

City of Cle Elum
119 West First Street
Cle Elum, WA 98922



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November 6, 2025

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RE: CL3-2025-001, SDR-2025-001, SEP-2025-002 - Notice of Complete Application

To Whom it May Concern,

On October 31, 2025, the City of Cle Elum received a Class 3, SEPA Application, Site and Design Review and supporting documents for a proposed development of a vacant site in the Multi-Family Residential (MFR) zoning district, including forty-one (41) residential units, a 5,000-square-foot child development center, and a common building with laundry, meeting, and maintenance facilities. The project also includes surface parking, sidewalks, and other required site improvements.

This notice is being mailed in accordance with Cle Elum Municipal Code (CEMC) 14.30.100 to notify you that the application received was deemed complete on November 6, 2025, and will be processed according to CEMC 14.30.070 and 14.30.120. In accordance with CEMC 14.30.070, the next steps for processing include issuing a Notice of Application and Environmental Review, followed by the scheduling of an open record public hearing with the Hearing Examiner. Further updates will be provided.

Please note that while the application has been deemed complete for processing, this notice shall not be considered a notice of approval, nor does it confirm that all applicable code requirements have been met. If there are any questions regarding the application materials, or if modifications/revisions are identified by staff that must be completed to enable permitting, planning staff will contact you directly.

Sincerely,

A handwritten signature in blue ink, appearing to read "Colleda Monick", is written over a horizontal line.

Colleda Monick, Planning Consultant
On behalf of the City of Cle Elum
Planning@cleelum.gov