

City of Cle Elum 2025 Fee Schedule

Abbr.	Permit	App. Type	Permit Fee	Additional Fees ^{1,2,3,4}	Related Permit
COMMUNITY DEVELOPMENT					
ANX	Annexation	IV	\$2,500	Staff/Consultant Time ¹	RZN, RZN-CPA
BSP	Binding Site Plan	II	\$1,600.00	Staff/Consultant Time ¹ plus \$25 per lot Recording Fees ² \$175.00 ^{3,4}	SEPA
BLA	Boundary Line Adjustment (includes combining parcels)	I	\$600.00	Staff/Consultant Time ¹ Recording Fees ²	
BLA-S	Segregation of Platted Lots	I	\$500.00	Staff/Consultant Time ¹	
CPA	Comp Plan Map/Text Amendment	IV	\$1,500.00	Staff/Consultant Time ¹ Recording Fees ² \$175.00 ^{3,4}	SEPA
CUP	Conditional Use Permit	III	\$1,200.00	Staff/Consultant Time ¹ \$175.00 ^{3,4}	
CA	Critical Areas Permit	I	\$300.00	Staff/Consultant Time ¹	SEPA
DA	Development Agreement	IV	\$2,500	Staff/Consultant Time ¹	RZN, RZN-CPA
EVT	Events in Public Right of Way		\$75	Staff/Consultant Time ¹	Fire Permit, Cle Elum General Business License
EIS	EIS Preparation/Review		\$1,000.00	Staff/Consultant Time ¹	
F-PLAT	Final Plat Approval (Except BSP)	I	\$75 per lot	Staff/Consultant Time ¹ Recording Fees ²	
FP	Floodplain Development Permit	II	\$1,000.00	Staff/Consultant Time ¹ \$175.00 ^{3,4}	
FRAN-MP	Franchise Master Permit	IV	\$2,500	Staff/Consultant Time ¹ Recording Fees ² \$175.00 ^{3,4}	Letter, checklist, ordinance
FRAN-UP	Franchise Use Permit	III	\$100.00	Staff/Consultant Time ¹ Recording Fees ² \$175.00 ^{3,4}	
GP	Grading, Excavation and Filling Permit	I	\$600.00		
HPC	Historic Preservation - Certificate of Appropriateness	II	\$50.00		Building Permit, or other
HOC	Home Occupation Permit	I	\$220.00	Staff/Consultant Time ¹	Cle Elum Home Occupation Business License
PLAT-Rev	Plat Revision After Preliminary Approval	I-IV	Staff Time ¹	Staff/Consultant Time ¹ \$175.00 ^{3,4}	F-Plat
PMU	Planned Mixed Use Approval	IV	TBD	Staff/Consultant Time ¹ Recording Fees ²	SEPA
PreAp	Pre Application Conference	II, III, IV	\$750	Staff/Consultant Time ¹	Type II, III, IV Permit

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RZN	RZN - Rezone	IV	\$1,500.00	Staff/Consultant Time ¹ Recording Fees ² \$175.00 ^{3,4}	
RZN-CPA	Rezone with Comp Plan Amendment	IV	\$1,775.00	Staff/Consultant Time ¹ Recording Fees ² \$175.00 ^{3,4}	SEPA
S	Sign Permit	I	1-2 signs \$300 \$75 each additional sign		Cle Elum General Business License
S-TEMP	Temporary Sign Deposit	I	\$50 deposit		
SD	Sidewalk Displays and Advertisement Permit	I	\$50/year		Cle Elum General Business License
SDR	Site and Design Review	I	\$350.00	Staff/Consultant Time ¹ N/A	Building Permit Cle Elum General Business License
SEPA	SEPA Checklist	III or IV	\$800.00	\$175.00 ^{3,4}	
SEPA-TD	SEPA Threshold Determination	I	\$150	Staff/Consultant Time ¹	SEPA
SHR	Shoreline Permit (Substantial Dev, Cond, Var)	I-IV	\$1,200.00	Staff/Consultant Time ¹ \$175.00 ^{3,4}	
SHRE	Shoreline Exemption	I	\$250.00	Staff/Consultant Time ¹	
SP	Preliminary Short Plat (<9 parcels)	II	\$1,000.00	Staff/Consultant Time ¹ Recording Fees ² \$175.00 ^{3,4}	SEPA
STR	Short-Term Rental Permit	I	\$400 Building \$480 Planning \$120 Bus lic addn'l		Cle Elum General Business License CUP Building Inspection Fire Inspection
STR-AR	Short-Term Rental - Annual Renewal	I	\$250.00		Cle Elum Business License Building Inspection Fire Inspection
SUB	Preliminary Subdivision (>10 parcels)	IV	\$2,000.00	Staff/Consultant Time ¹ \$175.00 ^{3,4}	SEPA
SUP	Special Use Permit	I	\$300.00	N/A	Events In Public Right of Way Permit Fire
VAC	Right of Way Vacations (Street/Plat/Alley)	IV	\$700.00	Staff/Consultant Time ¹ Recording Fees ² \$175.00 ^{3,4} plus appraisal, legal and 100% land value costs	
VAR I	Variance from Devel. Standards	I	\$500	Staff/Consultant Time ¹	
VAR II	Variance from Devel. Standards	II	\$500	Staff/Consultant Time ¹ \$175.00 ^{3,4}	
VAR III	Variance from Devel. Standards	III	\$700	Staff/Consultant Time ¹ \$175.00 ^{3,4}	

