glondo to approve the meeting agenda as presented. The motion carried unanimously.

Announcements, Appointments, Awards & Recognition

a. Mayor McGowan appointed Paul Kantwill to the Planning Commission. *A motion was made by Matthew Lundh and seconded by Ken Ratliff to approve the appointment of Paul Kantwill to the Planning Commission. The motion carried unanimously.*

Consent Agenda

A motion was made by John Glondo and seconded by Sarah Lackey to approve the consent agenda as presented. The consent agenda included the Engagement letter for Riveron Consulting, LLC to provide Mediation support services; the minutes to the 01/23/2023 Study Session; 01/23/2023 Minutes to the Regular City Council Meeting; Accounts Payable EFTs and Vouchers #45185 - 45251 in the amount of \$494,819.46; 02/05/2023 Payroll EFTs and Vouchers #45186– 45191 in the amount of \$247,849.47. The motion carried unanimously.

Officer Reports

City Administrator, Building Official, Network Administrator – Robert Omans - Reported:

- The City submitted our capital budget request to Representative Ybarra's office; the 2 proposals included a request of \$861,315 for the South side of First between Oakes and Harris Avenues and \$7,408,740 to complete the entire First Street Project. Results will be available by March 2023.
- The RAISE grant application, due 02/28/2022, has received 12 letters of support, and 5 verbal commitments. The Downtown Association has gathered 40 signatures on a support letter, thanks to Debbie Bogart, Executive Director.
- Along with the Kittitas County Building Official, he held an energy code update training class at City Hall, which was attended by about 12 contractors. Other small training events will be held, due to the new code, and he will be attending training for a week in March.
- The 3-year accountability and single year financial audit is continuing. Emphasis on the accountability audit is procurement and cost allocation, which may result in some new policies.

Planning Report – Colleda Monick – reported:

- A Notice of Intent to commence the annexation process was received from Fowler Creek, Inc. The area in question is in the UGA, zoned as planned mixed use.

- Being on-site on Tuesdays has been productive for her as the contract planner. She has been able to answer questions from the public regarding all manner of planning issues.
- She and the Planning Commission have been working on an updated sign code.
- Working on potential annexations for Whispering Pines and Fowler Creek Trails, LLC.
- A public hearing was scheduled for later this month with the Hearing Examiner regarding the Eagles' sign code violation. A request was received from the Eagles asking to postpone the hearing date for the sign.

Public Works Director – Mike Engelhart – Reported:

- Reported the City has advertised for a mechanic. One applicant interviewed well, did not accept the job offer. The position remains open.
- The Cemetery Caretaker and City Parks positions will be advertised soon.
- The crew has been working on water leaks and sewer backups.
- Cautioned the public about trees that may fall due to excessive wind and rain.
- Working with DOE to firewise the Northeast side of the Airport.
- Several Community service individuals have been sweeping the sidewalks.
- The Vac Sweeper will be out picking up sand and cleaning catch basins.

Acting Police Chief - Rich Albo – Reported:

- Working with the Ellensburg Police to organize a Special Olympics event on 05/20/2023. The community is welcome to be involved.
- Applications have been received from 4 lateral and 10 entry level officers for the 3 open positions on the Police Department. Interviews will be conducted on 02/17 and 02/18/2023.
- Civil Service Commission meetings are every 3rd Wednesday of the month, as needed. Meetings will be held on the 15th and 22nd this month to review and ratify the selections made through the hiring process. One volunteer is leaving the commission and another volunteer has submitted an application to be on the commission.
- Officer Venera was able to obtain trauma kits through Life Support.
- The new vehicles purchased will go to King County to be outfitted. There are ADEs in all vehicles, with the exception of the 2 new ones.
- Basic First Aid items, including Narcan, are in all police vehicles; more will be added.

Fire Chief – Ed Mills - Reported:

- The Department had 43 calls in January, including 43 EMS calls, 2 fires, 2 service calls, 2 hazardous condition (no fire) and 5 good intent calls.
- DNR is setting up to re-start the fuel reduction projects. A Forest Management or Stewardship plan will be required with the city-owned properties.
- Making progress meeting with larger businesses to conduct pre-inspection walks and pre-fire planning; encouraged local businesses to schedule time to meet with him about the program.
- The Knox Box program is now in effect. Five of the Fire Department rigs are set up with lock boxes to keep their Knox keys secure. He encouraged businesses to contact him for more information about this program.

Veolia - William LaRue Reported:

- Graphs of Water Plant Flows, Run Times, Precipitation, Wastewater Flows and Water Plant versus Wastewater Plant Flows for 01/2023 were provided in council packets.
- Both plants have been running well this past month.
- Replaced the starting batteries on the emergency generator at the water treatment plant for the first time in 20 years.
- Working to complete the National Pollution Discharge Elimination System (NPDES) permit application for renewal. This permit allows the wastewater plant to discharge to the river after treatment.

Public Appearances

None

Unfinished Business

None

New Business

- a. **HLA Task Order 2023-02 – Project #23041E – First Street Downtown Revitalization Phase 3C:** Ben Annen reported this Task Order is for the Design and Construction Engineering services for the project, which is funded through .09 and TIB grants. *A motion was made by Matthew Lundh and seconded by Sarah Lackey to authorize the Mayor to sign Task Order 2023-02. The motion carried unanimously.*
- b. **HLA Task Order 2023-03 – Project #22031C - City Heights Development Review:** Ben Annen reported this formalizes the Engineering and Development Reviews that HLA has been doing for the past 2 years. *A motion was made by Ken Ratliff and seconded by Beth Williams to authorize the Mayor to sign Task Order 2023-03. Councilmember Siv Bay-Hansen asked why this was not formalized before this time. Mr. Annen explained legal counsel recommended entering into this agreement under the parent company agreement. The motion carried unanimously.*
- c. **Progress Estimate #3 – Knobel’s Electric – First Street & Douglas Munro Intersection Improvement in the amount of \$61,658.93:** Mike Engelhart reported this is for the traffic signal for materials that Knobel’s Electric has been waiting for delivery of. *A motion was made by Matthew Lundh and seconded by John Glondo to authorize payment in the amount of \$61,658,93 for Knobel’s Electric Progress Estimate #3. Councilmember Harper commented he is in opposition of the motion stating this is a project that should never have been ratified by the council. The motion carried by a vote of 6 to 1.*
- d. **Resolution 2023-01 – Distribution of 2023 Hotel/Motel Tax Grants:** Steven Harper reported this formalizes what the Lodging Tax Advisory Committee has approved and must be ratified by council. *A motion was made by Ken Ratliff and seconded by Matthew Lundh to authorize the mayor to sign Resolution 2023-001 adopting the distribution of the 2023 Hotel/Motel Lodging tax from the County to the City in the amount of \$23,529.60. The motion carried unanimously.*

Committee Reports

Councilmember Harper reported there is a Resolution Dispute Board meeting on 02/23/2023, which he would normally attend. Councilmember Harper is unable to attend; therefore, the Committee appointed Matthew Lundh to sit in on the Dispute Board meeting in his absence.

Motion to Adjourn

A motion was made by John Glondo to adjourn. The Mayor adjourned the meeting at 6:50 p.m.

The next regular meeting is scheduled for Monday February 27, 2023, at 6:00 p.m.



 Mayor



 Attest