



Item #4 A

Regular City Council Meeting

Minutes

Monday, June 12, 2023 at 6:00 pm

The City of Cle Elum is inviting you to a scheduled In-Person or Virtual City Council Meeting.

Join In-Person: Cle Elum Council Chambers, 119 W First Street, Cle Elum, WA 98922

Join Virtually with Zoom: [https://zoom.us/j/7573184018?](https://zoom.us/j/7573184018?pwd=dERndjBJVC9GdVQ1d2ISRExwZFhXZz09)

pwd=dERndjBJVC9GdVQ1d2ISRExwZFhXZz09

Meeting ID: 757 318 4018, Passcode: 98922

Join by Phone: 1 (253) 215 8782, Meeting ID: 757 318 4018, Passcode: 98922

**DISCLAIMER

The City does not guarantee that virtual or telephonic access to the City Council meeting will be available and the City does not warrant audio quality. Attendees are encouraged to attend in-person.

1. Call to Order

Minutes:

Steven Harper - Councilmember

Beth Williams - Councilmember

Sev Bay Hansen - Councilmember

Ken Ratliff - Councilmember (via remote)

John Glondo - Councilmember

Mathew Lundh - Councilmember

Sarah Lackey - Councilmember

Jay McGowan - Mayor

STAFF PRESENT:

Rob Oman -City Administrator

Debbie Lee - Clerk

Kathi Swanson - Clerk

Ed Mills - Fire Chief

Colleda Monick - Planner HLA

Rich Albo - Chief of Police
William LaRue - Veolia

2. Public Comment

Minutes:

Ira Astrachan - Spoke regarding 47* North and affordable housing.

Patricia Garris - Spoke of the danger of Sun Community/47* North how they do not follow laws or Ordinances.

Tiffany Christman - Asked that Council look into Sun Community in Colorado.

Jim Golden - Asked that Council listen to the community and their outcry with 47* North.

3. Approval of Meeting Agenda

Minutes:

Councilmember Harper would like to move Item B Accounts Payable Vouchers from May 23-June 12 2023 from the Consent Agenda to Item B under Unfinished Business.

MOTION: Councilmember Harper made a motion to approve the agenda as amended; second by Councilmember Lundh. MOTION CARRIED: 7 yes 0 no.

Vote results:

Ayes: 7 / Nays: 0

4. Announcements, Appointments

a. Forester of the Year - Phil Hess

Minutes:

Mayor McGowan read some highlights of Phil Hess career (see attached).

Fire Chief Ed Mills presented Phil with a certificate of appreciation and a balloon. Chief Mills thanked him for his work on the Fire Advisory Committee also.

5. Consent Agenda

Minutes:

MOTION: Councilmember Harper made a motion to approve the June 12, 2023, Consent Agenda; second by Councilmember Lundh. MOTION CARRIED: 7 yes 0 no.

Vote results:

Ayes: 7 / Nays: 0

a. Approve the Minutes of the May 22, 2023, Regular Council Meeting

b. Approve the Accounts Payable Vouchers May 23 - June 12, 2023 - As Approved by the Budget Committee

Minutes:

Moved to Item B under Unfinished Business per approval of amended agenda.

c. Approve Payroll Vouchers Dated - June 5, 2023 \$310,294.20

6. Officer/Commissioner Reports

a. City Administrator - Rob Omans

Minutes:

City Administrator Omans presented his findings regarding Council pay scales based on

AWC's annual survey of comparable cities. Per the findings Cle Elum is pretty average. Discussion was had about including the same cities that were used when the staff wage survey was done.

The state building council council voted to delay the State Building Codes for 120 days. For the month of May, 10 building permits were issued in the City, year to date permits issued is 30.

b. Current Planning - Colleda Monick

Minutes:

Please see attached report.

c. Police Chief - Rich Albo

Minutes:

Chief Albo reported that there has been an uptick in domestic violence and assault cases. The TRT Tactical Response Team had to respond. The outcome was good.

Three times this past month the city has benefited from officers that had to get called in from Ellensburg and their response was faster as they are now allowed to take cars home. Chief Albo is working with the city attorney on some code changes regarding the new drug laws that are coming into effect.

Chief Albo stated he was done with his Mission and Vision Statements, and the statements are available on the city webpage.

Mission Statement - To provide the highest quality of service and protection by embracing modern community-based policing ideals while treating all people with fairness, dignity, and respect.

Vision Statement - Through innovative and modern policing practices, we are committed to developing and maintaining the highest level of trust with our communities; we strive for excellence through employee development, community engagement, and crime prevention.

Core Values - C.O.P.S. Community Objective Professionalism Service

d. Fire Chief - Ed Mills

Minutes:

See attached staff report.

Chief Mills reported that the Fire Department had paid Firehouse \$4,000 to write a grant. It was successful and they received \$184,000.00 for new SCBA gear.

Chief Mills would like approval from Council to use his authority to establish a burn ban in the City of Cle Elum this year if deemed necessary or to follow the recommendations of the county fire Marshals office. Discussion was had that this has been done before. Chief Mills stated he would give notice to Council and the newspaper if there was to be a burn ban.

