

Abbr.	Permit	App. Type	Base Fee	Conditional Fee ¹	Related Permit ²
COMMUNITY DEVELOPMENT					
ANX	Annexation	IV	\$2,500	Staff Time ³	RZN, RZN + Amend, CODE+AM
BSP	Binding Site Plan	II	\$1,600.00	plus \$25 per lot Staff Time ³ Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	SEPA
BLA	Boundary Line Adjustment (includes combining parcels)	I	\$600.00	Staff Time ³ Recording Fees ⁴	
BLA-S	Segregation of Platted Lots	I	\$500.00		
CPA	Comp Plan Map/Text Amendment	IV	\$1,500.00	Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	SEPA
CUP	Conditional Use Permit (CUP)	III	\$1,200.00	\$175.00 ^{5,6} (±, ¥)	
CA	Critical Areas Permit	TBD	\$300.00	\$175.00 ^{5,6} (±, ¥)	SEPA
DA	Development Agreement	IV	\$2,500	Staff Time ³	RZN, RZN + Amend, CODE+AM
EIS	EIS Preparation/Review		\$1,000.00	Staff Time ³	
F-PLAT	Final Plat Approval (Except BSP)	I	\$75 per lot	Recording Fees ⁴	
FP	Floodplain Development Permit	II	\$1,000.00	Staff Time ³ \$175.00 ^{5,6} (±, ¥)	
GP	Grading Permit	II	\$600.00	\$175.00 ^{5,6} (±, ¥)	SEPA
HPC	Historic Preservation - Certificate of Appropriateness	II	\$50.00		Building Permit, or other
HOC	Home Occupation Permit (HOC)	I	\$220.00	\$175.00 ^{5,6} (±, ¥)	Cle Elum General Business License
PLAT-Rev	Plat Revision After Preliminary Approval	I-IV	Staff Time ³	Staff Time ³ \$175.00 ^{5,6} (±, ¥)	
PMU	Planned Mixed Use Approval	IV	TBD	Staff Time ³ Recording Fees ⁴	SEPA
PreAp	Pre Application Conference	II, III, IV	\$750	Staff Time ³	Type II, III, IV Permit

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RZN	RZN - Rezone	IV	\$1,500.00	Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	
RZN-CPA	RZN + Amend - Rezone with Comp Plan Amendment	IV	\$1,775.00	Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	SEPA
S	Sign Permit	I	1-2 signs \$300 \$75 each additional sign		Cle Elum General Business License
S-TEMP	Temporary Sign Deposit	I	\$50 deposit		
SD	Sidewalk Displays and Advertisement permit	I	\$50/year		Cle Elum General Business License
SDR	Site and Design Review	I	\$350.00	\$175.00 ^{5,6} (±, ¥)	Building Permit
SEPA	SEPA Checklist (Single Parcel, Non Commercial)	III or IV	\$650.00	\$175.00 ^{5,6} (±, ¥)	
SEPA	SEPA Checklist (Commercial)	III or IV	\$800.00	\$175.00 ^{5,6} (±, ¥)	
SEPA-TD	SEPA Threshold Determination	I	\$150	Staff Time ²	SEPA
SHP	Shoreline Permit (Substantial Dev, Cond, Var)	I-IV	\$1,200.00	Staff Time ³ \$175.00 ^{5,6} (±, ¥)	
SHPE	Shoreline Exemption	I	\$250.00		
SP	Preliminary Short Plat (<9 parcels)	II	\$1,000.00	Recording Fees ⁴	SEPA
STR	Short-Term Rental Permit	I	\$300 Building \$480 Planning \$120 Bus lic		Cle Elum General Business License Building Inspection
STR-AR	Short-Term Rental Permit - Annual Review	I	\$120.00		Cle Elum Business License
SUB	Preliminary Subdivision (<10 parcels)	IV	\$2,000.00	Staff Time ³ \$175.00 ^{5,6} (±, ¥)	SEPA
SUP	Special Use Permit	I	\$300.00	\$175.00 (±, ¥)	
TEL-MP	Telecom/Cable Master Permit	IV	\$2,500	Staff Time ³ Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	
TEL-UP	Telecom/Cable Use Permit	III	\$100.00	Staff Time ³ Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	
VAC IV	VAC - Right of Way Vacations (Street/Plat/Alley)	IV	\$1,000.00	\$175 ^{5,6} (±, ¥) Staff Time ³ plus Appraisal costs, legal fees & 100% appraised land value.	
VAR I	Variance from Devel. Standards	I	\$1,000.00		
VAR II	Variance from Devel. Standards	II	\$1,000.00	\$175.00 ^{5,6} (±, ¥)	
VAR III	Variance from Devel. Standards	III	\$1,500.00	\$175.00 ^{5,6} (±, ¥)	

