

119 West First Street
 Cle Elum, WA 98922
 Telephone · (509) 674-2262
 Fax · (509) 674-4097
 www.cityofcleelum.com



PRELIMINARY SUBDIVISION APPLICATION

"Subdivision" means of a division of any tract or parcel of land into ten or more lots, tracts, parcels, sites or other divisions of land for the purpose, whether immediate or future, of transfer of ownership, sale or lease or for building development See CEMC 16.12A for more information.

OFFICIAL USE ONLY	
Permit #:	SUB-2024-003
Staff Person:	<i>V. Paul</i>
Fee Total:	\$ 2175.00
Associated Permits:	

Applicant	
Name: BULLFROG FLATS, LLC Contact: Michelle Branley	
Mailing Address: 18300 Redmond Way, Suite 120, Redmond, WA 98052	
Email: admin@bluefern.com	Phone Number: 425.629.3854
Property Owner	
Name: SUN 47 NORTH, LLC	
Mailing Address: 27777 Franklin Road Suite 300, Southfield, MI 48034	
Email: braffoul@suncommunities.com	Phone Number: 248.208.2606
Property Information	
Project Name: BULLFROG FLATS - PHASE S-2	
Address: N/A	
Assessor's Parcel No. FUTURE PARCEL I, PENDING BULLFROG FLATS BLA	Zoning: Planned Mixed Use
Description of Project: Phase S-2 is proposed as a phase of the Bullfrog Flats Master Plat, a mixed use phased development located in the western portion of the City of Cle Elum between Bullfrog Road and SR 903. The project has an approved development agreement (DA) and Phase S-2 complies with the original approved DA. Phase S-2 is comprised of 138 single family lots with associated roads, utility infrastructure and open spaces. Phase S-2, like all phases within the development, will be required to do improvements outside of its phase boundary in order to support itself for utilities, access and safety. The extent of the improvements are shown within the preliminary plat plans and will be further detailed at final design.	

Application Criteria¹	
1.	Two hard copies and one electronic copy (PDF) of the proposed preliminary plat including the following information: See: 24019 Bullfrog Phase S-2 Civil & Landscape Plans.pdf
a.	Drawn in ink to a scale that is no greater than one inch by one hundred feet and in all cases shall be a standard drafting scale.
b.	Name of subdivision, which shall not be the same or similar name of any other subdivision in the county.
c.	Legal description.
d.	Scale, date, north arrow.
e.	Basis of bearings.
f.	Boundary lines of the property including length and bearing lines.
g.	The relationship of the subdivision to section and half-section lines and to any adjacent city boundary lines and monuments;
h.	The location, widths, and names of streets or other public ways, easements, railroad and utility rights-way within or adjacent to the property plat;
i.	The name and location of adjacent subdivisions and the location and layout of existing or proposed streets which are adjacent to or across contiguous right-of-way from the proposed development.
j.	The location and dimension of proposed lots, tracts, reserve areas and any public dedications, and lot and block numbers.
k.	The location, dimensions, and cross sections of all proposed streets.
l.	A preliminary stormwater plan.
m.	A preliminary utility plan
n.	Proposed contour with intervals of five feet or less.
o.	Proposed contour intervals of five feet or less.
p.	The names and addresses of the owner, developers and surveyor or engineer who designed the plat.
q.	Phasing plan, if phasing of the final plat is proposed.
r.	Other information that maybe necessary to determine compliance with city standards
2.	A written narrative including information on how the proposed division meets the approval standards See: Bullfrog Flats Project Narrative 2024-08-12.pdf
3.	A complete SEPA checklist Not Applicable

4.	A legal description of the subject property supplied by Kittitas County, a title company or surveyor licensed and registered in the state of Washington, and a current county assessors map(s) showing the property(ies) subject to the application;
5.	A statement of how the proposed preliminary plat complies with the approval criteria. Please see attached Development Agreement Conditions for compliance
a.	The subject property boundaries, dimensions and size,
b.	Current structural or landscape setbacks
c.	Location of existing on-site driveways and access points within 100 feet of the subject site;
d.	Location and dimension of any on-site structures
e.	Location of nearest utilities and their size and type
f.	Location of the nearest fire hydrant
g.	Location of existing structures within 100 feet of the site
h.	Locations and dimensions of adjacent public or private roads and right-of-way or easements
i.	Designated shorelines and FEMA designated floodway, floodplains and flood fringe areas
j.	Approximate location of significant natural features including slopes over 25%, water bodies, rock outcrops, wetland areas, areas of significant vegetation, the location of trees or groups of trees over six inches in diameter, and the location of any critical areas
6.	Payment of a fee that is consistent with the City of Cle Elum's fee schedule.
Decision Criteria	
1.	The preliminary plat is in the public interest.
2	The subject preliminary plat is consistent with the comprehensive plan.
3.	The preliminary plat shall conform to the applicable requirements of the zoning district in which it is located including but not limited to requirements for area, dimensions, use and density.
4.	The preliminary plat conforms to the applicable standards in <u>CEMC 18.01</u> , Maintenance, Enhancement and Preservation of Critical Areas of this code.
5.	For those preliminary plats located within a designated floodplain, conformance with the applicable requirements of <u>CEMC 15.24</u> .
6.	The preliminary plat includes appropriate provisions for public, health, safety and welfare, for open spaces, drainage ways, streets or roads, alleys, other public ways including trails, transit stops, potable water, sanitary waste disposal, parks and recreation, playgrounds, schools, sidewalks and safe walking conditions for those students who will only walk to school.

7.	The preliminary plat conforms or can conform to adopted standards for the construction of all public facilities including streets, sidewalks, stormwater control, sewer systems, water systems and street lighting.
8.	Every proposed lot, tract or area in the preliminary plat has an approved access to a public right-of-way.
9.	The proposed preliminary plat conforms to the established design requirements.
10.	The proposed preliminary plat will not cause the level of service of public facilities or services to drop below established limits.
11.	The proposed preliminary plat is consistent with any other applicable city regulations, and development or other agreements specific to the subject property.
12.	The proposed subdivision is meets all of the development standards listed in CEMC 16.12A.060.
Authorization	
<i>The undersigned hereby certifies that this application has been made with the consent of the lawful property owner(s) and that all information submitted with this application is complete and correct. False statements, errors, and/or omissions may be sufficient for denial of the request. This application gives consent to the City to enter the properties listed above for the purposes of inspecting and verifying information presented in this application. The applicant further agrees to pay all fees specified in the City's fee schedule for the permit and expenses associated with the review of the application. The applicant gives consent to the City to enter the property(s) listed above for the purpose of inspecting and verifying information presented in this application.</i>	
Applicant Signature:	<i>Michelle Branley</i>
Date:	09/23/2024

1. The application will not be processed and deemed incomplete if not all required criteria is not attached to application on the day of submission. The Planner may chooses to wave some of the required criteria. If any of the required criteria is provided in another permit please cite that permit.