

CITY OF CLE ELUM
PLANNING COMMISSION MEETING
Meeting Minutes
November 1, 2022 | 6:00 p.m.

1. **Call to Order & Roll Call**

Commissioner Berndt called the meeting to order at 5:55 p.m. Commissioners present; Gary Berndt (chair), Colin Brissey, Liz Kurtz, Elizabeth Torrey; Absent; Matt Fluegge. Torrey made a motion to excuse Fluegge, Brissey seconded, motion carried; Fluegge excused.

Set Agenda

Commissioner Berndt requested to amend the agenda to include an update regarding Firewise. Torrey motioned and Commissioner Brissey seconded to set the agenda as amended. Motion passed.

2. **Adoption of Minutes**

Commissioner Torrey motioned, Brissey seconded to accept the minutes as presented. Motion passed.

3. **Staff Report**

a. Chairman Berndt – No reports.

b. Designated City Planner Gregg Dohrn reported that:

1. The Planning Commission's request to Council to increase the commission's members by two, increasing the overall commission count to seven passed in October and will go into effect in November. There are now two vacant positions on the commission, likely to be filled with three-year terms. Of the seven positions, five are required to be filled by city residents. The Mayor will appoint new members to the commission and has the ability to extend or shorten current term limits for existing commissioners.
2. Chair and Vice Chair selection for the Commission will occur at the January 2023 meeting, appointed by the Mayor.
3. The County project known as the Forest Ridge Master Plan Development (170 new residential lots) accessed via Columbia St, has submitted for final plat approval for Phase 4 and 5. The city will be submitting comments during the public comment period.

2. **Public Hearing**

Firewise Policy pending.

3. **Unfinished Business**

- a. Continued discussion of potential revisions to critical area regulations based on agency comments. Dohrn to re-submit for updated state agency comments. Commissioner Berndt recommended that hardcopies be sent out to the Planning Commission for review once the draft has been finalized.
- b. Berndt reported that the city's Firewise Committee met today (11/1/2022)

4. **New Business**
- a. Mr. Dohrn presented a draft of potential 2023 Planning Priorities. The priorities will be a discussion and action item at the next Planning Commission meeting (December). Berndt requested a joint study session with Council and the Planning Commission for setting the priorities for upcoming year. Berndt requested commissioners to provide availability and will follow up with the mayor to see about scheduling; Dohrn could help with facilitation. Torrey inquired about adding dates/timelines to the priorities to help facilitate carrying out the plan.
 - b. Commissioners have been requested by the city's Utility Committee to review a draft ordinance related to sewer rate hook up fees for affordable housing. The draft will be emailed to commissioners and discussed at the next meeting.

5. **Next Meeting Agenda Development**
- a. New Planning Commissioner training – Mr. Dohrn suggested, Tuesday, November 15th at 6 pm. Commissioners amenable to that date and time and Dohrn to follow up with the mayor regarding new appointments and will send out agenda.

6. **Citizen Comments on Non-Agenda Items (limited to 5 minutes)**
None.

7. **Commissioner Comments and Discussion**
Kurtz, continuing to make edits on the land use portion of the Comprehensive Plan. She would like direction on how to proceed. Berndt to follow up.

8. **Adjournment**
Commissioner Berndt called for a motion to adjourn. Commissioner Torrey motioned and Commissioner Brisse seconded to adjourn the meeting at 6:45 pm. A Study Session is scheduled for November 15th at 6 pm, with the next regular meeting scheduled for Tuesday, December 6th, 2022 at 6 p.m. A joint study session between Council and Commissioners is also in the works.