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APPEALS					
	Appeal of Administrative or Land Use Decision	NA	\$600.00		
	Critical Areas Appeal	NA	\$250.00		
	CUP Appeal	NA	\$250.00		
	SEPA Appeal	NA	\$550.00		
	Telecom/Cable Master Permit Appeal		\$550.00		
	Telecom/Cable Use Permit Appeal		\$250.00		
PUBLIC WORKS					
	Work in City Right of Way Permit Review		\$50.00		Cle Elum General Business License
	Water Filling Station - use fee		\$15 per 1,000gal with \$15 minimum		Cle Elum General Business License for Commercial use
	Oversized Load Permit Fee		\$200.00		Cle Elum General Business License
	Fireworks Display Permit		\$250.00		Cle Elum General Business License
BUSINESS LICENSING					
	Business License Endorsements - Department of Revenue	<i>Business license fees paid to DOR with exception of STR portion and Contractors license.</i>			
	Short-Term Rental Business License portion		\$120.00		STR; Cle Elum General Business
	Home Occupation Business License		\$30.00		HOC
	Contractor License		\$60.00		
	Cle Elum General Business - Non-Resident:				
	\$0- \$5,000 Gross		\$0.00		
	Above \$5,000 Gross		\$60.00		
	Cle Elum General Business:				
	1-2 employees		\$30.00		
	3-5 employees		\$60.00		
	6-10 employees		\$100.00		
	11-25 employees		\$150.00		
	26-50 employees		\$275.00		
	51 or more employees		\$375.00		
	LATE FEES AND PENALTIES				
	Unpaid license fees after 90-days		\$25.00		

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OFFICE					
	NSF CHECK FEE -CITY WIDE--		\$35.00		
	Zoning or Land Use Map		\$3.00		
	FEMA FIRMette		\$7.00		
PRR	Public Records Copies		Refer to RCW 42.56.120		
	Other Copies That Do Not Pertain To PRR:				
	Letter (8 1/2" x 11")		BW-\$0.50 C-\$0.75		
	Legal (8 1/2" x 14")		BW-\$0.75 C-\$1.75		
	Ledger (11" x 17")		BW- \$0.75 C-\$1.75		
	Larger than Ledger Size up to Arch D Size (24" x 36")		\$7.00		
	Data CD/DVD Charge		\$10.00		
¹CONDITIONAL FEE, ²RELATED PERMITS, ³STAFF TIME, ⁴RECORDING FEES, ⁵MAILING/NEWSPAPER, ⁶PUBLIC NOTICE FEES					
1	A conditional fee may be required in addition to a base fee.				
2	Some permits may require other related permits .				
3	Staff time reimbursement may be required, per the attached staff salary/hourly rates (Fee Schedule Exhibit B).				
4	Recording fees are the Kittitas County recording fees				
5	(¥) Mailing/Newspaper Ad/Notification Charge		\$100.00	Applicable to Type II, III, or IV Permit	
6	(±) Public Notice Posting		\$75.00	Applicable to Type II, III, or IV Permit	



CITY OF CLE ELUM
2023 STAFF TIME AND EQUIPMENT
HOURLY RATES
(INCLUDING CONSULTANTS AND ATTORNEYS)