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APPEALS					
	Appeal of Administrative or Land Use Decision		\$600.00		
	Critical Areas Appeal		\$250.00		
	CUP Appeal		\$250.00		
	SEPA Appeal		\$550.00		
	Franchise Master Permit Appeal		\$550.00		
	Franchise Use Permit Appeal		\$250.00		
PUBLIC WORKS					
	Airport Use Permit		\$250/day		Special Use Permit
	Event Trailer Rental Use		\$100/event day		Events In Public Right of Way
	Fireworks Display Permit/Firework Sales Permit		\$250.00		Cle Elum General Business License Fire Permit
OV	Oversized Load Permit		\$200.00		Cle Elum General Business License
ROW	Work in City Right of Way Permit		\$200.00	.50 per lineal foot	Cle Elum General Business License
BUSINESS LICENSING					
	Business License Endorsements	App. Type	Base Fee	Additional Fees^{1,2,3,4}	Related Permit²
<i>Business license fees paid to Department of Revenue (DOR) with exception in some cases of Contractors license.</i>					
	Home Occupation Business License		\$30.00		HOC
	Contractor License		\$60.00		
Cle Elum General Business - Non-Resident:					
	\$0- \$5,000 Gross		\$0.00		
	Above \$5,000 Gross		\$60.00		
Cle Elum General Business:					
	1-2 employees		\$30.00		
	3-5 employees		\$60.00		
	6-10 employees		\$100.00		
	11-25 employees		\$150.00		
	26-50 employees		\$275.00		
	51 or more employees		\$375.00		
LATE FEES AND PENALTIES					
	Unpaid license fees after 90-days		\$25.00		

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OFFICE					
	NSF CHECK FEE -CITY WIDE--		\$35.00		
	Zoning or Land Use Map		\$3.00		
	Invoice late fee		12% annually		
	Notary fee		\$10.00		
	FEMA FIRMette		\$7.00		
PRR	Public Records Copies		Refer to RCW 42.56.120 for fees		
	Other Copies That Do Not Pertain To PRR:				RCW SAYS NO FEE FOR <20 COPIES
	Letter (8 1/2" x 11")		BW-\$0.50 C-\$0.75		
	Legal (8 1/2" x 14")		BW-\$0.75 C-\$1.75		
	Ledger (11" x 17")		BW- \$0.75 C-\$1.75		
	Larger than Ledger Size up to Arch D Size (24" x 36")		\$7.00		
	Data CD/DVD Charge/Flashdrive		\$10.00		
ADDITIONAL FEES (These fees apply once the permit fee has been depleted)					
1	Staff/Consultant time reimbursement may be required, per the attached staff salary/hourly rates (Fee Schedule Exhibit B).				
2	Recording fees are the Kittitas County recording fees				
3	Mailing/Newspaper Ad/Notification Charge (if applicable)		\$100.00	Applicable to Type II, III, or IV Permit	
4	Public Notice Posting (if applicable)		\$75.00	Applicable to Type II, III, or IV Permit	