Chief Mills stated that all chiefs, fire marshals, DNR and the Forest Service discuss conditions before enacting a burn ban.

Councilmember Ratliff felt that there should be more discussion on this to evaluate it more.

MOTION: Councilmember Lundh made a motion to grant authority to issue a burn ban to align with Kittitas County; second by Councilmember Glondo. MOTION CARRIED: 5 yes 2 no (Councilmember Harper & Councilmember Ratliff).

Councilmember Ratliff questioned Council voting on something that was not included in the agenda. Discussion was had that this has happened on different items in the past.

Vote results:

Ayes: 5 / Nays: 2

e. Veolia - William LaRue

Minutes:

See attached staff report.

Councilmember Lackey inquired if this was spiking during irrigation times. Yes.

Councilmember Harper asked what the approximate storage of water is. William LaRue stated currently with high volumes it could range from 30 minutes during high flow to 2 hours. Wintertime the capacity would be 2 days.

7. Public Appearances

a. Boston Terrier Rescue of Western Washington (Pet Oxygen Masks) - Amber Rossignol

Minutes:

Amber Rosignol reported that they started this rescue in 2005 to find homes specifically for Boston Terriers. In 2019 they changed their focus to medical grants for dogs with special needs, also to cover care for surgeries. They have issued 49 grants for a total of \$20,000.00 as of May 31, 2023. Today they presented the Fire Department with 6 pet oxygen masks.

Chief Mills thanked them for their donations.

8. Business Requiring

a. Public Hearing - Proposed Amended Building Permit Fee Schedule

Minutes:

The Public Hearing was opened at 7:04 p.m. and closed at 7:05 p.m. with no public comment.

9. Resolution 2023-013 Building Permit Fees - Rob Omans

Minutes:

Councilmember Lundh inquired about possibly in the future putting Public Hearing Notices online for the public, so they don't have to come into City Hall to view.

Councilmember Harper asked if the building department was operating at a loss. Rob stated that if anything they will break even but with no chance to expand.

Discussion was had about the need to adjust the rates, and possibly doing a study to see if rates do need to be increased. Possibly have a committee formed to look at the rates like utilities.

Councilmember Ratliff stated this was a life and safety issue and there is more than just processing the permit, several inspections are required also.

MOTION: Councilmember Harper made a motion to postpone Resolution 2023-013 until a further date; second by Councilmember Lundh. MOTION FAILED: 3 yes (Councilmember Harper, Councilmember Glondo & Councilmember Lundh) 4 no (Councilmember Williams, Councilmember Hansen, Councilmember Ratliff & Councilmember Lackey.)

MOTION: Councilmember Lundh made a motion to reject Resolution 2023-013; second by

Councilmember Harper. MOTION FAILED: 2 yes (Councilmember Harper & Councilmember Lundh) 5 no (Councilmember Williams, Councilmember Hansen, Councilmember Ratliff, Councilmember Glondo & Councilmember Lackey).

MOTION: Councilmember Williams made a motion to approve Resolution 2023-013; seconded by Councilmember Hansen. MOTION CARRIED: 5 yes (Councilmember Williams, Councilmember Hansen, Councilmember Ratliff, Councilmember Glondo & Councilmember Lackey). 2 no (Councilmember Harper and Councilmember Lundh).

Vote results:

Ayes: 5 / Nays: 2

10. Unfinished Business

a. Discussion and Possible Approval - 05/08/2023 Council Meeting Minutes - Kathi Swanson

Minutes:

Councilmember Harper wanted to thank Kathi for taking the time to record the minutes. Councilmember Harper said that the committee acted with their best motives but did not follow the direction of what their scope of work was to be.

Councilmember Williams said that the statement that she did not follow direction is not true. She did not say that.

Councilmember Glondo commented that there is nothing to debate the committee followed the guidelines.

MOTION: Councilmember Harper made a motion to approve the minutes dated May 8, 2023; second by Councilmember Lundh. MOTION CARRIED: 7 yes 0 no.

11. New Business

a. Cle Elum Park & Ride Progress Estimate #3 \$141,509.08 HLA/Pacific Civil & Infrastructure - Rob Omans

Minutes:

MOTION: Councilmember Harper made a motion to approve Park & Ride Progress Estimate #3; second by Councilmember Glondo. MOTION CARRIED: 7 yes 0 no.

Vote results:

Ayes: 7 / Nays: 0

b. Approve the Accounts Payable Vouchers May 23 - June 12, 2023 - As Approved by the Budget Committee

Minutes:

Councilmember Harper is concerned about the 3-year contract for the Town Cloud Program. Harper explained that in May of 2021 the IT Committee met and reviewed the Civic Clerk Program that would be able to be used by all of city staff/Council. Councilmember Harper stated that because Civic Plus did not work as expected staff switched programs without it being vetted by the IT Committee. Since staff signed the Town Cloud contract it is Councilmember Harper's recommendation to discontinue Town Cloud. Mayor McGowan stated that he was not aware that the city was not using Civic Clerk, but was told the new program was easier and since Civic Plus was not being used was open to the idea of converting over.