EXHIBIT B

STAFF RATE (1,2)					
STAFF POSITION	(SALARY AND BENEFITS)	CONSULTANT	FEES (3)	EQUIPMENT	FEE (4)
CITY HALL		HLA CIVIL ENGINEERING			
ADMINISTRATOR/BUILDING OFFICIAL	\$ 104.00	SENIOR PRINCIPAL ENGINEER	\$ 250.00	SEWER JETTER	\$ 89.00
CLERK	\$ 67.00	LICENSED PRINCIPAL LAND SURVEYOR	\$ 223.00	SEWER CAMERA	\$ 82.00
BILLING CLERK	\$ 44.00	LICENSED PRINCIPAL ENGINEER	\$ 223.00	SERVICE TRUCK	\$ 40.00
FINANCE DIRECTOR	\$ 78.00	LICENSED PROFESSIONAL ENGINEER	\$ 201.00	STREET SWEEPER	\$ 79.00
PLANNER	\$ 70.00	OTHER LICENSED PROFESSIONAL	\$ 201.00	PICKUP/VEHICLE	\$ 23.00
OFFICE ASSISTANT/PLANNING TECH	\$ 33.00	PROJECT ENGINEER II	\$ 184.00	BUCKET TRUCK	\$ 27.00
		LICENSED PROF. LAND SURVEYOR	\$ 181.00	EXCAVATOR	\$ 59.00
PUBLIC WORKS		PROJECT ENGINEER I	\$ 165.00	LOADER	\$ 53.00
PUBLIC WORKS DIRECTOR	\$ 86.00	CONTRACT ADMINISTRATOR III	\$ 151.00	WATER TRUCK	\$ 60.00
FIELD SUPERVISOR	\$ 64.00	SENIOR PLANNER	\$ 149.00	5 YARD DUMP TRUCK	\$ 61.00
CREW MEMBER	\$ 52.00	CAD TECHNICIAN	\$ 145.00	10 YARD DUMP TRUCK	\$ 76.00
		ENGINEERING TECHNICIAN III	\$ 136.00	DURAPATCHER (NOT INCLUDING MATERIALS)	\$ 43.00
LIBRARY		PLANNER	\$ 136.00	GRADER	\$ 89.00
LIBRARIAN	\$ 53.00	RESIDENT ENGINEER	\$ 136.00		
		SURVEYOR	\$ 134.00		
POLICE		SURVEYOR, TWO MAN CREW	\$ 128.00	LEGAL FEES -- KENYON DISEND	
POLICE CHIEF	\$ 80.00	CONTRACT ADMINISTRATOR II	\$ 126.00	ATTORNEY	\$170 TO \$400
SERGEANT	\$ 70.00	ENGINEERING TECHNICIAN II	\$ 117.00	PARALEGAL	\$145 TO \$170
CORPORAL	\$ 63.00	SURVEYOR, THREE MAN CREW	\$ 112.00		
OFFICER/RESERVE OFFICER	\$ 62.00	CONTRACT ADMINISTRATOR I	\$ 97.00		
POLICE CLERK	\$ 57.00	ENGINEERING TECHNICIAN I	\$ 97.00		
ANIMAL CONTROL	\$ 47.00	ADMINISTRATIVE/CLERICAL	\$ 97.00		
		VEHICLE MILEAGE	FEDERAL RATE		
NOTES					

1. A 10% ADMINISTRATIVE FEE IS ADDED TO ALL CITY STAFF TIME AND INCLUDED IN THE ABOVE RATES.
2. OVERTIME OR AFTER HOURS STAFF TIME IS BILLED AT 1.5 TIMES THE REGULAR RATE ABOVE.
3. CONSULTANT FEES MAY INCLUDE OTHER CONSULTANTS OR SPECIALISTS, AS DEEMED NECESSARY BY THE CITY.
4. EQUIPMENT RATES DO NOT INCLUDE STAFF TIME TO OPERATE EQUIPMENT.