Councilmember Williams stated that Staff and Council should commit to getting Civic Plus up and running.

MOTION: Councilmember Harper made a motion to pay May 23-June 12, 2023 Payable Vouchers with the exception of check #45578 to Town Cloud; second by Councilmember Williams. MOTION CARRIED: 7 yes 0 no.

MOTION: Councilmember Harper made a motion to direct staff to exit the contract and recoup fees; second by Councilmember Williams. MOTION CARRIED: 7 yes 0 no.

Vote results:

Ayes: 7 / Nays: 0

c. Discussion & Recommendation - Comp Plan Amendment for Firewise Goals & Policies - Colleda Monick

Minutes:

See attached staff report.

Councilmember Ratliff stated that with 13 potential new policies Council will need time to digest the information. Councilmember Ratliff would also like to have at least two readings of the Ordinance before a possible adoption.

Gary Berndt stated that all work done will shadow Paradise California they were rated a threat of 73 Cle Elum & Kittitas County is rated a 93. This Comp Plan Amendment for Firewise Goals & Policies is the 1st step but not the last. Gary also stated that Kittitas County received \$10 million in Federal/National money because of this threat level. All efforts help.

Councilmember Lundh inquired as to what the next step would be. Colleda stated that the Ordinance will be drafted and ready to be presented at the next meeting.

d. Resolution 2023-014 Accepting the Dedication of Property within the Cle Elum Pines West Subdivision for Preservation and Use as Public Open Space - Gregg Dohrn THIS HAS BEEN REMOVED FROM THE AGENDA UNTIL THE JUNE 26, 2023 COUNCIL MEETING

Minutes:

Postponed until June 26, 2023, Council Meeting per the request of Chad Bala.

MOTION: Councilmember Harper made a motion to skip D & E and proceeding to Letter F; second by Councilmember Lundh. MOTION CARRIED: 7 yes 0 no.

Vote results:

Ayes: 7 / Nays: 0

e. Resolution 2023-015 Accepting the Dedication of Property within the Cle Elum Pines East Subdivision for Preservation and Use as Public Space - Gregg Dohrn THIS HAS BEEN REMOVED FROM THE AGENDA UNTIL THE JUNE 26, 2023 COUNCIL MEETING

Minutes:

Postponed until June 26, 2023, Council Meeting per the request of Chad Bala.

f. Kittitas County Resolution 2023-063: Joint Planning Between County and City - Greg Dohrn

Minutes:

MOTION: Councilmember Lundh made a motion to approve having the Mayor sign Kittitas County Resolution 2023-063; second by Councilmember Glondo. MOTION CARRIED: 7 yes 0 no.

Vote results:

Ayes: 7 / Nays: 0

g. Interlocal Agreement for Automatic Aid Between Cle Elum & Roslyn Fire Departments - Ed Mills

Minutes:

Chief Ed Mills explained both interlocal agreements on the agenda are the same agreements we currently have, they are just reworded so the renewal continues every year. The interlocal agreements have been working well and will continue to use them as written until a change is needed.

MOTION: Councilmember Lundh made a motion to approve both interlocal agreements between the City of Cle Elum Fire Department, Roslyn Fire Department and Kittitas County Fire Protection District #6; second by Councilmember Harper. MOTION CARRIED: 7 yes 0 no.

Vote results:

Ayes: 7 / Nays: 0

h. Interlocal Agreement for Automatic Aid Between Cle Elum Fire Department & Kittitas County Fire Protection Dist. #6 - Ed Mills

Minutes:

Passed as noted above.

i. Mayor/Councilmember Handbook - Gary Berndt

Minutes:

Gary Berndt explained that this has been a 2 year project with the committee which included Matthew Lundh, Beth Williams, Ken Ratliff and Kathi Swanson.

A clean copy was prepared on October 10, 2022.

There was some discussion about small fixes that needed to be made.

Gary Berndt stated the committee will meet one more time and hopefully will have a final copy at the June 26, 2023, Council Meeting.

12. Committee Reports

a. Utilities Committee - Request For Leak Adjustment - Anita Kartes 80 Dalle Road

Minutes:

MOTION: Councilmember Harper made a motion to approve the request for leak adjustment to Anita Kartes; second by Councilmember Lackey. MOTION CARRIED: 7 yes 0 no.

Vote results:

Ayes: 7 / Nays: 0

13. Adjournment

Minutes:

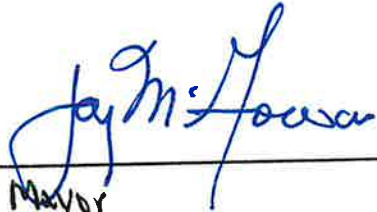
8:51 p.m. adjourned

MOTION: Councilmember Glondo made a motion to adjourn; second by Councilmember Hansen.

Next Regular Council Meeting:

Next Scheduled Regular Council Meeting: Monday, June 26, 2023 - 6:00 p.m.

Contact: Debbie Lee, City Clerk (dlee@cityofcleelum.gov 509-674-2262, ex 103)



Mayor



Attest